

Please note that by law this meeting can be filmed, audio-recorded, photographed or reported electronically by the use of social media by anyone attending. This does not apply to any part of the meeting that is held in private session.

Please ask for:
Helen Johnson

26 October 2020

Dear Councillor

You are requested to attend a meeting of the WELWYN HATFIELD BOROUGH COUNCIL GRANTS BOARD to be held on Wednesday 4 November 2020 at 6.30 pm in the .

Yours faithfully



Corporate Director
Public Protection, Planning and Governance

AGENDA
PART 1

1. **SUBSTITUTION OF MEMBERS**

To note any substitution of Board Members made in accordance with Council Procedure Rules.

2. **APOLOGIES**

To note any apologies.

3. **MINUTES**

To confirm as a correct record the Minutes of the meeting held on 29 July 2020 (previously circulated).

4. **NOTIFICATION OF URGENT BUSINESS TO BE CONSIDERED UNDER ITEM 7**

5. **DECLARATIONS OF INTEREST BY MEMBERS**

To note declarations of Members' disclosable pecuniary interests, non-disclosable pecuniary interests and non-pecuniary interests in respect of items on the Agenda.

6. **COMMUNITY GRANT APPLICATIONS - ANNUAL GRANTS** (Pages 3 - 6)

Report of the Corporate Director (Housing and Communities) detailing the applications for Community Grants.

7. SUCH OTHER BUSINESS AS, IN THE OPINION OF THE CHAIRMAN, IS OF SUFFICIENT URGENCY TO WARRANT IMMEDIATE CONSIDERATION:
8. EXCLUSION OF PRESS AND PUBLIC

The Board is asked to resolve:

That under Section 100(A)(2) and (4) of the Local Government Act 1972, the press and public be now excluded from the meeting for Items 9 and 10 on the grounds that it involves the likely disclosure of confidential or exempt information as defined in Section 100(A)(3) and Paragraph 3 (private financial or business information) of Part 1 of Schedule 12A of the said Act (as amended).

In resolving to exclude the public in respect of the exempt information, it is considered that the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

PART II

9. COMMUNITY GRANT APPLICATIONS - ANNUAL GRANTS (Pages 7 - 190)
- Exempt application forms for Community Grants.
10. ANY OTHER BUSINESS OF A CONFIDENTIAL OR EXEMPT NATURE AT THE DISCRETION OF THE CHAIRMAN

Circulation: Councillors S.Markiewicz (Chairman) L.Chesterman
R.Lass (Vice-Chairman) A.Dennis
E.Boulton J.Weston
J.Caliskan

D.Bell (Executive Member, Resources)

Head of Community and Housing Strategy (S.Chambers)
Community Partnerships Manager (M.Rayner)
Community Partnership Support Officer (L.Jackson)
Community Partnership Support Officer (N.Dunbar)
Press and Public (except Part II Items)

If you require any further information about this Agenda please contact Helen Johnson, Governance Services on 01707 357467 or email - democracy@welhat.gov.uk

Part I

Main author: Matthew Rayner

Executive Member: Councillor Duncan

Bell

All Wards

WELWYN HATFIELD BOROUGH COUNCIL
GRANTS BOARD – 4 NOVEMBER 2020
REPORT OF THE CORPORATE DIRECTOR, HOUSING AND COMMUNITIES

2021/22 ANNUAL GRANTS

1 Executive Summary

- 1.1 £79,270 is anticipated to be ring fenced for the distribution of Annual Grants payments for the financial year 2021/22.
- 1.2 Fifteen applications have been received for consideration for Annual Grants for financial year 2021/22 (Appendix 1, Part II report).

2 Recommendation(s)

- 2.1 Members of the Grants Board are asked to consider the Annual Community Grant applications (as referred to in the Part II report) and make a recommendation to Cabinet in accordance with the council’s priorities and criteria.

3 Explanation

- 3.1 There are fifteen applications totalling £209,732.24 for Annual Grants 2021/22 to be reviewed. That is £130,462.34 over the total amount of funds available.

