

WELWYN HATFIELD BOROUGH COUNCIL  
CABINET – 4 JUNE 2019  
REPORT OF THE CORPORATE DIRECTOR (PUBLIC PROTECTION, PLANNING  
AND GOVERNANCE)

EXTENSION OF ARBORICULTURE SERVICES CONTRACT

**1 Executive Summary**

- 1.1 The initial term on the Arboriculture (tree) contract expires on 31<sup>st</sup> December 2019 and this report considers future service provision

**2 Recommendation(s)**

- 2.1 The General Procurement Board recommends that the contract is extended by one year until 31<sup>st</sup> December 2020

**3 Explanation**

- 3.1 In November 2016, Cabinet agreed to award a three year contract with an optional one year extension to Maydencroft Rural Limited (commencing on 1<sup>st</sup> January 2017) to undertake tree maintenance, young tree maintenance and tree surveys

The contractor has performed very well – meeting all their Key Performance Indicators (mainly around quality and completion of work on time).

- 3.2 The General Procurement Board considered an options appraisal report and agreed that extension of the contract for a final year was the preferred option.

**Implications**

**4. Legal Implication(s)**

- 4.1 There is provision in the contract for a one year extension. The contract was procured in accordance with the public contracts regulations 2015

**5. Financial Implication(s)**

- 5.1 The value of the contract is approximately £400,000 per annum and is managed from existing budgets
- 5.2 Maydencroft have not taken up the inflationary increase (and would not for the extension), meaning their prices are approximately 10% less (in real times) since the start of the contract.

**6 Risk Management Implications**

- 6.1 There are risks to tree maintenance which are managed by the Contractor and the Client team

7 Security and Terrorism Implication(s)

7.1 None directly from this report

8. Procurement Implication(s)

8.1 As legal implications

9 Climate Change Implication(s)

9.1 None directly from this report

10 Human Resources Implication(s)

10.1 None directly from this report

11 Health and Wellbeing Implication(s)

11.1 None directly from this report

**12 Communication and Engagement Implication(s)**

12.1 None directly from this report

**13 Link to Corporate Priorities**

13.1 The subject of this report is linked to the Council's Corporate Priority – Protect and Enhance the environment and specifically to the achievement of Maintain and Improve our Green Spaces.

**.14 Equality and Diversity**

14.1 An EqlA was not completed because this report does not propose changes to existing service-related policies or the development of new service-related policies.

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Date	30 <sup>th</sup> April 2019

Background papers to be listed (if applicable)

Appendices to be listed