



## **PUBLICATION OF DECISION LIST NUMBER 06/19-20**

MUNICIPAL YEAR 2019/20

Date Published: 7 June 2019

This document lists the decisions taken by the Cabinet at its meeting on 4 June 2019. The list covers key and non-key decisions. These decisions will come into force within ten working days of the date of this document (i.e. 21 June 2019) unless the appropriate Overview and Scrutiny Committee calls a decision in.

Cabinet decisions are subject to pre-implementation review through the following call-in procedure:-

Decisions that involve expenditure over £100,000 can be called in. "Call-in" requires at least a quarter of the Members of the appropriate Overview and Scrutiny Committee to request the "call-in", in writing, within four working days of the publication of the decision by the Cabinet, to be effective. Where the appropriate Committee has been previously involved in the decision which is being "called-in", the request should be made by Members of one of the other two Overview and Scrutiny Committees. A Notification of Call-in Form can be obtained from and should be completed, signed and returned to Graham Seal, Governance Services Manager. Either a special meeting of the Overview and Scrutiny Committee to consider the "called-in" item(s) will be convened within three working days of the call-in request or the item will be placed on the Agenda of the next available meeting of that Committee, depending on which can be achieved earliest. The Call-In procedure does not apply where the decision being taken by the Cabinet is urgent.

Where an Overview and Scrutiny Committee is of the opinion that an executive decision which relates to an area covered by that Committee yet to be made or made but not yet implemented would be, contrary to the policy framework, or contrary to or not wholly in accordance with the Council's budget, then it should seek advice from the Monitoring Officer and/or Corporate Director (Resources, Environment and Cultural Services).

If you have any queries or wish to obtain further report information or information on a decision please refer to:

Graham Seal, Governance Services Manager at the Council Offices, Campus East,

Welwyn Garden City, Herts AL8 6AE

Telephone number (01707) 357444 or e-mail [g.seal@welhat.gov.uk](mailto:g.seal@welhat.gov.uk)

## Cabinet Decisions Tuesday 4 June 2019

### SUBJECT / TITLE OF REPORT

Food Safety Service Plan 2019/20

Part 1 or 2 (Relevant exempt Paragraph)	Wards affected by the Decision	Interest declared in respect of the Decision	Category of Decision (i.e. Key, Non-Key, Urgent)	Contact Details	Eligible for Call-In & Date to be called in by	Appropriate Overview and Scrutiny Committee
1	All Wards	No	Budget and Policy Framework for Recommendation to Council Forward Plan Reference FP912	Cheryll Brown Tel: 01707357207 <a href="mailto:c.brown@welhat.gov.uk">c.brown@welhat.gov.uk</a>	No	Environment

### DECISION:

The Food Safety Service Plan 2019/20 was approved and recommended to the Council for adoption.

### BACKGROUND:

# Cabinet Decisions

## Tuesday 4 June 2019

### SUBJECT / TITLE OF REPORT

Health and Safety Service Plan 2019/20

Part 1 or 2 (Relevant exempt Paragraph)	Wards affected by the Decision	Interest declared in respect of the Decision	Category of Decision (i.e. Key, Non-Key, Urgent)	Contact Details	Eligible for Call-In & Date to be called in by	Appropriate Overview and Scrutiny Committee
1	All Wards	No	Budget and Policy Framework for Recommendation to Council Forward Plan Reference FP913	Cheryll Brown Tel: 01707357207 <a href="mailto:c.brown@welhat.gov.uk">c.brown@welhat.gov.uk</a>	No	Environment

### DECISION:

The Health and Safety Service Plan 2019/20 was approved and recommended to the Council for adoption.

### BACKGROUND:

# Cabinet Decisions

## Tuesday 4 June 2019

### SUBJECT / TITLE OF REPORT

Revenue Budget Outturn Report for the Financial Year 2018/19

Part 1 or 2 (Relevant exempt Paragraph)	Wards affected by the Decision	Interest declared in respect of the Decision	Category of Decision (i.e. Key, Non- Key, Urgent)	Contact Details	Eligible for Call-In & Date to be called in by	Appropriate Overview and Scrutiny Committee
1	All Wards	No	Forward Plan Reference FP914	Ka Ng Tel: 01707357275 <a href="mailto:k.ng@welhat.gov.uk">k.ng@welhat.gov.uk</a>	No	Resources

### DECISION:

- (1) The outturn for the General Fund and the Housing Revenue Account as at 31 March 2019 was noted.
- (2) Movements on earmarked reserves were approved.
- (3) The position on debts was noted.

