

LICENSING ACT 2003
Section 24

Premises Licence

Issued by the Licensing Authority:

Welwyn Hatfield Borough Council
Council Offices
The Campus
Welwyn Garden City
AL8 6AE

Reference number:
WK 126975/112021

Premises Licence Number

WK 126975

Part 1 – Premises Details

Postal address of premises or, if none, Ordnance Survey map reference or description

Rodi Restaurant
1 Church Street

Post Town Welwyn

Postcode AL6 9LL

Telephone Number 07963 718001

Where the licence is time limited, the dates

This premises licence is not time limited.

Licensable activities authorised by the licence

Supply of Alcohol

The times the licence authorises the carrying out of licensable activities

SEE ATTACHED SHEET

The opening hours of the premises

SEE ATTACHED SHEET

Where the licence authorises supplies of alcohol, whether these are on and/or off supplies

Both

Part 2

Name, (registered) address, telephone number and e-mail (where relevant) of holder of premises licence

Altin Rexho

[REDACTED]

Registered number of holder, for example company number, charity number (where applicable)

N/A

Name, address and telephone number of designated premises supervisor where the premises licence authorises the supply of alcohol

Altin Rexho

[REDACTED]

Personal licence number and issuing authority of personal licence held by designated premises supervisor where the premises licence authorises the supply of alcohol.

[REDACTED]

Annex 1 – Mandatory Conditions

If you are licensed to sell alcohol:	
A1. (on and/or off sales)	No supply of alcohol may be made under this licence: <ol style="list-style-type: none"> a) At a time when there is no designated premises supervisor in respect of the premises licence; or b) At a time when the designated premises supervisor does not hold a personal licence or his personal licence is suspended
A2. (on and/or off sales)	Every supply of alcohol under this licence must be made or authorised by a person who holds a personal licence.
A3. (on sales only)	<ol style="list-style-type: none"> 1) The responsible person must ensure that staff on relevant premises do not carry out, arrange or participate in any irresponsible promotions in relation to the premises. 2) In this condition, an irresponsible promotion means any one or more of the following activities, or substantially similar activities, carried on for the purpose of encouraging the sale or supply of alcohol for consumption on the premises- <ol style="list-style-type: none"> a) games or other activities which require or encourage, or are designed to require or encourage, individuals to – <ol style="list-style-type: none"> i) drink a quantity of alcohol within a time limit (other than to drink alcohol sold or supplied on the premises before the cessation of the period in which the responsible person is authorised to sell or supply alcohol), or ii) drink as much alcohol as possible (whether within a time limit or otherwise); b) provision of unlimited or unspecified quantities of alcohol free or for a fixed or discounted fee to the public or to a group defined by a particular characteristic in a manner which carries a significant risk of undermining a licensing objective; c) provision of free or discounted alcohol or any other thing as a prize to encourage or reward the purchase and consumption of alcohol over a period of 24 hours or less in a manner which carries a significant risk of undermining a licensing objective; d) selling or supplying alcohol in association with promotional posters or flyers on, or in the vicinity of, the premises which can reasonably be considered to condone, encourage or glamorise anti-social behaviour or to refer to the effects of drunkenness in any favourable manner. e) dispensing alcohol directly by one person into the mouth of another (other than where that other person is unable to drink without assistance by reason of disability).
A4. (on sales only)	The responsible person must ensure that free potable water is provided on request to customers where it is reasonably available.
A5. (on and/or off sales)	<ol style="list-style-type: none"> 1) The premises licence holder must ensure that an age verification policy is adopted in respect of the premises in relation to the sale or supply of alcohol. 2) The designated premises supervisor in relation to the premises licence must ensure that the supply of alcohol at the premises is carried on in accordance with the age verification policy. 3) The policy must require individuals who appear to the responsible person to be under 18 years of age (or such older age as may be specified in the policy) to produce on request, before being served alcohol, identification bearing their photograph, date of birth and either- <ol style="list-style-type: none"> a) a holographic mark, or b) an ultraviolet feature.

