



# WELWYN HATFIELD

The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020) came into force on Saturday 4 April 2020 to enable councils to hold remote committee meetings during the Covid 19 pandemic period. This is to ensure local authorities can conduct business during this current public health emergency.

This meeting of Audit Committee will be held remotely under these regulations, via the Zoom application and will be webcast to ensure accessibility by the public and press.

Please ask for:  
Jonah Anthony

12 January 2021

Dear Councillor

You are requested to attend a meeting of the WELWYN HATFIELD BOROUGH COUNCIL AUDIT COMMITTEE to be held on Wednesday 20 January 2021 at 7.30 pm on Zoom.

Yours faithfully

Corporate Director  
Public Protection, Planning and Governance

## AGENDA PART 1

1. SUBSTITUTION OF MEMBERS

To note any substitution of Committee members made in accordance with Council Procedure Rules.

2. APOLOGIES

3. MINUTES

To confirm as a correct record the Minutes of the meeting held on Monday 28 September 2020 (previously circulated).

4. NOTIFICATION OF URGENT BUSINESS TO BE CONSIDERED UNDER ITEM 9

5. DECLARATIONS OF INTERESTS BY MEMBERS

To note declarations of Members' disclosable pecuniary interests, non-disclosable pecuniary interests and non-pecuniary interests in respect of items on this agenda.

6. PUBLIC QUESTION TIME AND PETITIONS

Up to thirty minutes will be available for questions from members of the public on issues relating to the work of the Committee and to receive any petitions.

7. RISK MANAGEMENT (Pages 5 - 20)

Report of the Corporate Director (Public Protection, Planning and Governance), which brings to Members' attention the current strategic and top operational risks facing the Council, as determined by Corporate Management Team and Heads of Service. These risks have been reviewed at the performance clinic in November 2020 and reflect the assessments in place for the quarter October 2020 to January 2021.

8. SHARED INTERNAL AUDIT SERVICE - PROGRESS REPORT (Pages 21 - 36)

Report of the Shared Internal Audit Service which provides an update on the progress in delivering the Annual Audit Plan for 2020-21 as at 8 January 2021.

9. SUCH OTHER BUSINESS AS, IN THE OPINION OF THE CHAIR, IS OF SUFFICIENT URGENCY TO WARRANT IMMEDIATE CONSIDERATION

10. EXCLUSION OF PRESS AND PUBLIC

The Committee is asked to resolve:

That under Section 100(A) (2) and (4) of the Local Government Act 1972, the press and public be now excluded from the meeting for item 12 (if any) on the grounds that it involves the likely disclosure of confidential or exempt information as defined in Section 100A (3) and Part I of Schedule 12A of the said Act as amended.

In resolving to exclude the public in respect of the exempt information, it is considered that the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

**PART II**

11. ANY OTHER BUSINESS OF AN EXEMPT NATURE AT THE DISCRETION OF THE CHAIR

Circulation: Councillors G.Michaelides (Chairman) L.Chesterman  
S.Markiewicz (Vice-Chairman) F.Marsh  
M.Birleson J.Skoczylas  
J.Boulton

Corporate Management Team  
Press and Public (except Part II Items)

**If you require any further information about this Agenda please contact Jonah Anthony, Principal Governance Officer at [democracy@welhat.gov.uk](mailto:democracy@welhat.gov.uk)**