

WELWYN HATFIELD BOROUGH COUNCIL
CABINET – 1st April 2025
REPORT OF EXECUTIVE DIRECTOR (RESIDENT SERVICES AND CLIMATE
CHANGE)

AWARD OF CONTRACT FOR PLANNED WORKS (EXTERNAL SPECIALIST WORKS,
WINDOWS AND DOORS REPLACEMENTS AND ROOF REPLACEMENTS)

1 Executive Summary

- 1.1 The Council requires additional resources to help deliver its housing Capital Works programme and has issued tenders for external specialist works (lot 1), roof replacement works (lot 2) and windows and doors replacements (lot 3)
- 1.2 Works under lot 1 comprise of external wall insulation, internal wall insulation and cavity wall insulation and the intention is for all three contracts to commence on 1st May 2025 and end on 31st December 2027 with a possible extension until 31st December 2029.

2 Recommendation

- 2.1 That Cabinet agrees to award the following contracts.
- (a) External specialist works (lot 1) to Sureserve Energy Services UK Limited;
and
- (b) Roof replacement works (lot 2) to Highview Group Limited; and
- (c) Windows and doors replacements (lot 3) to C W G Group Ltd

3 Explanation

- 3.1 The Council has an ambitious planned works programme for its housing stock and to supplement current contractual arrangements, additional contractors are required to provide the works as summarised in the Executive Summary.
- 3.2 The procurement of these contracts was divided into 3 lots in order to provide for a more focussed delivery of works and to assist with better contract management. A more diversified arrangement of contracts should also help insulate the Council from risks in connection with the capacity of contractors and overall performance.
- 3.3 Following an advert, 9 compliant bids were received for lot 1; 7 compliant bids were received for lot 2; and 7 compliant bids were received for lot 3. All bids were evaluated against the agreed award criteria of 50% price and 50% quality.
- 3.4 Sureserve Energy Services UK Limited scored highest against the evaluation criteria for lot 1; Highview Group Limited scored highest against the evaluation criteria for lot 2; and C W G Group Ltd scored highest against the evaluation criteria for lot 3. Details of all the scores are included in the Part 2 report.

Implications

4 Legal Implications

- 4.1 The procurement has been undertaken in accordance with the Public Contracts Regulations 2015 and the Council's Contract Standing Orders.
- 4.2 Under the Council's Contract standing orders, the award of these contracts is an Executive function given the values. Contracts with a value of more than £1 million must be approved by the Council's Executive.
- 4.3 The contracts are based on an industry standard JCT Measured Term Contract as amended for the Council's specific requirements and needs.
- 4.4 The contracts are based on fixed price unit rates which will increase annually in line with the Consumer Price Index. A prescribed schedule of rates is applied to any ancillary or necessary works, outside the contract specification, that are required to complete orders.
- 4.5 Suitable and appropriate key performance indicators have been developed and incorporated into the contracts to assist the Council to manage performance.

5 Financial Implications

- 5.1 Further details of the bids are provided in the part 2 report.
- 5.2 The contract payments will be contained within the current Capital Budgets.

6 Risk Management Implications

- 6.1 As with any procurement of this nature there is a risk of challenge from unsuccessful tenderers.

7 Security and Terrorism Implication(s)

- 7.1 None directly associated with this recommendation.

8 Procurement Implication(s)

- 8.1 Contract award for all lots is subject to call-in by the Council's Overview and Scrutiny Committee.

9 Climate Change Implication(s)

- 9.1 No direct implications. It is expected that the contract for specialist works will improve energy efficiency in homes and therefore contribute to reduced energy consumption within the Council's administrative area.

10 Human Resources Implication(s)

- 10.1 None directly associated with this recommendation.

11 Health and Wellbeing Implication(s)

11.1 None directly associated with this recommendation.

12 Communication and Engagement Implication(s)

12.1 None directly associated with this recommendation.

13 Link to Corporate Priorities

13.1 The subject of this report is linked to the Council's Corporate Priority 'Homes to be proud of'.

14 Equality and Diversity

14.1 An Equality Impact assessment was not completed because this report does not propose changes to existing service-related policies or the development of new service-related policies.

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