

WELWYN HATFIELD BOROUGH COUNCIL
CABINET – 4 JUNE 2019
REPORT OF THE CORPORATE DIRECTOR (RESOURCES, ENVIRONMENT AND
CULTURAL SERVICES)

EXTENSION OF CEMETERY MANAGEMENT CONTRACT

1 Executive Summary

- 1.1 The current cemetery management contract expires on 31st May 2020 and this report considers the options available for future service provision.

2 Recommendation(s)

- 2.1 The General Procurement Board recommends that Cabinet agrees to extend the Cemetery Management Contract with John O’Conner Limited by a further two years until 31st May 2022

3 Explanation

- 3.1 In January 2015, Cabinet agreed to award a five year contract with an optional two year extension to John O’Conner (GM) Limited (commencing on 1st June 2015). At the time of award, a financial saving of £11,000 per annum was made.
- 3.2 John O’Conner (GM) Limited have performed the contract well, meeting all their obligations and the requirements of the contract.
- 3.3 Now that they have been performing the contract for 4 years they have found efficiencies and are able to offer a discount of £5,000 per annum for the extension period and not apply for their inflationary increase for the first year of the extension.
- 3.4 A decision needs to be made at this time, because if it is decided that the contract should be reproccured, then it will take up to a year to go through the process.
- 3.5 On 1st April 2019, the General Procurement Board considered the options for future service provision and agreed that the extension of the current contract was the best option.

Implications

4 Legal Implication(s)

- 4.1 This recommendation is in accordance with the Public Contracts Regulations 2015.

5 Financial Implication(s)

- 5.1 The value of the contract is contained within the current budget

6 Risk Management Implications

- 6.1 None directly associated with the recommendation in this report. There is provision in the contract for an extension.
- 6.2 Operational risk assessments will continue.

7 Security and Terrorism Implication(s)

- 7.1 None directly associated with the recommendation in this report.

8 Procurement Implication(s)

- 7.2 This recommendation is in accordance with the Public Contracts Regulations 2015 and the Council's Contract Procedure Rules.

9 Climate Change Implication(s)

- 9.1 None directly associated with the recommendation in this report.

8 Human Resources Implication(s)

- 8.1 None directly from this report

9 Health and Wellbeing Implication(s)

- 9.1 None directly from this report

10 Communication and Engagement Implication(s)

- 10.1 None directly from this report

11 Link to Corporate Priorities

- 11.1 The subject of this report is linked to the following Council's Corporate Priorities:
- Protect and Enhance the Environment;
 - Help build a Strong Local Economy; and
 - Engage with our communities and provide value for money

12 Equality and Diversity

- 13.1 An EqIA was not completed because this report does not propose changes to existing service-related policies or the development of new service-related policies.

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| Date | 13 ^h May 2019. |