

WELWYN HATFIELD BOROUGH COUNCIL  
CABINET – 5<sup>th</sup> March 2024  
REPORT OF THE EXECUTIVE DIRECTOR (RESIDENT SERVICES AND CLIMATE  
CHANGE)

SALE OF NEWSPAPER CONSORTIUM

**1 Executive Summary**

1.1 Welwyn Hatfield Borough Council is the lead authority for the ‘Sale of Newspaper’ Consortium’. This report considers the award of contract for the consortium.

**2 Recommendation(s)**

2.1 That the contract for both Lot1 (Recovered newspapers and magazines) and Lot 2 (Recovered mixed paper including tetra pak.) are awarded to Edwards Recycling Limited for an initial period of 2 years (with an optional extension of up to a further two years), commencing on 1<sup>st</sup> June 2024.

**3 Explanation**

3.1 This council is the Lead Authority of a consortium of local councils that collect newspaper and other papers from residents and sell the product for recycling. Other members of the consortium include:

- Broxbourne Borough Council
- East Hertfordshire District Council
- North Hertfordshire District Council
- Stevenage Borough Council
- Chelmsford City Council

3.2 The current contract expires on 31<sup>st</sup> May 2024 and a tender process has been undertaken to appoint a new contractor to ensure service continuity.

3.3 Full details of the tender process and scores are included in the Part 2 report.

3.4 The tender was broken down into two Lots:

- Lot 1 – Recovered newspapers and magazines
- Lot 2 – Recovered mixed paper including tetra pak.

3.5 The estimated annual tonnage is:

	<b>News &amp; Magazines (Lot 1)</b>	<b>Mixed Paper (Lot 2)</b>
Broxbourne	-	3,000

East Herts	1,100	-
North Herts	1,100	-
Stevenage	-	2,500
Welwyn Hatfield	1,100	200
Chelmsford	3,300	-
<b>Total</b>	<b>6,600</b>	<b>5,700</b>

3.6 Edwards Recycling Limited provided the best pricing for both Lots

### **Implications**

#### **4 Legal Implication(s)**

- 4.1 This council as the Lead Authority will enter into a contract with the selected contractor for the provision of all the services. The contract will be on the basis of the council's standard terms and conditions.
- 4.2 This council will enter into a Service Level Agreement with all the other members of the consortium to cover any potential liabilities in the contract

#### **5 Financial Implication(s)**

- 5.1 The contract is let on the basis of the selected contractor collecting the paper at no charge and then providing a payment for the recovered paper.
- 5.2 The cost paid for the paper is based on the paper indices plus an uplift.
- 5.3 Further details are included in the part 2 report.

#### **6 Risk Management Implications**

- 6.1 As with a contract of this nature there is a risk of challenge from the unsuccessful bidders

#### **7 Security and Terrorism Implication(s)**

- 7.1 None directly associated with this recommendation.

#### **8 Procurement Implication(s)**

- 8.1 The procurement has been undertaken in accordance with the Public Contracts Regulations 2015.

**9 Climate Change Implication(s)**

9.1 The contract is for the collection and recycling of newspapers.

**10 Human Resources Implication(s)**

10.1 None directly associated with this recommendation.

**11 Health and Wellbeing Implication(s)**

11.1 None directly associated with this recommendation.

**12 Communication and Engagement Implication(s)**

12.1 None directly associated with this recommendation.

**13 Link to Corporate Priorities**

13.1 The subject of this report is linked to the Council's Corporate Priority 'Action on Climate Change'.

**14 Equality and Diversity**

14.1 An EqIA was not completed because this report does not propose changes to existing service-related policies or the development of new service-related policies.

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