

WELWYN HATFIELD BOROUGH COUNCIL
CABINET – 1 APRIL 2025
REPORT OF THE EXECUTIVE DIRECTOR (FINANCE AND TRANSFORMATION)

ACTIONS STATUS REPORT

1 Executive Summary

1.1 In order to ensure that actions identified at meetings are completed, this report lists the actions from the last Cabinet meeting, those responsible for completing each action and its current status.

2 Recommendation(s)

2.1 That Members note the status of the following actions which were identified at the last Cabinet meeting on 4 March 2025:

Minute	Action	Status/ Date Completed
278	FP2113 COMMUNITY INFRASTRUCTURE LEVY (CIL) ADOPTION	Cabinet Recommended to Full Council: a) The Community Infrastructure Levy Charging Schedule (Appendix A) is adopted with a target implementation date of 01 October 2025 b) The Instalment Policy (Appendix B) is adopted with a target implementation date of 01 October 2025. c) Delegate authority to the Assistant Director (Planning), in consultation with Executive Member, for any necessary further minor editorial changes to the Charging Schedule or Instalment Policy and a change to the implementation date if necessary. d) Governance options and arrangements for the priorities and spending of 'Strategic CIL' receipts be brought to CPPP and Cabinet in the next 12 months. e) The 'Neighbourhood Proportion' of CIL be set at 25% (uncapped) for all Parish and Town Councils regardless of whether a Neighbourhood Plan in in place.
380	FP2124 COMMUNITY ENGAGEMENT STRATEGY	Cabinet agreed: a) The Community Engagement Strategy in Appendix b) The Associated Action Plan for 2025-26 in Appendix B
381	FP2080 TREE & WOODLAND STRATEGY	Cabinet agreed the Tree and Woodland Strategy 2025-2029.
382	FP2082 THE LANDSCAPE MANAGEMENT PLAN	Cabinet considered and approved The Commons Landscape Management Plan for 2025-2025 in Appendix A.
383	FP2117 GREEN BELT STAGE 4 ASSESSMENT	Cabinet agreed: a) Standard contract procedures are waived and pursuant to Contract Procedure Rule 33.2 (g) Cabinet agrees a report

		from an Executive Director or the Chief Executive detailing a case where it is to the advantage of the Council that these rules should be waived. b) Cabinet approves the direct award of contract to Land Use Consultants Ltd to continue the Green Belt Review (Stage 4) which forms part of the evidence base for the Local Plan Review
385	FP2119 REVIEW OF FORMER TENANT ARREARS AND RENT ARREARS POLICY	Cabinet agreed the changes to the Former Tenant Areas (FTA) Policy (as set out at Appendix A).
386	FP2123 TENANCY AGREEMENT	Cabinet agreed the recommendations set out in the report.
388	FP2141 COMMUNITY GRANT ALLOCATIONS 2025/26	Cabinet agreed the recommendations set out in the report.
389	LOCAL GOVERNMENT REORGANISATION - INTERIM PLANS SUBMISSION	Cabinet agreed for delegated authority to be given to the Leader of the Council, in consultation with Deputy Leader, to submit an interim plan to Government by 21 March 2025 for Local Government Reorganisation in Hertfordshire.
392.1	FP2115 Minor Building Works Contract	That Cabinet delegates the decision to agree the best way to deliver the future of the Minor Works contract to the Executive Director (Resident Services and Climate Change) in consultation with the S151 Officer, Monitoring Officer, Executive Member for Finance and the Executive Member for Housing.

During the period since the last Cabinet meeting, the following decisions were taken by Cabinet Members exercising their individual delegated powers in accordance with paragraph 18 of the Cabinet Procedure Rules within the Constitution.

	Action	Date Completed
2025-08	Sustainability Supplementary Planning Document (SPD) adoption	February 2025
2025-09	North West Hatfield Masterplan Supplementary Planning Document adoption	February 2025
2025-10	Award of contract for minor works and maintenance for Council buildings	March 2025
2025-11	Introduction of Electric Charging Only Bays in Various Car Parks in Welwyn Hatfield	March 2025
2025-12	Resident Permit Parking Schemes, Verge Protection Order and other Waiting Restrictions in Various Roads, Hatfield South & East	March 2025
2025-13	Introduction of an amendment of Traffic Regulation Order to insert details to allow 4 hours free parking for disabled badge holders in Kennelwood Lane Car Park, Hatfield	March 2025

2025-14	Award of contract for Service and Repairs to commercial boilers, heaters and pumps over Council buildings.	March 2025
2025-15	LGR Interim plan submission	March 2025
2025 - 16	Award of contract for Howlands House (Affordable Housing Programme)	March 2025
2025-17	Phase 4 garage sites - appropriation of land	March 2025
2025 - 18	Homelessness & Rough Sleeper Grant Allocation	March 2025
2025-19	Planning fees	March 2025