

WELWYN HATFIELD COUNCIL**FORWARD PLAN****FOR THE PERIOD 1 November 2019 TO 29 February 2020**

The Forward Plan sets out the Key Decisions which are to be taken by the Cabinet (and where appropriate the Council) during the period covered by the Plan. The Plan is updated each month and is available from Council Offices and libraries and on the website (www.welhat.gov.uk). A Key Decision is one which is likely to result in expenditure or savings of above £100,000, or to have an effect on communities living or working in an area comprising two or more Wards of the Borough.

Members of the public are welcome to comment on any item on the Forward Plan. Any comments must be given in writing or by e-mail to the Governance Services Manager to be received no later than seven days before the meeting at which the decision is to be taken. Copies of available reports can be obtained from the contact shown in the Forward Plan.

Members of the public are also welcome to attend public meetings of the Cabinet. Cabinet meetings are held at the Campus East, Council Offices, Welwyn Garden City and start at 7.30pm. During the period of this Plan meetings will be held on:-

Tuesday 5 November, Tuesday 3 December 2019 and Tuesday 7 January and Tuesday 11 February 2020

The following Councillors are in the Cabinet:-

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|--------------|--|
| T.Kingsbury | - Leader of the Council |
| D.Bell | - Deputy Leader of the Council and Executive Member, Resources |
| S.Boulton | - Executive Member, Environment and Planning |
| T.Mitchinson | - Executive Member, Leisure, Culture and Communications |
| N.Pace | - Executive Member, Housing and Community |
| B.Sarson | - Executive Member, Regeneration, Economic, Development and Partnerships |
| F.Thomson | - Executive Member, Governance, Public Health and Climate Change |

Any queries concerning the Forward Plan should be directed to Graham Seal, Governance Services Manager at the Council Offices, Campus East, Welwyn Garden City, Herts AL8 6AE telephone number (01707) 357444 or e-mail g.seal@welhat.gov.uk.

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| REFERENCE AND SUBJECT | DECISION NEEDED | WHEN WILL DECISION BE TAKEN | WHO WILL BE CONSULTED | METHOD OF CONSULTATION | REPORTS AVAILABLE AND CONTACT OFFICERS | APPROPRIATE OVERVIEW AND SCRUTINY COMMITTEE/ EXECUTIVE MEMBER |
|--|---|---|---|---|--|--|
| FP928 Council Tax Support Scheme | Confirmation that the Council's localised council tax support scheme will not change. | 5 November 2019 - Cabinet 25 November 2019 - Council | Major preceptors | Correspondence and Discussion | Client Support Services Manager Farhad Cantel Tel: 01707 357011 f.cantel@welhat.gov.uk | Resources/ Councillor Duncan Bell |
| FP929 Design and Build Multi-Storey Car Park, Hatfield Contractor | Approval of second stage of contract appointment | 5 November 2019 - Cabinet | Hatfield Town Centre Member Procurement Board | Public Exhibition Formal Consultation (Planning Meeting) | Capital Projects Manager Philip Brimley Tel: 01707 357435 p.brimley@welhat.gov.uk | Resources/ Councillor Duncan Bell |
| FP940 Restrictions in the Hatfield Town Centre Car Parks | Approval of amendment to the restrictions | 5 November 2019 - Cabinet | Ward Councillors Affected Parties Cabinet Planning and Parking Panel | Formal Consultation | Parking and Cemetery Services Manager Vikki Hatfield Tel: 01707 357555 v.hatfield@welhat.gov.uk | Environment/ Councillor Stephen Boulton |
| FP941 Welwyn Garden City Estate Management Scheme | Agreement of design guide and application fees | 5 November 2019 - Cabinet | Residents Appropriate Bodies Members | In Writing Meeting | Estate Management Scheme Manager James Homer Tel: 01707 357329 j.homer@welhat.gov.uk | Environment/ Councillor Stephen Boulton |