<p>A6. (on sales only)</p>	<p>The responsible person must ensure that—</p> <ul style="list-style-type: none"> a) where any of the following alcoholic drinks is sold or supplied for consumption on the premises (other than alcoholic drinks sold or supplied having been made up in advance ready for sale or supply in a securely closed container) it is available to customers in the following measures— <ul style="list-style-type: none"> i) beer or cider: ½ pint; ii) gin, rum, vodka or whisky: 25 ml or 35 ml; and iii) still wine in a glass: 125 ml; b) these measures are displayed in a menu, price list or other printed material which is available to customers on the premises; and c) where a customer does not in relation to a sale of alcohol specify the quantity of alcohol to be sold, the customer is made aware that these measures are available.
<p>A7. (on and/or off sales)</p>	<ul style="list-style-type: none"> 1) A relevant person shall ensure that no alcohol is sold or supplied for consumption on or off the premises for a price which is less than the permitted price. 2) In this condition:— <ul style="list-style-type: none"> a) “permitted price” is the price found by applying the formula $P = D + (D \times V)$, where— <ul style="list-style-type: none"> i) P is the permitted price, ii) D is the amount of duty chargeable in relation to the alcohol as if the duty were charged on the date of the sale or supply of the alcohol, and iii) V is the rate of value added tax chargeable in relation to the alcohol as if the value added tax were charged on the date of the sale or supply of the alcohol; b) “duty” is to be construed in accordance with the Alcoholic Liquor Duties Act 1979; c) “relevant person” means, in relation to premises in respect of which there is in force a premises licence— <ul style="list-style-type: none"> i) the holder of the premises licence, ii) the designated premises supervisor (if any) in respect of such a licence, or iii) the personal licence holder who makes or authorises a supply of alcohol under such a licence; d) “relevant person” means, in relation to premises in respect of which there is in force a club premises certificate, any member or officer of the club present on the premises in a capacity which enables the member or officer to prevent the supply in question; and e) “value added tax” means value added tax charged in accordance with the Value Added Tax Act 1994. 3) Where the permitted price would not be a whole number of pennies, the permitted price shall be taken to be the price rounded up to the nearest penny. 4) Where the permitted price on a day (“the first day”) would be different from the permitted price on the next day (“the second day”) as a result of a change to the rate of duty or value added tax, the permitted price which would apply on the first day applies to sales or supplies of alcohol which take place before the expiry of the period of 14 days beginning on the second day.
<p>If you use security staff: <i>Already in force</i></p>	
<p>S1</p>	<p>Each individual at the licensed premises to carry out a security activity (an activity to which paragraph 2(1)(a) of Schedule 2 of the Private Security Industry Act 2001 applies, and which is licensable conduct for the purposes of that Act) must:</p> <ul style="list-style-type: none"> a) be authorised to carry out that activity by a licence granted under the Private Security Industry Act 2001; or

	b) be entitled to carry out that activity by virtue of section 4 of that Act
If you are licensed to show films:	
F1	The admission of persons under the age of 18 to the exhibition of films must be restricted in accordance with any recommendation of the <i>British Board of Film Classification</i> , or, where there is no such recommendation or the licensing authority has notified the holder that section 20(3)(b) of the Licensing Act 2003 applies to the film, the recommendation of the licensing authority.

