



# WELWYN HATFIELD

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Please ask for:  
Gurdip Paddan

9 January 2019

Dear Councillor

You are requested to attend a meeting of the WELWYN HATFIELD BOROUGH COUNCIL AUDIT COMMITTEE to be held on Thursday 17 January 2019 at 7.30 pm in the Council Chamber, Council Offices, The Campus, Welwyn Garden City, Herts, AL8 6AE

Yours faithfully

Corporate Director  
Public Protection, Planning and Governance

## A G E N D A PART 1

1. SUBSTITUTION OF MEMBERS

To note any substitution of Committee members made in accordance with Council Procedure Rules 19-22.

2. APOLOGIES

3. MINUTES

To confirm as a correct record the Minutes of the meeting held on 1 October 2018 (previously circulated).

4. ACTIONS UPDATE (Pages 5 - 6)

Report of the Executive Director – Public Protection, Planning and Law and Administration which lists the actions from previous meetings and their current status.

5. NOTIFICATION OF URGENT BUSINESS TO BE CONSIDERED UNDER ITEM 12

6. DECLARATIONS OF INTERESTS BY MEMBERS

To note declarations of Members' disclosable pecuniary interests, non-disclosable pecuniary interests and non-pecuniary interests in respect of items on this agenda.

7. PUBLIC QUESTION TIME AND PETITIONS

Up to fifteen minutes will be available for questions from members of the public on issues relating to the work of the Committee and to receive any petitions.

8. RISK MANAGEMENT (Pages 7 - 18)

Report of the Corporate Director (Public Protection, Planning and Governance) which brings to Members' attention the current strategic and top operational risks facing the Council, as determined by the Corporate Management Team and Heads of Service. These risks have been reviewed at the performance clinic in November 2018 and reflect the assessments in place for the quarter October 2018 to January 2019.

9. SHARED INTERNAL AUDIT SERVICE - PROGRESS REPORT (Pages 19 - 28)

Report of the Shared Internal Audit Service which provides an update on the progress in delivering the Annual Audit Plan for 2018/19 as at 4 January 2019.

10. EXTERNAL AUDIT PLAN

Verbal update report from Ernst and Young LLP.

11. LOCAL GOVERNMENT AUDIT COMMITTEE BRIEFING - QUARTER 4 DECEMBER 2018 (Pages 29 - 44)

Ernst and Young LLP sector briefing.

12. SUCH OTHER BUSINESS AS, IN THE OPINION OF THE CHAIR, IS OF SUFFICIENT URGENCY TO WARRANT IMMEDIATE CONSIDERATION

13. EXCLUSION OF PRESS AND PUBLIC

The Committee is asked to resolve:

That under Section 100(A) (2) and (4) of the Local Government Act 1972, the press and public be now excluded from the meeting for item 14 (if any) on the grounds that it involves the likely disclosure of confidential or exempt information as defined in Section 100A (3) and Part I of Schedule 12A of the said Act as amended.

In resolving to exclude the public in respect of the exempt information, it is considered that the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

## PART II

14. ANY OTHER BUSINESS OF AN EXEMPT NATURE AT THE DISCRETION OF THE CHAIR

Circulation: Councillors G.Michaelides (Chairman) S.Roberts  
S.Markiewicz (Vice-Chairman) S.Wrenn  
J.Boulton P.Zukowskyj  
J.Broach

D.Bell (Executive Member, Resources)

Corporate Management Team  
Press and Public (except Part II Items)

**If you require any further information about this Agenda please contact Gurdip Paddan, Governance Service on 01707357349 or email – [democracy@welhat.gov.uk](mailto:democracy@welhat.gov.uk)**