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| FP943 Statement of Licensing Policy 2020-2025 | Adoption of revised policy | 5 November 2019 - Cabinet 25 November 2019 - Council | Stakeholders and Statutory Bodies | In Writing | Licensing Team Leader Kate Payne Tel: 01707 357206 k.payne@welhat.gov.uk | Environment/ Councillor Fiona Thomson |
| FP944 Household Waste Duty of Care | Introduction of Fixed Penalty Notices | 5 November 2019 - Cabinet 25 November 2019 - Council | Public | Hertfordshire Waste Partnership Public Campaigns | Community and Environment Services Manager Kirsten Roberts Tel: 01707 357177 k.roberts@welhat.gov.uk | Environment/ Councillor Stephen Boulton |
| FP945 Service Standards for Regulatory Work | Adoption of revised standards | 5 November 2019 - Cabinet 25 November 2019 - Council | Stakeholders | In writing | Head of Public Health and Protection Joanna Harding Tel: 01707357361 j.harding@welhat.gov.uk | Environment/ Councillor Fiona Thomson |
| FP946 Voice and Infrastructure Services | Award of Contract | 5 November 2019 - Cabinet | - | - | IT Client Manager David Houghton Tel: 01707 357260 d.houghton@welhat.gov.uk | Resources/ Councillor Duncan Bell |

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| FP947 Asbestos Removal | Award of Contract | 5 November 2019 - Cabinet | - | - | Compliance Manager Ben Okagbue Tel: 01707 357036 b.okagbue@welhat.gov.uk | Social/ Councillor Nick Pace |
| FP948 Insurance Services | Award of Contract | 5 November 2019 - Cabinet | - | - | Treasury, Insurance and Controls Lead Officer Andrea Plucknett Tel: 01707 357453 a.plucknett@welhat.gov.uk | Resources/ Councillor Duncan Bell |
| FP949 Professional Services | Extension of Contract | 5 November 2019 - Cabinet | - | - | Head of Resources Richard Baker Tel: 01707 357425 r.baker@welhat.gov.uk | Resources/ Councillor Duncan Bell |

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|-------------------------------------|--|------------------------------------|---|-------------------------------|--|--|
| FP950 Welwyn Garden City North | Approval of the Principles for Development | 5 November 2019 - Cabinet | Corporate Management Team | Meetings | Corporate Director (Resources, Environment and Cultural Services) Ka Ng Tel: 01707357275 k.ng@welhat.gov.uk Capital Projects Manager Philip Brimley Tel: 01707 357435 p.brimley@welhat.gov.uk | Resources/ Councillor Duncan Bell |
| FP952 Digital Strategy | Approval of Strategy | 5 November 2019 - Cabinet | | | Head of Resources Richard Baker Tel: 01707 357425 r.baker@welhat.gov.uk | Resources/ Councillor Duncan Bell |
| FP953 Hertfordshire Growth Board | Agreement to Memorandum of Understanding | 5 November 2019 - Cabinet | Members and Officers of Hertfordshire Authorities | Meetings | Chief Executive Rob Bridge Tel: 01707357327 r.bridge@welhat.gov.uk | Environment/ Councillor Tony Kingsbury |

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| FP931 Housing Revenue Account Business Plan | Approval of the Business Plan | 3 December 2019 - Cabinet | | | Head of Community and Housing Strategy Sian Chambers Tel: 01707 357640 s.chambers@welhat.gov.uk | Resources/ Councillor Duncan Bell |
| FP933 Local Plan | Consideration of additional sites to achieve objective assessment of need for housing, as requested by examination inspector. | 7 January 2020 - Cabinet | Debate at hearing sessions with the Examination Inspector Cabinet Planning and Parking Panel | Meetings | Head of Planning Colin Haigh Tel: 01707 357239 c.haigh@welhat.gov.uk | Environment/ Councillor Stephen Boulton |
| FP939 Council Tax Base 2020/21 | Calculation of Council Tax Base and collection rate for the Borough for the year | 7 January 2020 - Cabinet | Appropriate bodies in accordance with the Regulations | In Writing | Head of Resources Richard Baker Tel: 01707 357425 r.baker@welhat.gov.uk | Resources/ Councillor Duncan Bell |

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| FP951 2020/21 Budget Proposals and Medium Term Financial Forecasts | Approval of the Revenue, Capital and Housing Revenue Account Budgets, Fees and Charges and Council Tax Setting 2020/21 Approval of the Medium Term Financial Strategy 2020/21-2022/23 Approval of the Capital Strategy and Treasury Management Strategy | 7 January 2020 - Cabinet 3 February 2020 - Council 25 February 2020 - Council | Resources Overview and Scrutiny Committee, Local Business | Reports/Meetings | Corporate Director (Resources, Environment and Cultural Services) Ka Ng Tel: 01707357275 k.ng@welhat.gov.uk Head of Resources Richard Baker Tel: 01707 357425 r.baker@welhat.gov.uk | Resources/ Councillor Duncan Bell |