Already in force

Annex 2 – Conditions consistent with the operating Schedule

1. The premises licence holder will implement an overcrowding policy to ensure that no part of the premises shall become overcrowded at any point.
2. The premises licence holder shall provide of have the unhampered use of a telephone on the premises for use in an emergency.
3. A CCTV system will be installed at the premises and shall be maintained and working. The premises licence holder will ensure that any fault with the system is rectified as soon as practicable. The installation or upgrading of any CCTV system shall comply with current best practice.
4. The CCTV system will be fit for purpose of the prevention and detection of crime and be capable of providing images of identification standard. The system will display on the recordings the correct date and time and cover all internal licensable areas of the premises to which the public have access. Cameras will cover all entry and exit points and must enable frontal identification (full head and shoulder images) of every person entering and exiting the premises in any light condition to an evidential standard. The recordings will be retained for a minimum of 31 days.
5. A staff member from the Premises who is conversant with the operation of the CCTV system shall be on the premises at all times when the premises are open to the public. This staff member shall be able to show a Police officer or an authorised officer of the Licensing Authority data or footage upon request.
6. The Premises shall keep a suitable store of necessary recording media (such as DVD'S, SD cards or similar) to enable footage to be recorded from the CCTV system and provided to an authorised officer of the Licensing Authority or Police Officer upon demand.
7. The premises licence holder shall ensure a log is kept with details of the dates of all work/repairs carried out on the CCTV system including the name and phone number of the engineer.
8. A written or electronic incident and refusal Log must be kept at the premises to record all instances where incidents and admission to the premises or service is refused. The details of which will show:
 - All crimes reported to the venue;
 - Any complaints received including nuisance,
 - Any incidents of disorderly conduct,
 - Any faults with the CCTV system or searching equipment,
 - Any visit by a relevant authority or emergency service,
 - The basis of the refusal (admission or service),
 - The person making the decision to refuse; and
 - The date and time of the refusal

Such logs are to be retained at the premises for at least 12 months and must be made available for inspection and copying by Police, Trading Standards or an authorised officer of the Licensing Authority upon request.

Annex 2 – Conditions consistent with the operating Schedule continued

9. All staff will be trained in the use of the refusal book and the refusal book will be always available at the premises.
10. The refusals book will be examined on a regular basis (at least weekly) by the licensee and date and time of each examination to be endorsed in the book.
11. Analysis of staff refusals and data such as the time/day of refusals to be carried out by the licensee on a regular basis in order to predict trends and identify staff training and compliance issues. A fire emergency plan will be in place for the premises and all staff will be trained.
12. Fire appliances, suitable to the fire risks in the premises, will be conspicuously placed, unobstructed and available at all times. The appliances shall be maintained in working order in accordance with the premises fire risk assessment.
13. The premises holder shall co-operate with Police Officers and Officers of the Local Authority in the implementation of any initiatives to combat crime, disorder, antisocial behaviour or nuisance in the vicinity.
14. The premises licence holder shall take appropriate measures to ensure that patrons leave the premises in a quiet and orderly fashion and notices will be on display at the entrances/exits to remind customers of this.
15. The premises licence holder shall ensure that adequate measures are in place to prevent the escape of odours from the premises, this includes odours from food preparation and refuse storage.
16. The premises licence holder shall ensure that adequate measures are in place to remove litter or waste arising from the premises customers and to prevent such litter from accumulating in the immediate vicinity of their premises.
17. Staff will be trained in the Licensing Act 2003 licensing objective and this training will be recorded and shall be available for inspection on request by an authorised officer of the Licensing Authority or the Police.
18. A training log will be kept for all staff members, in which staff sign that they have received the relevant training especially regarding the licensing objectives and Licensing Act 2003. In particular, the staff training includes a section in relation to underage sales to ensure all staff is fully briefed. This will also include current recognised proof of age schemes, other forms of identification deemed to be acceptable as proof of age and drug awareness and vigilance in monitoring customer activity in and around the premises to minimize possible crime and disorder. General staff training will also include customer safety in and around the perimeter of the premises, where applicable.

