

**WELWYN HATFIELD COUNCIL****FORWARD PLAN****PUBLISHED SEPTEMBER 2024**

The Forward Plan sets out the Key Decisions which are to be taken by the Cabinet (and where appropriate the Council).

A Key Decision is one which is likely to result in expenditure or savings of **above £100,000**, or to have an effect on communities living or working in an area comprising **two or more Wards of the Borough**. The Plan is updated each month and is available from Council Offices and libraries and on the website ([www.welhat.gov.uk](http://www.welhat.gov.uk)).

Members of the public are welcome to comment on any item on the Forward Plan. Any comments must be given in writing or by e-mail to the Governance Services Manager to be received no later than seven days before the meeting at which the decision is to be taken. Copies of available reports can be obtained from the contact shown in the Forward Plan.

Members of the public are also welcome to attend public meetings of the Cabinet. Dates and times of Cabinet meetings can be found here: [Committee details - Cabinet – Welwyn Hatfield Borough Council \(welhat.gov.uk\)](http://www.welhat.gov.uk)

The following Councillors are in the Cabinet:-

M.Holloway	- Leader of the Council and Executive Member, Climate Change
J.Quinton	- Deputy Leader of the Council and Executive Member, Leisure and Community
S.Bonfante	- Executive Member, Environment
K.Thorpe	- Executive Member, Governance
G.Moore	- Executive Member, Housing
R.Grewal	- Executive Member, Planning
J.Broach	- Executive Member, Resources

Any queries concerning the Forward Plan should be directed to Clare Cade, Governance Services Manager at the Council Offices, Campus East, Welwyn Garden City, Herts AL8 6AE telephone number (01707) 357444 or e-mail [c.cade@welhat.gov.uk](mailto:c.cade@welhat.gov.uk)

**FORWARD PLAN**
**FOR THE PERIOD 1 SEPTEMBER 2024 TO 31 DECEMBER 2024**

<b>REFERENCE AND SUBJECT</b>	<b>DECISION NEEDED</b>	<b>WHEN WILL DECISION BE TAKEN</b>	<b>PART 1 OR PART 2</b>	<b>REPORTS AVAILABLE AND CONTACT OFFICERS</b>	<b>EXECUTIVE MEMBER</b>
FP2061 Statement of Community Involvement (SCI)	Approve the Statement of Community Involvement (SCI) for consultation	3 September 2024 - Cabinet	PART 1	Planning & Policy Implementation Manager Matthew Wilson  m.wilson@welhat.gov.uk	Executive Member, Planning
FP2059 Local Plan Review	Approval for early engagement on a Local Plan Review including an initial public engagement consultation to shape the direction of the plan	3 September 2024 - Cabinet	PART 1	Planning & Policy Implementation Manager Matthew Wilson  m.wilson@welhat.gov.uk	Executive Member, Planning
FP2073 Town Centres and Nicer Neighbourhoods Task Forces	Approval of projects	3 September 2024 - Cabinet	PART 1	Chief Executive Ka Ng  k.ng@welhat.gov.uk	Leader of the Council, Executive Member for Climate Change
FP2066 Local Development Scheme (LDS)	Approval of a timetable for the preparation of a new Local Plan	3 September 2024 - Cabinet	PART 1	Planning & Policy Implementation Manager Matthew Wilson  m.wilson@welhat.gov.uk	Executive Member, Planning
FP2071 Sustainable Procurement Strategy	Approval of Sustainable Procurement Strategy	3 September 2024 - Cabinet	PART 1	Procurement Manager Andrew Harper  a.harper@welhat.gov.uk	Councillor James Broach