### BACKGROUND:

# Cabinet Decisions

## Tuesday 4 June 2019

### SUBJECT / TITLE OF REPORT

Capital Budget Outturn Report 2018/19

Part 1 or 2 (Relevant exempt Paragraph)	Wards affected by the Decision	Interest declared in respect of the Decision	Category of Decision (i.e. Key, Non- Key, Urgent)	Contact Details	Eligible for Call-In & Date to be called in by	Appropriate Overview and Scrutiny Committee
1	All Wards	No	Forward Plan Reference FP914	Ka Ng Tel: 01707357275 <a href="mailto:k.ng@welhat.gov.uk">k.ng@welhat.gov.uk</a>	No	Resources

### DECISION:

- (1) The overall capital outturn position and financing for 2018/19 was noted.
- (2) The roll forward budgets were approved.

### BACKGROUND:

# Cabinet Decisions

## Tuesday 4 June 2019

### SUBJECT / TITLE OF REPORT

Extension of Cemetery Management Contract

Part 1 or 2 (Relevant exempt Paragraph)	Wards affected by the Decision	Interest declared in respect of the Decision	Category of Decision (i.e. Key, Non- Key, Urgent)	Contact Details	Eligible for Call-In & Date to be called in by	Appropriate Overview and Scrutiny Committee
1	All Wards	No	Forward Plan Reference FP916	Ka Ng Tel: 01707357275 <a href="mailto:k.ng@welhat.gov.uk">k.ng@welhat.gov.uk</a>	Yes by 13 June 2019	Environment

### DECISION:

The General Procurement Board recommendation to extend the Cemetery Management Contract with John O'Conner Limited by a further two years until 31 May 2022 was approved.

### BACKGROUND:

Cabinet Decisions  
Tuesday 4 June 2019

**SUBJECT / TITLE OF REPORT**

Extension of Arboriculture Services Contract

Part 1 or 2 (Relevant exempt Paragraph)	Wards affected by the Decision	Interest declared in respect of the Decision	Category of Decision (i.e. Key, Non- Key, Urgent)	Contact Details	Eligible for Call-In & Date to be called in by	Appropriate Overview and Scrutiny Committee
1	All Wards	No	Forward Plan Reference FP918	Ann MacDonald Tel: 01707 357233 <a href="mailto:a.macdonald@welhat.gov.uk">a.macdonald@welhat.gov.uk</a>	Yes by 13 June 2019	Environment

**DECISION:**

The General Procurement Board recommendation that the contract be extended by one year until 31 December 2020 was approved.

**BACKGROUND:**

# Cabinet Decisions

## Tuesday 4 June 2019

### SUBJECT / TITLE OF REPORT

Streetscene Mobilisation Board - Tewin Road Depot

Part 1 or 2 (Relevant exempt Paragraph)	Wards affected by the Decision	Interest declared in respect of the Decision	Category of Decision (i.e. Key, Non- Key, Urgent)	Contact Details	Eligible for Call-In & Date to be called in by	Appropriate Overview and Scrutiny Committee
1	All Wards	No	Forward Plan Reference FP919	Ka Ng Tel: 01707357275 <a href="mailto:k.ng@welhat.gov.uk">k.ng@welhat.gov.uk</a>	No	Resources

### DECISION:

The General Procurement Board recommendation to extend the terms of reference of the Streetscene Mobilisation Board to include the oversight of the Tewin Road Depot procurement was agreed.

### BACKGROUND:



# Cabinet Decisions

## Tuesday 4 June 2019

### SUBJECT / TITLE OF REPORT

Utility Purchasing Arrangements

Part 1 or 2 (Relevant exempt Paragraph)	Wards affected by the Decision	Interest declared in respect of the Decision	Category of Decision (i.e. Key, Non- Key, Urgent)	Contact Details	Eligible for Call-In & Date to be called in by	Appropriate Overview and Scrutiny Committee
1	All Wards	No	Forward Plan Reference FP920	Ka Ng Tel: 01707357275 <a href="mailto:k.ng@welhat.gov.uk">k.ng@welhat.gov.uk</a>	Yes by 13 June 2019	Resources

### DECISION:

The General Procurement Board recommendation to extend the agreement with LASER Energy to continue to purchase utilities (primarily gas and electricity and potentially water) on behalf of the Council for the period 1 April 2020 until 31 March 2024 was agreed.

### BACKGROUND:

# Cabinet Decisions

## Tuesday 4 June 2019

### SUBJECT / TITLE OF REPORT

Treasury Management Annual Report 2018/19

Part 1 or 2 (Relevant exempt Paragraph)	Wards affected by the Decision	Interest declared in respect of the Decision	Category of Decision (i.e. Key, Non- Key, Urgent)	Contact Details	Eligible for Call-In & Date to be called in by	Appropriate Overview and Scrutiny Committee
1	All Wards	No	Forward Plan Reference FP915	Ka Ng Tel: 01707357275 <a href="mailto:k.ng@welhat.gov.uk">k.ng@welhat.gov.uk</a>	No	Resources

### DECISION:

The actual treasury management prudential indicators for 2018/19 were noted.