Annex 2 – Conditions consistent with the operating Schedule continued

19. Challenge 25 will be adopted, implemented and advertised within the premises.
20. Acceptable proof of age shall include identification bearing the customers photograph, date of birth and integral holographic mark or security. Suitable means of identification would include PASS approved proof of age card, photo-card driving licence and passport.
21. The Licence holder will ensure that all staff shall be trained in line with the premises age verification policy which will include No ID No Sale
22. All sales of alcohol for delivery must be paid at the time of ordering using a debit or credit card.
23. A declaration will be in place at the point of order to confirm that the user is over the age of 18.
24. All delivery persons must be aged 18 years or more.
25. Any alcohol must be packaged separately from other goods that aren't subject to age related sales so that it can easily be retrieved if required to prevent an illegal sale.
26. Details of the order (including the type, amount of alcohol, name, and address of the customer) shall be kept at the licensed premises and must be shown on the printout dispatched with the order.
27. All delivery drivers and riders must allow any police or authorised local authority officers to inspect any alcohol or order details on request.
28. The delivery of alcohol shall be made only to a residential or business address and the customer to be clearly resident inside the building. The delivery of alcohol will not be made or completed to a person in a public place (for example a street corner, park, bus stop etc.).
29. At the point of order, it will be made clear to the customer that the contract for the sale of alcohol will not be fulfilled until the alcohol has been delivered to an individual who has produced satisfactory identification in accordance with a Challenge 25 Policy.
30. If the customer or an individual producing satisfactory identification in accordance with a Challenge 25 Policy is not at the delivery address to accept the order then no alcohol will be left at the recipient/customer address unattended or with neighbouring premises. Alcohol from the order will be returned to the premises licence address.

31. The person taking the order and/or making the delivery must ensure that the recipient is 18 years of age. A check shall be made to ensure the person accepting the delivery has the debit/credit card used for the purchase. If they appear under 25 years of age, photographic ID include a passport, photographic driving licence, Military ID and the Proof of Age Standards Scheme (PASS) approved age cards.
32. Where a third-party courier is used to supply alcohol, they will be instructed to provide an age verification service or adopt a policy of checking age and ID at the time of delivery. The courier must adopt a policy of not allowing minors to sign for and accept deliveries. A record of all couriers used and the system that they use to verify age will be kept and produced upon request from the police or authorised local authority officers.
33. All staff involved in the processing of orders or delivery of orders will receive training in the Licensing Act 2003 and any other relevant acts and laws including underage sales.

Annex 3 – Conditions attached after a Hearing by the Licensing Authority

Not applicable

Annex 4 – Plans

See Attached Plans

**Drawing Numbers – 4000-3A-1002-DR-01 Rev 01 and 4000-3A-1002-DR-02 Rev 01
Dated – 09/2021**

LICENSING ACT 2003
Section 24

Premises Licence Summary

Issued by the Licensing Authority:

Welwyn Hatfield Borough Council
Council Offices
The Campus
Welwyn Garden City
AL8 6AE

Reference number:
WK 126975/112021

Premises Licence Number

WK 126975

Premises Details

Postal address of premises or, if none, Ordnance Survey map reference or description	
Rodi Restaurant 1 Church Street	
Post Town Welwyn	Postcode AL6 9LL
Telephone Number 07963 718001	

Where the licence is time limited, the dates
This premises licence is not time limited.

Licensable activities authorised by the licence
Supply of Alcohol

The times the licence authorises the carrying out of licensable activities
SEE ATTACHED SHEET

The opening hours of the premises

SEE ATTACHED SHEET

Where the licence authorises supplies of alcohol, whether these are on and/or off supplies

Both

Name, (registered) address of holder of premises licence

Altin Rexho

[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]

Registered number of holder, for example company number, charity number (where applicable)

N/A

Name of designated premises supervisor where the premises licence authorises for the supply of alcohol

Altin Rexho

State whether access to the premises by children is restricted or prohibited

Children are not restricted.

WK126975 – Rodi Restaurant, 1 Church Street, Welwyn, AL6 9LL - Continuation sheet of Licensing Act section 24

Licensable Activity	Indoors / Outdoors	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
Regulated Entertainment								
a. Plays	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
b. Films	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
c. Indoor Sporting Events	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
d. Boxing and Wrestling entertainment	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
e. Live Music	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
f. Recorded Music	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
g. Performance of Dance	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
h. Anything of a similar description of E, F & G	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
LNR & Sale of Alcohol								
Provision of Late Night Refreshment	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Sale or Supply of Alcohol ('on' or 'off' premises)	Both	10.00 - 22.30	10.00 - 22.30	10.00 - 22.30	10.00 - 22.30	10.00 - 22.30	10.00 - 22.30	10.00 - 22.30
Hours Premises are open to the Public		08.00 - 23.00	08.00 - 23.00	08.00 - 23.00	08.00 - 23.00	08.00 - 23.00	08.00 - 23.00	08.00 - 23.00

Notes

All dimensions, levels, sizes, positions and locations of particulars as indicated on drawings are to be ascertained by the appointed Contractor on site prior to engaging in works.

