



# WELWYN HATFIELD

**Please note that by law this meeting can be filmed, audio-recorded, photographed or reported electronically by the use of social media by anyone attending. This does not apply to any part of the meeting that is held in private session.**

Please ask for:  
Helen Johnson

21 January 2019

Dear Councillor

You are requested to attend a meeting of the WELWYN HATFIELD BOROUGH COUNCIL ENVIRONMENT OVERVIEW AND SCRUTINY COMMITTEE to be held on Tuesday 29 January 2019 at 7.30 pm in the Council Chamber, Council Offices, The Campus, Welwyn Garden City, Herts, AL8 6AE.

Yours faithfully

Corporate Director  
Public Protection, Planning and Governance

## **AGENDA** **PART 1**

### **SECTION A - PROCEDURAL BUSINESS AND POLICY REVIEW AND DEVELOPMENT ITEMS**

1. **SUBSTITUTION OF MEMBERS**

To note any substitution of Members made in accordance with Council Procedure Rules 19-22.

2. **APOLOGIES**

3. **MINUTES**

To confirm as a correct record the Minutes of the meeting held on 13 November 2018 (previously circulated).

4. **ACTIONS UPDATE** (Pages 7 - 8)

Report of the Corporate Director (Public Protection, Planning and Governance) lists the actions from previous meetings and their current status.

5. NOTIFICATION OF URGENT BUSINESS TO BE CONSIDERED UNDER ITEM 25

6. DECLARATIONS OF INTERESTS BY MEMBERS

To note declarations of Members' disclosable pecuniary interests, non-disclosable pecuniary interests and non-pecuniary interests in respect of items on the Agenda.

7. PUBLIC QUESTION TIME AND PETITIONS

Up to fifteen minutes will be made available for questions from members of the public on issues relating to the work of the Committee and to receive any petitions.

8. PERFORMANCE INDICATORS QUARTER TWO (Pages 9 - 20)

Report of the Corporate Director (Resources, Environment and Cultural Services) which sets out the performance data collected for those services that fall within its remit. It provides Quarter Two for 2018-19, along with comparative information.

9. DRIVEWAY KEEP CLEAR POLICY AND PRICING STRATEGY (Pages 21 - 24)

Report of the Corporate Director (Resources, Environment and Cultural Services) which sets out changes to applications for and installations of H-B road markings. H-B road markings ensure that an area adjacent to a dropped curb is kept clear of parked vehicles.

10. PEST CONTROL UPDATE (Pages 25 - 38)

Report of the Corporate Director (Public Protection, Planning and Governance) which updates Members on the current pest control contract, activities of the team and levels of pest control enforcement action over the past year.

11. DEFRA'S RESOURCES AND WASTE STRATEGY- SUMMARY (Pages 39 - 42)

Report of the Corporate Director (Resources, Environment and Cultural Services) which updates Members on the key aspects of DEFRA's Resources and Waste Strategy.

12. SAFETY ADVISORY TEAM UPDATE

Report of the Corporate Director (Public Protection, Planning and Governance) which updates members on the Safety Advisory Team's work, via a presentation.

13. RESILIENCE UPDATE (Pages 43 - 46)

Report of the Corporate Director (Public Protection, Planning and Governance) which updates Members on the principal resilience activities that have been carried out by the Risk and Resilience Team over the last year.

14. SERVICE STANDARDS FOR REGULATORY WORK (Pages 47 - 52)

Report of the Corporate Director (Public Protection, Planning and Governance)

which sets out the requirement for a consultation on potential updates to the Council's current standards of regulatory work, which is carried out by various teams, to ensure that it is still valid.

15. EAT OUT EAT WELL UPDATE (Pages 53 - 56)

Report of the Corporate Director (Public Protection, Planning and Governance) which updates Members on the delivery of the Eat Out Eat Well healthy eating award for food business complaint with food hygiene and food standard regulations.

16. DEFRA CONSULTATION - PROTECTING AND ENHANCING ENGLAND'S TREES AND WOODLANDS (Pages 57 - 64)

Report of the Corporate Director (Resources, Environment and Cultural Services) which sets out the recent DEFRA consultation on Protecting and Enhancing Britain's Trees and Woods which looks to protect urban trees and imposes duties on local authorities, in particular to consult communities on the felling of street trees. The report includes the Council's proposed responses to the consultation.

17. COMMUNITY TOILET SCHEME (Pages 65 - 76)

Report of the Corporate Director (Planning, Public Protection and Governance) which sets out the case to implement a community toilet scheme within Welwyn Hatfield.

18. REVIEW OF HACKNEY CARRIAGE TERMS AND CONDITIONS (Pages 77 - 88)

Report of the Corporate Director (Public Protection, Planning and Governance) which sets out the revised Hackney Carriage terms and conditions (Appendix A) as agreed by the review group which was set up last year. The revised terms and conditions specify the requirement for wheelchair accessible vehicles, and it is requested they are released for consultation (as set out in Appendix B).

19. COMMITTEE OVERVIEW WORK PROGRAMME 2018/19 (Pages 89 - 90)

The pro-forma which sets out the Committee's overview work programme has been updated since the last meeting to enable forward planning of items to be considered to take place. Items which the Committee agrees it would like to consider will be scheduled into the work programme.

20. RESPONSE FROM CABINET/COUNCIL TO RECOMMENDATIONS FROM OVERVIEW AND SCRUTINY COMMITTEE

There are no responses to report.

## **SECTION B - SCRUTINY ITEMS - EXECUTIVE MEMBERS ARE EXCLUDED FROM THIS PART OF THE MEETING**

### 21. CONSIDERATION OF ITEMS FOR SCRUTINY

To consider

- (1) whether any Cabinet decisions should be scrutinised post-implementation (Paragraph 14.1 of the Overview and Scrutiny Procedure Rules)
- (2) whether any items which relate to areas covered by the Committee which a member of the Committee may wish to raise with a view to deciding whether an issue should be scrutinised.

The Administration and Opposition Groups each have the right within the Municipal Year to have one scrutiny topic referred to a Sub-Committee.

Where the Committee decides an issue should be scrutinised, a scrutiny Sub-Committee should be appointed to carry out the specific piece of scrutiny work (Paragraph 6.3 of the Procedure for the Operation of the Overview and Scrutiny Function).

### 22. COMMITTEE SCRUTINY WORK PROGRAMME 2018/19

No scrutiny reviews are currently programmed.

### 23. RESPONSE FROM CABINET/COUNCIL TO SCRUTINY RECOMMENDATIONS/REPORTS

There are no responses to report to this meeting.

### 24. COUNCILLOR CALL FOR ACTION

To receive any request from a Councillor for a discussion on behalf of residents on an issue affecting a single council ward where local problems have arisen and other methods of resolution have been exhausted.

### 25. SUCH OTHER BUSINESS AS, IN THE OPINION OF THE CHAIRMAN, IS OF SUFFICIENT URGENCY TO WARRANT IMMEDIATE CONSIDERATION

### 26. EXCLUSION OF PRESS AND PUBLIC

The Committee is asked to resolve:

That under Section 100(A)(2) and (4) of the Local Government Act 1972, the press and public be now excluded from the meeting for item 27 and 28 (if any) on the grounds that it involves the likely disclosure of confidential or exempt information as defined in Section 100(A)(3) of Paragraphs 2 (identity of an individual) and 7 (prevention, investigation or prosecution of crime) of Part 1 of Schedule 12A of the said Act (as amended).

In resolving to exclude the public in respect of the exempt information, it is considered that the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

## **PART II - PRIVATE AND CONFIDENTIAL ITEMS**

27. HACKNEY CARRIAGE ENFORCEMENT REVIEW 2017-2018 (Pages 91 - 96)

Exempt report of the Corporate Director (Public Protection, Planning and Governance) which provides Members with a summary of work carried out over the last year, including officer's decisions that have contributed to public protection.

28. ANY OTHER BUSINESS OF A CONFIDENTIAL OR EXEMPT NATURE AT THE DISCRETION OF THE CHAIRMAN

Circulation: Councillors      S.Glick (Chairman)                          K.Holman  
  J.Cragg (Vice-Chairman)                      T.Jackson-Mynott  
  M.Birleson    S.Kasumu  
  H.Bower    R.Trigg  
  J.Broach    J.Weston  
  M.Cowan

Co-opted Members:-

Tenants' Panel Representatives

J.Armstrong-Bridges and J.Corson

Corporate Management Team

Press and Public (except Part II Items)

**If you require any further information about this Agenda please contact Helen Johnson, Governance Services on 01707 357467 or email – [democracy@welhat.gov.uk](mailto:democracy@welhat.gov.uk)**