### BACKGROUND:

# Cabinet Decisions

## Tuesday 4 June 2019

### SUBJECT / TITLE OF REPORT

Introduction of Waiting Restrictions and Verge and Footway Prohibition in Various Roads, Birchwood, Hatfield

Part 1 or 2 (Relevant exempt Paragraph)	Wards affected by the Decision	Interest declared in respect of the Decision	Category of Decision (i.e. Key, Non- Key, Urgent)	Contact Details	Eligible for Call-In & Date to be called in by	Appropriate Overview and Scrutiny Committee
1	Hatfield Central Ward	No	Non-Key	Matthew McCann Tel: 01707 357304 <a href="mailto:m.mccann@welhat.gov.uk">m.mccann@welhat.gov.uk</a>	No	Environment

### DECISION:

Having considered the objections received and in particular the issues raised around equalities and diversity and the proposals, together with all the detailed issues including any proposed mitigating actions, the Cabinet Panel recommendation to proceed with the amended proposals and the creation of the Traffic Regulation Order was approved.

### BACKGROUND:

Cabinet Decisions  
Tuesday 4 June 2019

**SUBJECT / TITLE OF REPORT**

Performance Exception Report - Quarter 4 (2018-19)

Part 1 or 2 (Relevant exempt Paragraph)	Wards affected by the Decision	Interest declared in respect of the Decision	Category of Decision (i.e. Key, Non- Key, Urgent)	Contact Details	Eligible for Call- In & Date to be called in by	Appropriate Overview and Scrutiny Committee
1	All Wards	No	Non-Key	Paul Underwood Tel: 01707 357220 <a href="mailto:p.underwood@welhat.gov.uk">p.underwood@welhat.gov.uk</a>	No	Resources

**DECISION:**

Strategic performance data for Quarter 4 (2018/19) was noted and any proposed actions highlighted approved.

**BACKGROUND:**

# Cabinet Decisions

## Tuesday 4 June 2019

### SUBJECT / TITLE OF REPORT

Council Achievements List - Quarter 4 (2018-19)

Part 1 or 2 (Relevant exempt Paragraph)	Wards affected by the Decision	Interest declared in respect of the Decision	Category of Decision (i.e. Key, Non- Key, Urgent)	Contact Details	Eligible for Call-In & Date to be called in by	Appropriate Overview and Scrutiny Committee
1	All Wards	No	Non-Key	Thom Burn Tel: 01707 357245 <a href="mailto:t.burn@welhat.gov.uk">t.burn@welhat.gov.uk</a>	No	Resources

### DECISION:

The Council's key achievements and service improvements for Quarter 4 (2018/19) were noted.

### BACKGROUND:

Cabinet Decisions  
Tuesday 4 June 2019

**SUBJECT / TITLE OF REPORT**

Environment Scrutiny of Verge Protection Orders

Part 1 or 2 (Relevant exempt Paragraph)	Wards affected by the Decision	Interest declared in respect of the Decision	Category of Decision (i.e. Key, Non- Key, Urgent)	Contact Details	Eligible for Call-In & Date to be called in by	Appropriate Overview and Scrutiny Committee
1	All Wards	No	Non-Key	Vikki Hatfield Tel: 01707 357555 <a href="mailto:v.hatfield@welhat.gov.uk">v.hatfield@welhat.gov.uk</a>	No	Environment

**DECISION:**

The recommendations made by the Environment Scrutiny Sub-Committee on verge and footway parking were approved.

**BACKGROUND:**

# Cabinet Decisions

## Tuesday 4 June 2019

### SUBJECT / TITLE OF REPORT

Local Housing Company

Part 1 or 2 (Relevant exempt Paragraph)	Wards affected by the Decision	Interest declared in respect of the Decision	Category of Decision (i.e. Key, Non- Key, Urgent)	Contact Details	Eligible for Call-In & Date to be called in by	Appropriate Overview and Scrutiny Committee
1	All Wards	No	Non-Key	Simone Russell Tel: 01707 357660 <a href="mailto:s.russell@welhat.gov.uk">s.russell@welhat.gov.uk</a>	No	Social

### DECISION:

The Cabinet agreed to the appointment of a non-Executive Director of the housing company, on a voluntary, non-remunerated basis noting that the proposed appointee had extensive skills and experience which would greatly benefit the company and help it fulfil its objectives.

### BACKGROUND:

# Cabinet Decisions

## Tuesday 4 June 2019

### SUBJECT / TITLE OF REPORT

Appointment of Cabinet Panels, Committees and Boards 2019/20

Part 1 or 2 (Relevant exempt Paragraph)	Wards affected by the Decision	Interest declared in respect of the Decision	Category of Decision (i.e. Key, Non- Key, Urgent)	Contact Details	Eligible for Call-In & Date to be called in by	Appropriate Overview and Scrutiny Committee
1	All Wards	No	Non-Key	Graham Seal Tel: 01707 357444 <a href="mailto:g.seal@welhat.gov.uk">g.seal@welhat.gov.uk</a>	No	-

### DECISION:

The appointment of Cabinet Panels, Committees and Boards for 2019/20 was approved.