Any discrepancies must be reported to JA group immediately.

No dimensions to be scaled from the drawings for construction purposes unless otherwise indicated. All works to comply with current Building Regulations.

Party Wall etc. Act 1996 would apply and contractor is to assure that no work is commenced until this formality is completed.

The sole purpose of this drawing is the procurement of Planning Permission and Building Regulation approval and work is not to commence before such approvals.

Where this drawing is used for the works, the appointed Contractor should request at the time of tender, from the tenderer, full specification and schedule of work. To avoid any disputes, this schedule of works in conjunction with the drawings would be used to resolve matters.

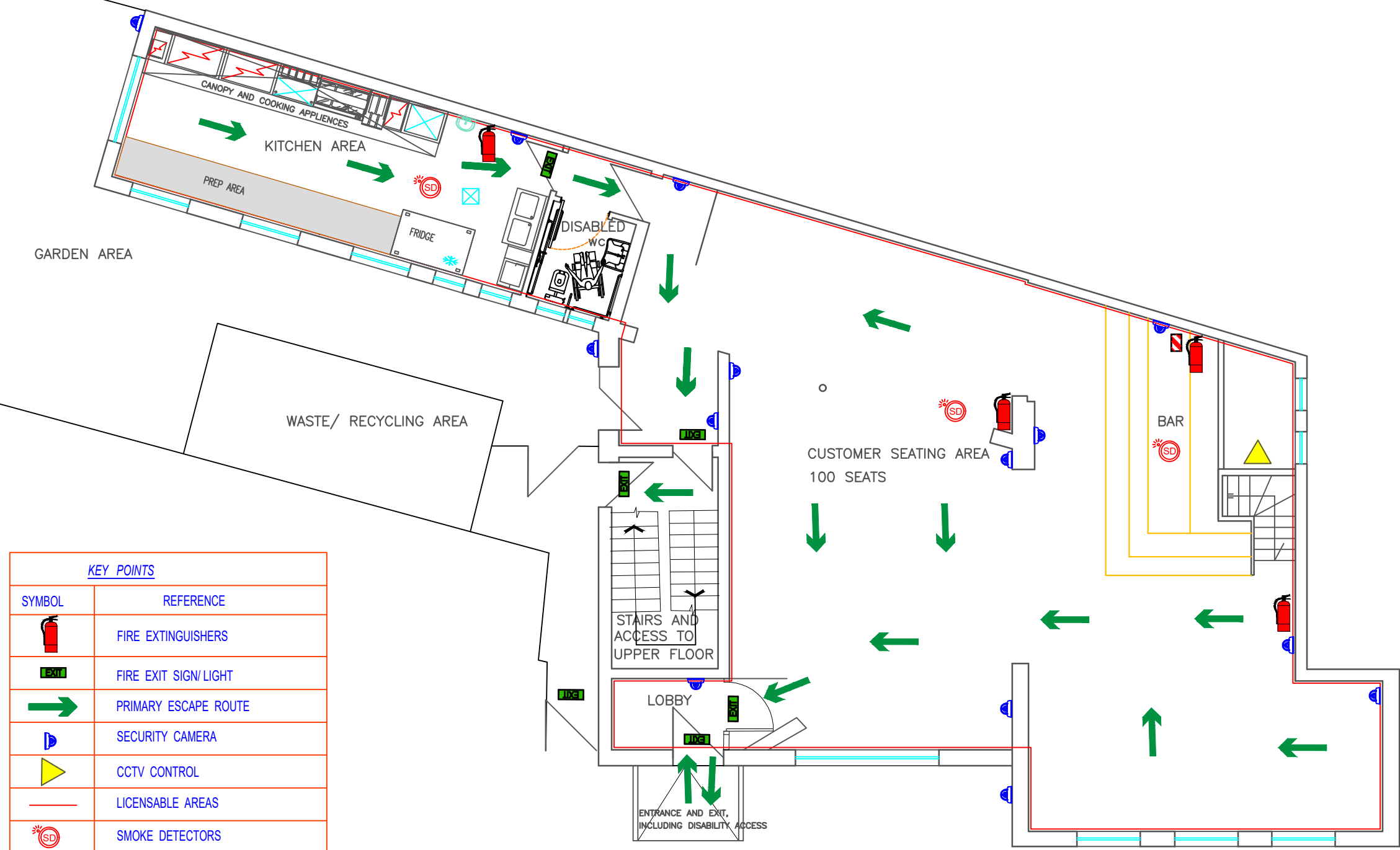
Contractor to assure and satisfy himself that necessary Planning permission and Building Regulations are approved before tendering or commencing works.