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FP2068 Licensing Act Policy	Approval of the Licensing Act Policy (under the Licensing Act 2023)	18 September 2024 - Council	PART 1	Executive Director (Resident Services and Climate Change) Sue McDaid  s.mcdaid@welhat.gov.uk	Executive Member, Governance
FP2075 Pavement licensing fees and policy	Approval of the pavement licensing fees and policy	18 September 2024 - Council	PART 1	Executive Director (Resident Services and Climate Change) Sue McDaid  s.mcdaid@welhat.gov.uk	Executive Member, Governance
FP2076 Regulation of Investigatory Powers Act 2000 (RIPA) Policy and report from Senior Responsible Person	Regulation of Investigatory Powers Act 2000 (RIPA) Policy and report from Senior Responsible Person	24 September 2024 - Standards Committee	PART 1	Executive Director (Resident Services and Climate Change) Sue McDaid  s.mcdaid@welhat.gov.uk	Executive Member, Environment

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FP2083 Asset Valuation Contract	To award asset valuation contracts	Not before 1st October 2024 - Executive Member Decision Notice	PARTLY PART 2	Procurement Manager Andrew Harper  a.harper@welhat.gov.uk	Executive Member, Resources
FP2077 Award of Refurbishment Contract for the Green and Springfield House	Award of Construction Contract	Not before 1st October 2024 - Executive Member Decision Notice	PARTLY PART 2	Procurement Manager Andrew Harper  a.harper@welhat.gov.uk	Executive Member, Housing
FP2084 Affordable Housing Programme	Appropriation of land	8 October 2024 - Cabinet	PART 1	Assistant Director (Regeneration and Economic Development) Geoff Sampson  g.sampson@welhat.gov.uk	Executive Member, Housing
FP2074 Phase 4 Garage Sites	Seeking approval for appropriation of garage sites. Seeking approval for the sale of several garage sites	8 October 2024 - Cabinet	PARTLY PART 2	Assistant Director (Regeneration and Economic Development) Geoff Sampson  g.sampson@welhat.gov.uk	Executive Member, Housing

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FP2062 Sustainability Supplementary Planning Document (SPD)	Approve the SPD for consultation	8 October 2024 - Cabinet	PART 1	Planning & Policy Implementation Manager Matthew Wilson  m.wilson@welhat.gov.uk	Executive Member, Planning
FP2079 Arboriculture Contract	Award of Contract for Arboriculture Services	8 October 2024 - Cabinet	PARTLY PART 2	Procurement Manager Andrew Harper  a.harper@welhat.gov.uk	Executive Member, Environment
FP2072 Medium Term Finance Forecasts	Review and approval of the updated medium term forecasts and budget strategy	8 October 2024 - Cabinet	PART 1	Executive Director (Finance & Transformation) Richard Baker  r.baker@welhat.gov.uk	Executive Member, Resources
FP2086 Business Rates Pooling 2025/26	To give delegated authority to submit an application for the 2025/26 Business Rates Pooling arrangement for Hertfordshire if appropriate.	8 October 2024 - Cabinet	PART 1	Executive Director (Finance & Transformation) Richard Baker  r.baker@welhat.gov.uk	Executive Member, Resources
FP2078 Housing Planned Works (Internals) Contract	Award of contract for internal planned works on council stock	5 November 2024 - Cabinet	PARTLY PART 2	Procurement Manager Andrew Harper  a.harper@welhat.gov.uk	Executive Member, Housing

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FP2085 Council Tax Support Scheme 2025/26	To consider whether the localised Council Tax Support Scheme should continue in 2025/26	13 November 2024 - Council	PART 1	Executive Director (Finance & Transformation) Richard Baker  r.baker@welhat.gov.uk	Executive Member, Resources
FP2081 Approval of Gambling Act Policy	Approval of Gambling Act Policy	13 November 2024 - Council	PART 1	Executive Director (Resident Services and Climate Change) Sue McDaid  s.mcdaid@welhat.gov.uk	Executive Member, Governance
FP2082 The Commons Landscape Management Plan	The Commons Landscape Management Plan	7 January 2025 - Cabinet	PART 1	Executive Director (Resident Services and Climate Change) Sue McDaid  s.mcdaid@welhat.gov.uk	Executive Member, Environment
FP2080 Tree and Woodland Strategy	Tree and Woodland Strategy	7 January 2025 - Cabinet	PART 1	Executive Director (Resident Services and Climate Change) Sue McDaid  s.mcdaid@welhat.gov.uk	Executive Member, Environment