Organisations	Funding Request
Breaks Manor	£20,000
CVS (Welwyn Hatfield)	£14,500
Falcon Judo	£3,296
Film School Deluxe	£5,700
Girl Guides	£688.74
H'Arts Mind	£14,640
Herts Boat Rescue	£600
Home Start	£11,258
Herts Practical Parenting Programme	£19,110
Insect Biotech Solutions CIC	£20,000
Isabel Hospice	£19,575
Northhaw Tennis Club	£19,787
Potential Kids	£17,613.50
Recover	£15,964
Welwyn Hatfield Women’s Refuge	£27,000
TOTAL	£209,732.24

Classification: Restricted

- 3.2 Please see Appendix 1 (as referred to in the Part II report) for the details regarding each of the Grant applications.
- 3.3 Welwyn Hatfield Borough Council as part of their budget setting have agreed, that for three-year consecutive financial years (2021/22, 2022/23 and 2023/24), Citizens Advice Bureau will have a ring-fenced budget of £95,000. This funding comes from the overall community grants budget, which for 2021/22 is expected to be £218,270.
- 3.4 It is anticipated that for the financial year 2021/22 a total of £44,000 from the overall community grants budget will be made available for Small Community Grants.
- 3.5 As such the overall budget expected to be made available for Annual Grants for the financial year 2021/22 is £79,270.
- 3.6 The total value of all fifteen application exceeds the budget available, as such members are reminded that they are not able to award more than £79,270.
- 3.7 Members are able to fully fund, part fund or not fund at all any of the applications that have been received.
- 3.8 It should be noted that applications can only be considered by members of the Grants Board if the organisation meets all the essential criteria. Some of those key criteria are list as follows
 - 3.8.1 Applications must come from an organisation that is incorporated or an unincorporated charity or a voluntary/community/not-for-profit group.
- 3.9 At least 50 per cent of the organisation's members/clients/users must live or work in the borough of Welwyn Hatfield. The organisation must be able to provide monitoring information on its membership/users.
- 3.10 The organisation must be committed to Equal Opportunities and have an Equalities Policy in place (where applicable). However, organisations may target some or all of its activities at specific groups, where the intention is to address discrimination or disadvantage
- 3.11 The organisation must be sustainable and able to show budgetary information. They also must be able to provide recent audited/independently examined accounts or projected income/expenditure figures (in the case of organisations that are less than a year old) to demonstrate its need for financial assistance.
- 3.12 Detail costs for the applicant must be provided within the application and it should be noted that within the criteria it is highlighted want and want cannot be funded through the Annual Grant fund.

Implications

4 Legal Implication(s)

4.1 There are no legal implications connected with this report.

5 Financial Implication(s)

5.1 The applications received total £209,734.24 which is more than the available budget of £79,270. Members of the Grant Board are asked to consider the applications set out in Part II of this report and agree funding.

5.2 Members are not able to exceed the total budget available.

5.3 Grants awarded are subject to agreement from the Council's Cabinet during the budget setting process for financial year 2021/22.

6 Risk Management Implications

6.1 There is a risk related to providing grants to voluntary organisations in that there is the possibility that the organisation could go into administration and as such the funding would be lost. There is also the possibility that organisations do not spend the grant provided on the agreed projects or costs as per their applications.

6.2 The risks are mitigated as much as possible through the application process, where information is provided about the organisation, its governance and financial structures and the reason it has applied for funding. All successful grant applicants sign up a service level agreement with the council which sets out the terms of the grant and also what information is to be provided to monitor the outcomes. The information provided includes evidence on where the funding was spent.

Risk Score Likelihood Low; Impact Medium. Overall risk score Low.

7 Security & Terrorism Implication(s)

7.1 In complying with the Prevent duty Local Authorities need to ensure that publicly owned resources do not provide a platform for extremists and are not used to disseminate extremist views.

8 Procurement Implication(s)

8.1 There are no procurement implications

9 Climate Change Implication(s)

9.1 There are no climate change implications

10 Human Resources Implication(s)

10.1 There are none arising from this report.

11 Health and Wellbeing Implication(s)

- 11.1 Providing grants to community organisations for the benefit of Welwyn Hatfield residents assists the council in meeting its objectives to improve the health and wellbeing of the borough

12 Communications Plan

- 12.1 All successful organisations are required to actively promote the Council when market their event or project.
- 12.2 The Council will also put out a press release detailing the successful applicants and highlighting some of the projects/initiatives that the Council is supporting through this round of Grants.

13 Link to Corporate Priorities

- 13.1 Welwyn Hatfield Borough Council Grants Board looks to support projects which help achieve Council's Corporate Priorities. Applications for community grants need to contribute to at least one of the following:
1. Our Community
 2. Our Environment
 3. Our Housing
 4. Our Economy
 5. Engage with our communities and provide value for money

14 Equality and Diversity

- 14.1 An EqIA was not completed because this report does not propose changes to existing service-related policies or the development of new service-related policies.

Name of author	Matthew Rayner
Title	<i>Community Partnership Manager</i>
Date	<i>15 October 2020</i>

Appendices to be listed (part II papers)

Appendix 1 – list of the applications received

By virtue of paragraph(s) 3 of Part 1 of Schedule 12A
of the Local Government Act 1972.

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