The competent person is to send to the local authority (via the scheme provider), a self-certification certificate within 30 days of the electrical works completion. The Client must receive both a copy of the self-certification and a BS7671 Electrical Installation Test Certificate (Reg. P1).

The Gas and Boiler installations will be carried out by a suitable qualified Gas Safety registered gas engineer.

The Contractor is responsible for ensuring compliance with the CDM Regulations, and appropriate Health & Safety on site precautions.

This drawing is the copyright of JA Group and must not be traced or copied in anyway or form in part or whole by any means whatsoever without prior written consent and may only be used by the present owner in relation to the property as referred to on the drawing. This drawing may be copied for by an authorised officer of the Local Authority with the sole purpose to assist in the determination of a Planning or Building Regulations application and may not be used for any other purpose.

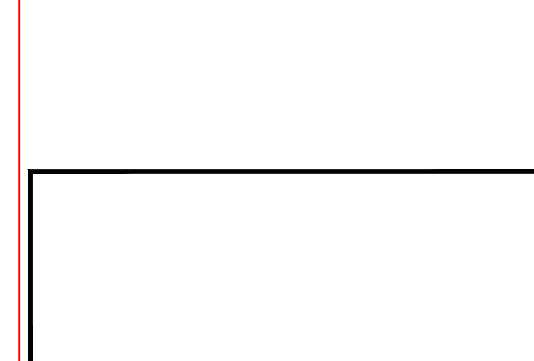


Rev.	Date	By	Details Of Revision
01	23.09.2021	AM	CONSTRUCTION ISSUE

Client

Project
1 CHURCH STREET, WELWYN
HERTFORDSHIRE, AL6 9LL

Title
PROPOSED FLOOR LAYOUT



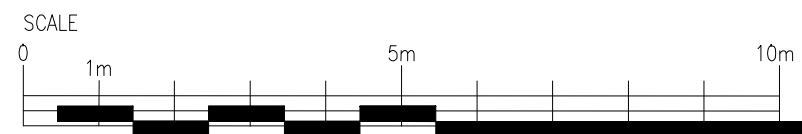
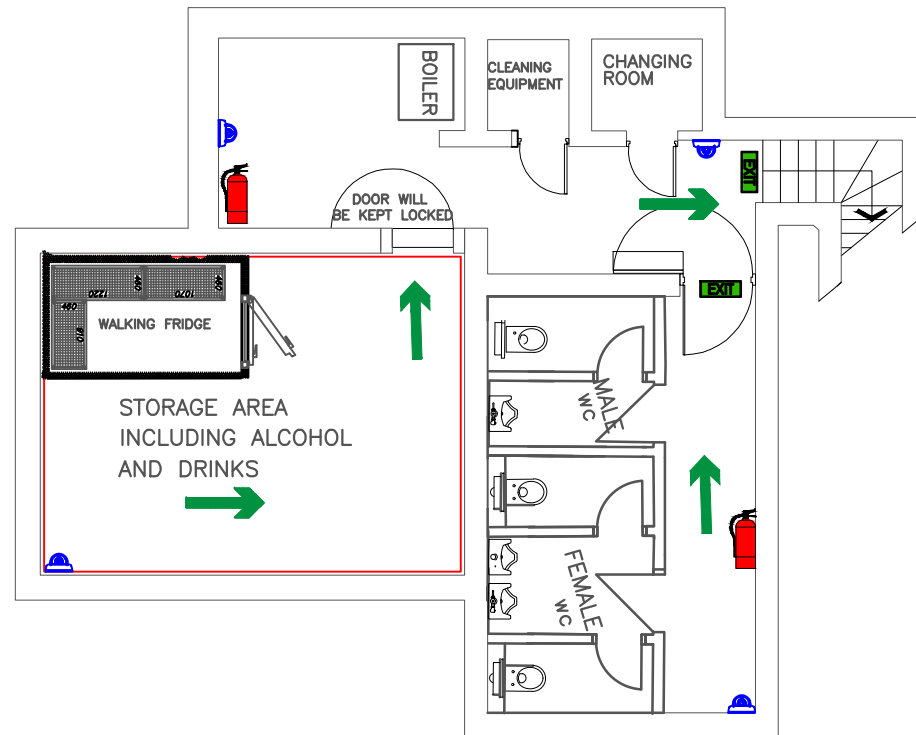
Status
CONSTRUCTION

