



# WELWYN HATFIELD

Please note that by law this meeting can be filmed, audio-recorded, photographed or reported electronically by the use of social media by anyone attending. This does not apply to any part of the meeting that is held in private session.

Please ask for:  
Gurdip Paddan

7 March 2019

Dear Councillor

You are requested to attend a meeting of the WELWYN HATFIELD BOROUGH COUNCIL RESOURCES OVERVIEW AND SCRUTINY COMMITTEE to be held on Monday 18 March 2019 at 7.30 pm in the Council Chamber, Council Offices, The Campus, Welwyn Garden City, Herts, AL8 6AE.

Yours faithfully

Corporate Director  
Public Protection, Planning and Governance

## AGENDA PART 1

### **SECTION A - PROCEDURAL BUSINESS AND POLICY REVIEW AND DEVELOPMENT ITEMS**

1. SUBSTITUTION OF MEMBERS

To note any substitution of Members made in accordance with Council Procedure Rules 19-22.

2. APOLOGIES

To note any apologies.

3. MINUTES

To confirm as a correct record the Minutes of the meeting held on 14 January 2019 (previously circulated).

4. NOTIFICATION OF URGENT BUSINESS TO BE CONSIDERED UNDER ITEM 18

5. DECLARATIONS OF INTERESTS BY MEMBERS

To note declarations of Members' disclosable pecuniary interests, non-disclosable pecuniary interests and non-pecuniary interests in respect of items on the Agenda.

6. PUBLIC QUESTION TIME AND PETITIONS

Up to fifteen minutes will be made available for questions from members of the public on issues relating to the work of the Committee and to receive any petitions.

7. SOPRA STERIA CONTRACT PERFORMANCE - 2018/19 (Pages 5 - 10)

Report of the Corporate Director (Resources, Environment & Cultural Services) which provides Members with analysis of the service performance for Sopra Steria against contractual key performance indicators.

8. PERFORMANCE INDICATOR REPORT (Pages 11 - 24)

Report of the Corporate Director (Resources, Environment and Cultural Services) which provides the Committee with the performance indicator data for the services within its remit.

9. REVENUE & CAPITAL BUDGET MONITORING AT 31 DECEMBER 2019 (Pages 25 - 68)

Report of the Corporate Director (Resources, Environment & Cultural Services) which presents the revenue and capital budget monitoring position as at the end of December 2018 (Period 9).

10. DRAFT RESOURCES OVERVIEW AND SCRUTINY COMMITTEE ANNUAL REPORT 2018/2019 - REPORT IN ACCORDANCE WITH ARTICLE 6.3(C) OF THE CONSTITUTION (Pages 69 - 70)

Report of the Corporate Director (Public Protection, Planning and Governance) sets out the Resources and Overview Scrutiny Committee work this municipal year and makes recommendations for future work programmes for Members to note and consider.

11. COMMITTEE OVERVIEW WORK PROGRAMME 2018/19 (Pages 71 - 72)

The pro-forma which sets out the Committee's overview work programme has been updated since the last meeting to enable forward planning of items to be considered to take place.

A new pro-forma which sets out the Committee's overview work programme will be set at its first meeting of the next municipal year.

12. RESPONSE FROM CABINET/COUNCIL TO OVERVIEW AND SCRUTINY COMMITTEE

There are no response to report to this meeting.

## **SECTION B - SCRUTINY ITEMS - EXECUTIVE MEMBERS ARE EXCLUDED FROM THIS PART OF THE MEETING**

### 13. CONSIDERATION OF ITEMS FOR SCRUTINY

To consider

1. Whether any Cabinet decisions should be scrutinised post-implementation (Paragraph 14.1 of the Overview and Scrutiny Procedure Rules)
2. Whether any items which relate to areas covered by the Committee which a member of the Committee may wish to raise with a view to deciding whether an issue should be scrutinised.

The Administration and Opposition Groups each have the right within the Municipal Year to have one scrutiny topic referred to a Sub-Committee.

Where the Committee decides an issue should be scrutinised, a scrutiny Sub-Committee should be appointed to carry out the specific piece of scrutiny work (Paragraph 6.3 of the Procedure for the Operation of the Overview and Scrutiny Function).

### 14. COMMITTEE SCRUTINY WORK PROGRAMME 2018/19

The pro-forma which sets out the Committee's scrutiny work programme is attached to enable forward planning of items to be considered to take place as appropriate.

### 15. CONSIDERATION OF ITEMS FOR REVIEW GROUPS

To consider any issues for review relating to areas covered by the Committee. Where the Committee decides an issue should be reviewed by a Review Group (ratio 3:2 with an Administration Chairman), this should be appointed to review the specific item.

### 16. RESPONSE FROM CABINET/COUNCIL TO SCRUTINY RECOMMENDATIONS/REPORTS

There are no responses to report to this meeting.

### 17. COUNCILLOR CALL FOR ACTION

To receive any request from a Councillor for a discussion on behalf of residents on an issue affecting a single council ward where local problems have arisen and other methods of resolution have been exhausted.

### 18. SUCH OTHER BUSINESS AS, IN THE OPINION OF THE CHAIRMAN, IS OF SUFFICIENT URGENCY TO WARRANT IMMEDIATE CONSIDERATION

### 19. EXCLUSION OF PRESS AND PUBLIC

The Board/Committee is asked to resolve:

That under Section 100(A)(2) and (4) of the Local Government Act 1972, the press and public be now excluded from the meeting for Item 20 on the grounds that it involves the likely disclosure of confidential or exempt information as defined in Section 100(A)(3) and Paragraph 3 (private financial or business information) of Part 1 of Schedule 12A of the said Act (as amended).

In resolving to exclude the public in respect of the exempt information, it is considered that the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

## **PART II - PRIVATE AND CONFIDENTIAL ITEMS**

### **20. ANY OTHER BUSINESS OF A CONFIDENTIAL OR EXEMPT NATURE AT THE DISCRETION OF THE CHAIRMAN**

Circulation: Councillors S.Markiewicz (Chairman) H.Quenet  
G.Michaelides (Vice-Chairman) S.Roberts  
M.Birleson J.Skoczylas  
C.Gillett S.Thusu  
S.Kasumu S.Wrenn  
T.Lyons

D.Bell (Executive Member for Resources)

Co-opted Members:-

Tenants' Panel Representatives

J.Corson/R. Read

Corporate Management Team  
Press and Public (except Part II Items)

**If you require any further information about this Agenda please contact Gurdip Paddan, Governance Services Unit on 01707 357349 or email - [democracy@welhat.gov.uk](mailto:democracy@welhat.gov.uk)**