### BACKGROUND:



# Cabinet Decisions

## Tuesday 4 June 2019

### SUBJECT / TITLE OF REPORT

Appointment of Representative on Executive Outside Bodies 2019/20

Part 1 or 2 (Relevant exempt Paragraph)	Wards affected by the Decision	Interest declared in respect of the Decision	Category of Decision (i.e. Key, Non- Key, Urgent)	Contact Details	Eligible for Call-In & Date to be called in by	Appropriate Overview and Scrutiny Committee
1	All Wards	No	Non-Key	Graham Seal Tel: 01707 357444 <a href="mailto:g.seal@welhat.gov.uk">g.seal@welhat.gov.uk</a>	No	-

### DECISION:

The appointment of Members to serve as representatives on outside bodies for 2019/20 was approved.

### BACKGROUND:

# Cabinet Decisions

## Tuesday 4 June 2019

### SUBJECT / TITLE OF REPORT

Award of Architecture Contracts

Part 1 or 2 (Relevant exempt Paragraph)	Wards affected by the Decision	Interest declared in respect of the Decision	Category of Decision (i.e. Key, Non- Key, Urgent)	Contact Details	Eligible for Call-In & Date to be called in by	Appropriate Overview and Scrutiny Committee
2	All Wards	No	Forward Plan Reference FP917	Ka Ng Tel: 01707357275 <a href="mailto:k.ng@welhat.gov.uk">k.ng@welhat.gov.uk</a>	Yes by 13 June 2019	Resources

### DECISION:

The General Procurement Board recommendations on the award of architecture services for an initial period of three years, with a possible one year extension were approved.

### BACKGROUND:

# Cabinet Decisions

## Tuesday 4 June 2019

### SUBJECT / TITLE OF REPORT

26-32 Hatfield Town Centre

Part 1 or 2 (Relevant exempt Paragraph)	Wards affected by the Decision	Interest declared in respect of the Decision	Category of Decision (i.e. Key, Non- Key, Urgent)	Contact Details	Eligible for Call-In & Date to be called in by	Appropriate Overview and Scrutiny Committee
2	Hatfield Central	No	Forward Plan Reference FP921	Ka Ng Tel: 01707357275 <a href="mailto:k.ng@welhat.gov.uk">k.ng@welhat.gov.uk</a>	No	Resources

### DECISION:

Delegated authority was given to the Corporate Director (Resources, Environment and Cultural Services), in consultation with the Executive Member (Resources), to agree the terms and authorise the granting of a lease for 26-32 Hatfield Town Centre.

### BACKGROUND:

# Cabinet Decisions

## Tuesday 4 June 2019

### SUBJECT / TITLE OF REPORT

Proposals to Redevelop Block of Flats 1-8 Ludwick Green, Ludwick Way, Welwyn Garden City and Consult with Residents

Part 1 or 2 (Relevant exempt Paragraph)	Wards affected by the Decision	Interest declared in respect of the Decision	Category of Decision (i.e. Key, Non- Key, Urgent)	Contact Details	Eligible for Call-In & Date to be called in by	Appropriate Overview and Scrutiny Committee
2	Peartree Ward	No	Non-Key	Jeremy Morton Tel: 01707 357723 <a href="mailto:j.morton@welhat.gov.uk">j.morton@welhat.gov.uk</a>	No	Social

### DECISION:

- (1) The Cabinet agreed to the commencement of a consultation with the residents at Ludwick Green, Welwyn Garden City about the proposed redevelopment, which would include a proposal/offer to decant and associated entitlement of homelessness and disturbance payments.
- (2) The Cabinet agreed to the progression of the proposed re-development to a pre- planning approval stage.

### BACKGROUND:

Cabinet Decisions  
Tuesday 4 June 2019

**SUBJECT / TITLE OF REPORT**

Garage Site Phase Three Redevelopment - Affordable Housing Programme

Part 1 or 2 (Relevant exempt Paragraph)	Wards affected by the Decision	Interest declared in respect of the Decision	Category of Decision (i.e. Key, Non- Key, Urgent)	Contact Details	Eligible for Call-In & Date to be called in by	Appropriate Overview and Scrutiny Committee
2	All Wards	No	Non-Key	Jeremy Morton Tel: 01707 357723 <a href="mailto:j.morton@welhat.gov.uk">j.morton@welhat.gov.uk</a>	No	Social

**DECISION:**

The update in relation to the first two sites of the Phase Three garage site development schemes was noted.

**BACKGROUND:**