Drawn	AM	A3 Scales	1:100
Date	09/2021	Eng.	Chk.
App'd.			

File Ref.

ACTUAL DIMENSION = 50mm

Drawing No.	4000-3A-1002-DR-01	Rev.	01
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KEY POINTS	
SYMBOL	REFERENCE
	FIRE EXTINGUISHERS
	FIRE EXIT SIGN/ LIGHT
	PRIMARY ESCAPE ROUTE
	SECURITY CAMERA
	CCTV CONTROL
	LICENSABLE AREAS
	SMOKE DETECTORS
	FIRE BLANKET

Notes

All dimensions, levels, sizes, positions and locations of particulars as indicated on drawings are to be ascertained by the appointed Contractor on site prior to engaging in works.

Any discrepancies must be reported to 3A group immediately.

No dimensions to be scaled from the drawings for construction purposes unless otherwise indicated. All works to comply with current Building Regulations.

Party Wall etc. Act 1996 would apply and contractor is to assure that no work is commenced until this formality is completed.

The sole purpose of this drawing is the procurement of Planning Permission and Building Regulation approval and work is not to commence before such approvals.

Where this drawing is used for the works, the appointed Contractor should request at the time of tender, from the tenderer, full specification and schedule of work. To avoid any disputes, this schedule of works in conjunction with the drawings would be used to resolve matters.

Contractor to assure and satisfy himself that necessary Planning permission and Building Regulations are approved before tendering or commencing works.

The competent person is to send to the local authority (via the scheme provider), a self-certification certificate within 30 days of the electrical works completion. The Client must receive both a copy of the self-certification and a BS7671 Electrical Installation Test Certificate (Reg. P1).

The Gas and Boiler installations will be carried out by a suitable qualified Gas Safety registered gas engineer.

The Contractor is responsible for ensuring compliance with the CDM Regulations, and appropriate Health & Safety on site precautions.

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01	23.09.2021	AM	CONSTRUCTION ISSUE
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Rev.	Date	By	Details Of Revision
Client			

Project
1 CHURCH STREET, WELWYN
HERTFORDSHIRE, AL6 9LL

Title
PROPOSED BASEMENT
FLOOR LAYOUT



Status
CONSTRUCTION

Drawn	AM	A3 Scales	1:100
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Date	09/2021	Eng.	Chk.	App'd.
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File Ref.



Drawing No.	4000-3A-1002-DR-02	Rev.	01
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Council Offices, The Campus
Welwyn Garden City, Herts, AL8 6AE

Title: Rodi Restaurant, 1 Church Street, Welwyn, AL6 9LL

Project: Alcohol and Regulated Entertainment Committee

Scale:

Date: 21-03-2024

Drawn:

Notes: