

The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020) came into force on Saturday 4 April 2020 to enable councils to hold remote committee meetings during the Covid 19 pandemic period. This is to ensure local authorities can conduct business during this current public health emergency.

This meeting of Licensing Sub-Committee will be held remotely under these regulations, via the Zoom application and will be webcast to ensure accessibility by the public and press.

Please ask for:
Gurdip Paddan

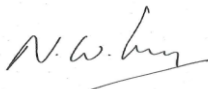
Please note papers printed on
lilac are confidential

16 November 2020

Dear Councillor

You are requested to attend a meeting of the WELWYN HATFIELD BOROUGH COUNCIL LICENSING SUB-COMMITTEE to be held on Wednesday 25 November 2020 at 2.00 pm via a Zoom meeting.

Yours faithfully



Corporate Director
Public Protection, Planning and Governance

AGENDA
PART 1

PROCEDURE

1. **APPOINTMENT OF CHAIRMAN**

To appoint a Chairman of the Sub-Committee for the meeting.

2. **DECLARATIONS OF INTERESTS BY MEMBERS**

To note declarations of Members' disclosable pecuniary interests, non-disclosable pecuniary interests and non-pecuniary interests in respect of items on the Agenda.

3. APPLICATION FOR REVIEW OF PREMISES LICENCE FOR COLESDALE FARM NORTHAW ROAD WEST, NORTHAW HERTFORDSHIRE (Pages 5 - 60)

Report of the Corporate Director (Public Protection, Planning and Governance) considering an application for a review of the premises licence currently in place at Colesdale Farm, Northaw Road West, Northaw.

Circulation: Councillors B.Fitzsimon (Chairman) G.Hayes
H.Bower

Officers Principal Litigation Officer (A. Byrne/SS)
Environmental Health Team Leader (C.Brown)
Environmental Health Officer (L.Jakeman)
Licencing Officer (K. Payne)
Governance Services Officer (Gurdip Paddan)

Press and Public (except Confidential Items)

If you require any further information about this Agenda please contact Gurdip Paddan, Governance Services on 01707 357467 or email – democracy@welhat.gov.uk

Agenda Annex

LICENSING AND REGULATED ENTERTAINMENT HEARINGS PROCEDURE

This is the procedure that the Council has adopted under the Licensing Act 2003 (Hearings) Regulations 2005 for all of its licensing hearings to achieve a consistent approach. The hearing is started by the Chairman stating that the Sub-Committee is considering. It is then explained to all the parties that this is a mixed quasi judicial and administrative function. The hearing will take the form of a discussion led by the authority. The strict rules of evidence will not apply although the rules will be observed to a great extent because this is considered to be the best way of presenting the evidence. Documentary or other information produced at the hearing may be taken into account with the consent of all the parties.

All parties will be given an equal maximum period of time to exercise their rights to make representations and provide supporting information to the Sub-Committee as provided for in this procedure. The Chairman will ask those appearing to speak concisely and only on the points that have been raised in the representations submitted. If several representations have been received on similar lines the parties will be invited to appoint a spokesperson. The Sub-Committee will seek to avoid hearing repetitious representations.

- (1) Once all the parties are present in the room and seated the Sub-Committee will enter and the hearing will be convened.
- (2) The Chairman will introduce the Sub-Committee and the Officers serving the Sub-Committee.
- (3) The applicant and/or his representative should confirm their identity to the Sub-Committee and that of any other person they have requested permission to appear, having given the requisite notice of their attendance before the hearing. The Sub-Committee will consider any request by a party for another person to appear at the hearing and such permission will not be unreasonably withheld.
- (4) The objectors and/or their representatives should confirm their identity to the Sub-Committee and that of any other person they have requested permission to appear, having given the requisite notice of their attendance before the hearing. The Sub-Committee will consider any request by a party for another person to appear at the hearing and such permission will not be unreasonably withheld.
- (5) The responsible authorities and/or their representatives should confirm their identity to the Sub-Committee and that of any other person they have requested permission to appear, having given the requisite notice of their attendance before the hearing. The Sub-Committee will consider any request by a party for another person to appear at the hearing and such permission will not be unreasonably withheld.
- (6) The Chairman will invite the Licensing Officer to present his report.
- (7) The applicant may then state their case, calling any witnesses they consider necessary, the requisite notice of their attendance having been given before the hearing. Cross-examination is only permitted if the Chairman considers it is required as part of the hearing.
- (8) With the Chairman's permission members may ask the applicant or their witnesses questions. These questions should be for further information or clarification.

- (9) The objectors then state their case calling any witnesses, the requisite notice of their attendance having been given before the hearing. Cross-examination is only permitted if the Chairman considers it is required as part of the hearing.
- (10) The members may ask the objectors or their witnesses questions. These questions should be for further information or clarification.
- (11) The objectors are then asked if they wish to make a final address to the Sub-Committee.
- (12) The applicant or representative is then given the same opportunity to address the Sub-Committee.
- (13) The Sub-Committee will then retire to consider the representations which have been made and to make its decision. The Sub-Committee will be accompanied by the Legal Adviser and Committee Manager.
- (14) A decision is then taken.
- (15) The Sub-Committee will then return to inform all the parties of the decision. Notice of the determination will be given in writing after the hearing. For certain applications the determination will be made within five working days of the hearing.

If any legal clarification is needed during the Sub-Committee's deliberations, the Legal Adviser will return to inform all the parties of the point considered, together with the advice given and will invite comment on that.

COMMENTS

Should the Sub-Committee decide to grant a licence it may only add conditions or restrictions which are necessary for promoting the licensing objectives and which do not duplicate other statutory requirements. However, the powers to add conditions are confined by the fact that any condition or restriction must be reasonable. The Courts have ruled that a public body in a privileged position of being able to exercise its discretion in dealing with applications for licences and consents of various kinds, when coming to a decision, must exercise that discretion reasonably and fairly and relate it to the subject concerned. A public body is not at liberty to use its powers for an ulterior object, that is one which is not within the ambit or intended purpose of the statutory provision under which the power is exercised however desirable that object may seem in the public interest.

The Sub-Committee will disregard any information which is not relevant to the matter being considered.

The Sub-Committee may exclude all the parties and the public from a hearing or part of a hearing where it considers that the public interest in so doing outweighs the public interest in the hearing.

The Sub-Committee may require any person attending a hearing who in its opinion is behaving in a disruptive manner to leave the hearing.

WELWYN HATFIELD COUNCIL
LICENSING SUB COMMITTEE
REPORT OF THE LICENSING OFFICER

Northaw and Cuffley

REPORT TO LICENSING SUB COMMITTEE

REVIEW OF PREMISES LICENCE FOR COLESDALE FARM NORTHAW ROAD WEST, NORTHAW HERTFORDSHIRE

1 Summary of the Review

| |
|---|
| Premises Licence Holder(s) |
| BJP Productions Ltd |
| Address of Premises |
| Colesdale Farm Northaw Road West Northaw Hertfordshire. EN6 4QZ |

This report contains an application for a review of the premises licence currently in place at Colesdale Farm, Northaw Road West, Northaw. This licence has been in place since January 2020 and is held by BJP Productions Ltd. The Designated Premises Supervisor and the Director of BJP Productions is Joshua Silver.

A copy of this licence is shown in appendix A.

The review has been formally requested by Lisa Chaplin Clerk of Northaw and Cuffley Parish Council (the applicant). The Applicant has requested the review under the Licensing Act 2003 on the statutory grounds of:

- Prevention of public nuisance

The full review application is contained in Appendix B to this report.

Appendix C Letters in support of the review application

Appendix D Letters against the review application (in support of the venue).

Appendix E Representation from Environmental Health.

2 Details of Review Received

An application has been received from the Applicant under the Licensing Act 2003 for a review of Colesdale Farm premises licence on the grounds of prevention of public nuisance. This application has been judged as appropriate and has therefore been brought to the Licensing Sub Committee to be determined. The application is at Appendix B.

The review relates solely to preventing nuisance to the public primarily by noise. Other matters relating to Covid 19 restrictions and the input of the Safety Advisory Team cannot be taken into consideration as these do not fall under the licensing objectives subject of this review.

The Applicant has requested a review of the premises licence due to residents of Northaw and Cuffley experiencing noise nuisance between August and September 2020 due to a series of events that took place at Colesdale Farm every weekend.

These events were consolidated into a short period due to lockdown earlier in the year. The licence allows 12 music events to take place between April and November but these all took place between August and September.

A number of complaints were received by Environmental Health following these events and the actions taken are reported in the Environmental Health representation at Appendix E.

2.1 Unresolved Review Concerns

There are a number of representations received from people who both support and are against the events at Colesdale Farm. There are five representations in support of the review who all live in Northaw and Cuffley at Appendix C and twenty two representations against the review at appendix D. A small proportion of these live in Northaw and Cuffley.

Two of the representations against the review who do not live in Northaw and Cuffley did not live at the address supplied when the notice of hearing was delivered. There were nine people who made representations against the review but did not provide an address and/or signature so these have not been included as relevant.

Resolved Review Concerns

No concerns expressed by the applicant have been successfully mediated prior to this hearing.

3 Explanation

The application submitted is for the Review of the Colesdale Farm premise licence WK114449. This licence has been in force since January 2020 and allows the Sale of Alcohol, Plays, Films, Live Music, Recorded Music, and anything of a similar description to live music, recorded music, or performances of dance. These activities are limited to 12 events per year between April and November. The times that these activities can take place are on the schedule at Appendix A. Due to premises being unable to open earlier in the year the 12 events all took place during the months of August and September 2020.

The licence has some specific noise conditions that were added to the licence in agreement with the applicant by Environmental Health who made representation to the original application in January 2020.

Any evidence and decision must also relate to the premises licence and not to other matters such as planning, or Covid 19 as these are not relevant under the

four licensing objectives. These are separate regimes and regulations which have no bearing on the premises licence and cannot be taken into consideration at this hearing.

The committee is obliged to determine this application for review of a premises licence for Colesdale Farm. In determining the review the sub committee must take account of the council's duty to promote the statutory licensing objectives namely:

- A) The prevention of Crime and Disorder
- B) Public Safety
- C) The Prevention of Public Nuisance
- D) The Protection of children from harm.

In making its decision, the committee is also obliged to have regard to the National Guidance and the Councils own Licensing Policy (Previously circulated).

In determining the licence review, members will wish to keep in mind:

- i) The Licensing Act 2003 provides a range of powers for the licensing authority which it may exercise in determining a review where it considers them appropriate for the promotion of the licensing objectives.

4 Licensing Policy

(2.10) The legislation also supports a number of other key aims and purposes. These are vitally important and should be principal aims for everyone involved in licensing work. They include

- protecting the public and local residents from crime, anti-social behaviour and noise nuisance caused by irresponsible licensed premises;
- giving the police and licensing authorities the powers they need to effectively manage and police the night- time economy and take action against those premises that are causing problems;
- recognising the important role which pubs and other licensed premises play in our local communities by minimising the regulatory burden on business, encouraging innovation and supporting responsible premises;
- providing a regulatory framework for alcohol which reflects the needs of local communities and empowers local authorities to make and enforce decisions about the most appropriate licensing strategies for their local area; and
- encouraging greater community involvement in licensing decisions and giving local residents the opportunity to have their say regarding licensing decisions that may affect them.

(5.4) Conditions will only be attached to premises licences or club premises certificates where they are reasonable, proportionate, enforceable and relevant to the premises. They should focus on matters within the control of the individual licence holder or premises user (for temporary event notices). Conditions will be tailored to the type of operation and specific characteristics of the individual premises.

(5.6) Any conditions should be:

- clear
- enforceable
- evidenced
- proportionate
- relevant
- be expressed in plain language capable of being understood by those expected to comply with them.

(5.11) The Act requires that any conditions attached to licences must be specific to individual premises and tailored to the characteristics and style of the licensable activities rather than applying a set of standardised conditions to all. The Council will therefore always ensure that conditions are individually selected and appropriately tailored. In some cases conditions may be drawn from pools of conditions set out in the Guidance issued under section 182 of the Licensing Act 2003.

(9.6) The Sub-Committee will determine each case on its individual merits whilst taking into consideration the terms of this Policy document. Where the Sub-Committee determines that it is appropriate to attach conditions to the licence/certificate it will ensure that those conditions are focused on the direct impact of the activities taking place at the premises concerned on members of the public in the area concerned. Such conditions will be proportionate to the activity to be controlled and will only be imposed in the interests of the licensing objectives.

(24.1) The Police Reform and Social Responsibility Act 2011 amended the Licensing Act 2003 to mean that any person may make a representation about a premises licence or club premises certificate application. They no longer need to establish that they live or work near to the premises. The representation must, however, be relevant to at least one of the licensing objective and must not be frivolous or vexatious.

(24.2) In making a decision as to what weight to attach to a relevant representation, we may consider whether the individual is likely to be directly affected by disorder or disturbance occurring or potentially occurring on those premises or immediately outside the premises. In other words, it is the impact of issues relating to the four licensing objectives that is the key consideration. However, each representation will be judged on its own merit.

4.1 The subcommittee will also wish to be aware of the Guidance issued under section 182 of the licensing Act 2003.

(11.17) The licensing authority may decide that the review does not require it to take any further steps appropriate to promote the licensing objectives. In addition, there is nothing to prevent a licensing authority issuing an informal warning to the licence holder and/or to recommend improvement within a particular period of time. It is expected that licensing authorities will regard such informal warnings as an important mechanism for ensuring that the licensing objectives are effectively promoted and that warnings should be issued in writing to the licence holder.

(11.18) However, where responsible authorities such as the police or environmental health officers have already issued warnings requiring improvement – either orally or in writing – that have failed as part of their own stepped approach to address concerns, licensing authorities should not merely repeat that approach and should take this into account when considering what further action is appropriate.

(11.20) In deciding which of these powers to invoke, it is expected that licensing authorities should so far as possible seek to establish the cause or causes of the concerns that the representations identify. The remedial action taken should generally be directed at these causes and should always be no more than an appropriate and proportionate response.

(11.21) For example, licensing authorities should be alive to the possibility that the removal and replacement of the designated premises supervisor may be sufficient to remedy a problem where the cause of the identified problem directly relates to poor management decisions made by that individual.

(11.22) Equally, it may emerge that poor management is a direct reflection of poor company practice or policy and the mere removal of the designated premises supervisor may be an inadequate response to the problems presented. Indeed, where subsequent review hearings are generated by representations, it should be rare merely to remove a succession of designated premises supervisors as this would be a clear indication of deeper problems that impact upon the licensing objectives.

(11.23) Licensing authorities should also note that modifications of conditions and exclusions of licensable activities may be imposed either permanently or for a temporary period of up to three months. Temporary changes or suspension of the licence for up to three months could impact on the business holding the licence financially and would only be expected to be pursued as an appropriate means of promoting the licensing objectives. So, for instance, a licence could be suspended for a weekend as a means of deterring the holder from allowing the problems that gave rise to the review to happen again. However, it will always be important that any detrimental financial impact that may result from a licensing authority's decision is appropriate and proportionate to the promotion of the licensing objectives. But where premises are found to be trading irresponsibly, the licensing authority should not hesitate, where appropriate to do so, to take tough action to tackle the problems at the premises and, where other measures are deemed insufficient, to revoke the licence.

5 Recommendation

- 5.1 The committee must have regard to the review application made and the evidence it hears. The committee is therefore asked to determine the review application.
- 5.2 In determining the review, the sub-committee may on behalf of the licensing authority, and having regard to the promotion of the licensing objectives, statute, guidance and policy decide on the following courses of action:

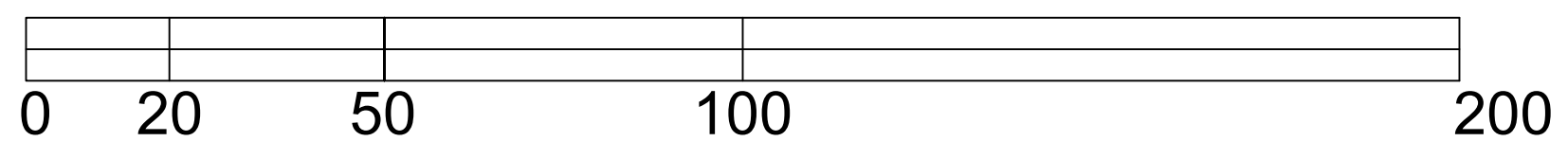
- (a) to modify the conditions of the licence (which includes adding new conditions or any alteration or omission of an existing condition);
- (b) to exclude a licensable activity from the scope of the licence;
- (c) to remove the designated premises supervisor;
- (d) to suspend the licence for a period not exceeding three months;
- (e) to revoke the licence;

6 Appendices

- a. Premises licence and schedule
- b. Premises Licence Review Application
- c. Representations in support of the application
- d. Representations against the review application
- e. Environmental Health representation

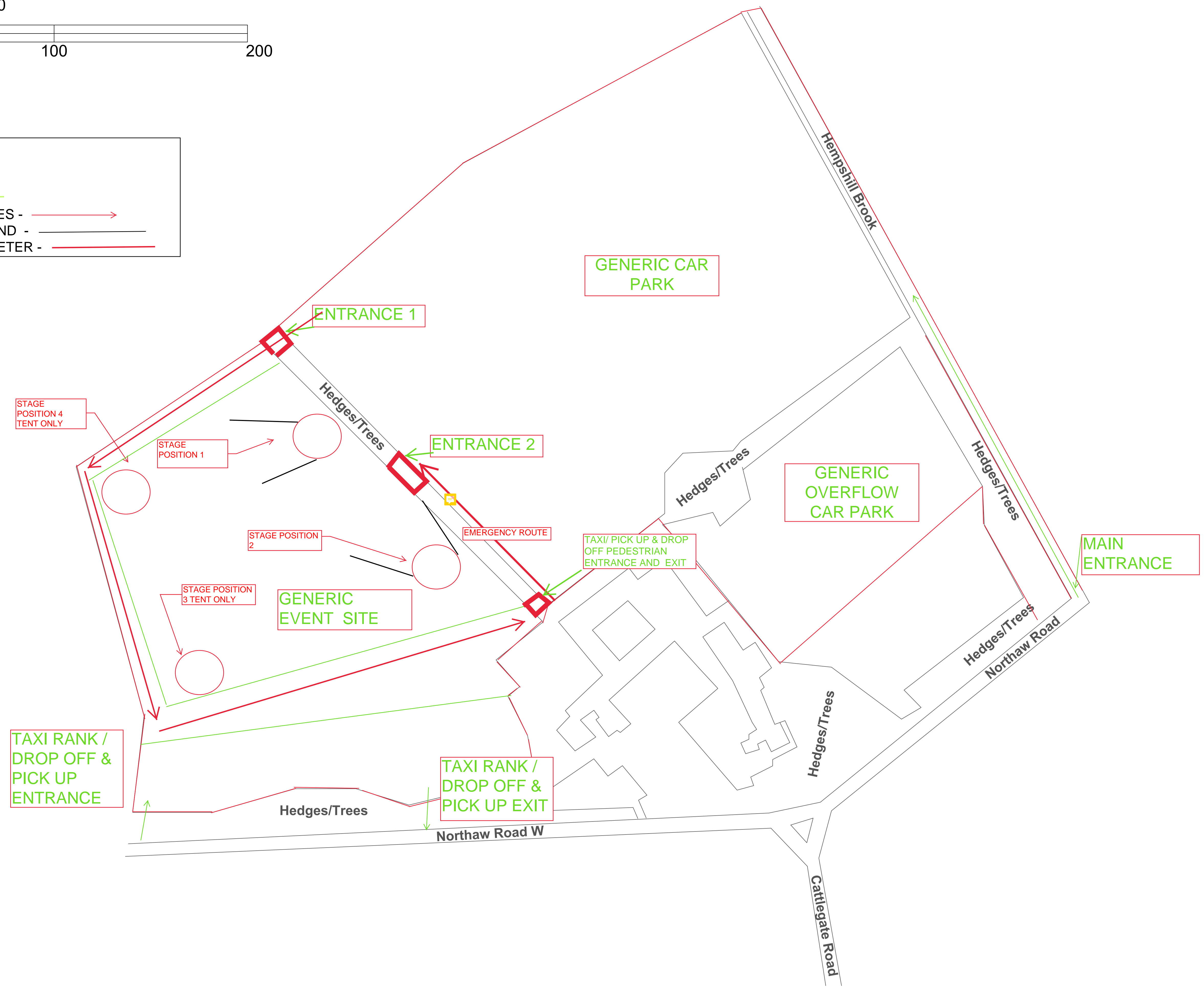
Kate Payne Licensing Team Leader
Date – 2/11/2020

SCALE BAR 1:1000



KEY

- STAGES - ○
- HERAS - —
- EMERGENCY ROUTES - →
- DIRECTION OF SOUND - —
- LICENSABLE PERIMETER - —



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Premises Licence

Issued by the Licensing Authority:

Welwyn Hatfield Borough Council,
Council Offices,
The Campus,
Welwyn Garden City AL8 6AE

Reference number:
WK114449

Premises Licence Number

WK114449/080120

Part 1 – Premises Details

| | |
|--|------------------|
| Postal address of premises or, if none, Ordnance Survey map reference or description | |
| Colesdale Farm Northaw Road West | |
| Post Town Northaw | Postcode EN6 4QZ |
| Telephone Number | |
| Where the licence is time limited, the dates | |
| This licence is not time limited | |
| Licensable activities authorised by the licence | |
| Sale of alcohol | |
| Plays, Films | |
| Live Music | |
| Recorded Music | |
| Anything of a similar description to live music, recorded music, or performances of dance | |
| The times the licence authorises the carrying out of licensable activities | |
| See attached schedule | |
| Maximum of 12 music events per year operating from April - November | |

The opening hours of the premises

See attached schedule

Where the licence authorises supplies of alcohol, whether these are on and/or off supplies

On

Part 2

Name, (registered) address, telephone number and e-mail (where relevant) of holder of premises licence

BJP Productions Ltd Unit 6
Buckingham Court Rectory Lane
Loughton
Essex
IG10 2QZ

Registered number of holder, for example company number, charity number (where applicable)

10719720

Name, address and telephone number of designated premises supervisor where the premises licence authorises the supply of alcohol

Joshua Silver

Personal licence number and issuing authority of personal licence held by designated premises supervisor where the premises licence authorises the supply of alcohol

Annex 1 – Mandatory Conditions

| If you are licensed to sell alcohol: | |
|---------------------------------------|--|
| A1. on and/or off sales | <p>No supply of alcohol may be made under this licence:</p> <ul style="list-style-type: none"> a) At a time when there is no designated premises supervisor in respect of the premises licence; or b) At a time when the designated premises supervisor does not hold a personal licence or his personal licence is suspended |
| A2. on and/or off sales | <p>Every supply of alcohol under this licence must be made or authorised by a person who holds a personal licence.</p> |
| A3. on sales only | <ul style="list-style-type: none"> 1) The responsible person must ensure that staff on relevant premises do not carry out, arrange or participate in any irresponsible promotions in relation to the premises. 2) In this condition, an irresponsible promotion means any one or more of the following activities, or substantially similar activities, carried on for the purpose of encouraging the sale or supply of alcohol for consumption on the premises- <ul style="list-style-type: none"> a) games or other activities which require or encourage, or are designed to require or encourage, individuals to – <ul style="list-style-type: none"> i) drink a quantity of alcohol within a time limit (other than to drink alcohol sold or supplied on the premises before the cessation of the period in which the responsible person is authorised to sell or supply alcohol), or ii) drink as much alcohol as possible (whether within a time limit or otherwise); b) provision of unlimited or unspecified quantities of alcohol free or for a fixed or discounted fee to the public or to a group defined by a particular characteristic in a manner which carries a significant risk of undermining a licensing objective; c) provision of free or discounted alcohol or any other thing as a prize to encourage or reward the purchase and consumption of alcohol over a period of 24 hours or less in a manner which carries a significant risk of undermining a licensing objective; d) selling or supplying alcohol in association with promotional posters or flyers on, or in the vicinity of, the premises which can reasonably be considered to condone, encourage or glamorise anti-social behaviour or to refer to the effects of drunkenness in any favourable manner. e) dispensing alcohol directly by one person into the mouth of another (other than where that other person is unable to drink without assistance by reason of disability). |
| A4. on sales only | <p>The responsible person must ensure that free potable water is provided on request to customers where it is reasonably available.</p> |
| A 5. on and/or off sales | <ul style="list-style-type: none"> 1) The premises licence holder must ensure that an age verification policy is adopted in respect of the premises in relation to the sale or supply of alcohol. 2) The designated premises supervisor in relation to the premises licence must ensure that the supply of alcohol at the premises is carried on in accordance with the age verification policy. 3) The policy must require individuals who appear to the responsible person to be under 18 years of age (or such older age as may be specified in the policy) to produce on request, before being served alcohol, identification bearing their photograph, date of birth and either- <ul style="list-style-type: none"> a) a holographic mark, or b) an ultraviolet feature. |

| | |
|---|--|
| <p>A6. (on sales only)</p> | <p>The responsible person must ensure that—</p> <ol style="list-style-type: none"> a) where any of the following alcoholic drinks is sold or supplied for consumption on the premises (other than alcoholic drinks sold or supplied having been made up in advance ready for sale or supply in a securely closed container) it is available to customers in the following measures— <ol style="list-style-type: none"> i) beer or cider: ½ pint; ii) gin, rum, vodka or whisky: 25 ml or 35 ml; and iii) still wine in a glass: 125 ml; b) these measures are displayed in a menu, price list or other printed material which is available to customers on the premises; and c) where a customer does not in relation to a sale of alcohol specify the quantity of alcohol to be sold, the customer is made aware that these measures are available. |
| <p>A7. (on and/or off sales)</p> | <ol style="list-style-type: none"> 1) A relevant person shall ensure that no alcohol is sold or supplied for consumption on or off the premises for a price which is less than the permitted price. 2) In this condition:— <ol style="list-style-type: none"> a) “permitted price” is the price found by applying the formula $P = D + (D \times V)$, where— <ol style="list-style-type: none"> i) P is the permitted price, ii) D is the amount of duty chargeable in relation to the alcohol as if the duty were charged on the date of the sale or supply of the alcohol, and iii) V is the rate of value added tax chargeable in relation to the alcohol as if the value added tax were charged on the date of the sale or supply of the alcohol; b) “duty” is to be construed in accordance with the Alcoholic Liquor Duties Act 1979; c) “relevant person” means, in relation to premises in respect of which there is in force a premises licence— <ol style="list-style-type: none"> i) the holder of the premises licence, ii) the designated premises supervisor (if any) in respect of such a licence, or iii) the personal licence holder who makes or authorises a supply of alcohol under such a licence; d) “relevant person” means, in relation to premises in respect of which there is in force a club premises certificate, any member or officer of the club present on the premises in a capacity which enables the member or officer to prevent the supply in question; and e) “value added tax” means value added tax charged in accordance with the Value Added Tax Act 1994. 3) Where the permitted price would not be a whole number of pennies, the permitted price shall be taken to be the price rounded up to the nearest penny. 4) Where the permitted price on a day (“the first day”) would be different from the permitted price on the next day (“the second day”) as a result of a change to the rate of duty or value added tax, the permitted price which would apply on the first day applies to sales or supplies of alcohol which take place before the expiry of the period of 14 days beginning on the second day. |

| If you use security staff: | | <i>Already in force</i> |
|---|---|-------------------------|
| S1 | <p>Each individual at the licensed premises to carry out a security activity (an activity to which paragraph 2(1)(a) of Schedule 2 of the Private Security Industry Act 2001 applies, and which is licensable conduct for the purposes of that Act) must:</p> <ul style="list-style-type: none"> a) be authorised to carry out that activity by a licence granted under the Private Security Industry Act 2001; or b) be entitled to carry out that activity by virtue of section 4 of that Act | |
| If you are licensed to show films: | | <i>Already in force</i> |
| F1 | <p>The admission of persons under the age of 18 to the exhibition of films must be restricted in accordance with any recommendation of the <i>British Board of Film Classification</i>, or, where there is no such recommendation or the licensing authority has notified the holder that section 20(3)(b) of the Licensing Act 2003 applies to the film, the recommendation of the licensing authority.</p> | |

Annex 2 – Conditions consistent with the operating Schedule

1. Tickets will only be sold online prior to the event and no tickets will be sold on the door unless agreed with the police.
2. There will be a maximum of 12 music events a year which can be operated from April – November.
3. Staff will be trained in the Licensing Act 2003 licensing objectives and this training will be recorded in the site manual.
4. Staff will be supervised and best practise guidance will be followed.
5. All staff will be trained in accident and emergency policies and they will be clearly displayed in staff areas.
6. A fire emergency plan will be in place and all staff will be trained.
7. Proof of age verification will be in the form of 'proof of age cards' and/or new style driving licences.
8. SIA door staff will be employed.
9. Only plastic will be used on site.
10. Secure deposit boxes will be provided for confiscated items.
11. Litter bins and outside lighting will be provided.
12. Event control will be established on site and constant contact maintained.
13. All persons will be searched prior to entry onto the site and there will be a 'No Search No Entry Policy' unless agreed otherwise with the police.
14. The site will be searched prior to opening.
15. There will be Zero tolerance on the use of drugs and the carrying of weapons on the site.
16. A full risk assessment will be attached to the Event management plan.
17. First Aid provision will be on site for the duration of the event.
18. An overcrowding policy will be in place- ticket only
19. A designated driver scheme will be in place.
20. All first draft policies, plans and a list of artists will be provided to the Police at least four months before the event takes place. This will include crowd management, crime prevention, event management plan, emergency evacuation plans, traffic management plans, safeguarding policies, drug and offensive weapons policies with details of all acts performing at the event.
21. A full noise management policy will be in use, sound levels will be checked with DB readers and an acoustic consultant assessment will be used if required.
22. Local residents will be given a site teams number to call if there are any problems throughout the event.
23. A customer dispersal policy will be used to minimise disorder in the local area.
24. The site will operate a 'no ID' no entry policy. For over 18 events all attendees must be 18 or over and a challenge 25 policy will be in operation at the bar.
25. Any event involving children on site will have a child friendly wristband scheme that will allow parents to write a contact number on the wristband in case they become lost.
26. All events will have a welfare point unless agreed with the police.
27. Two SIA door staff will be stationed at the bar at all times.
28. Bars will close 30 minutes before the end of an event.
29. Challenge 25 will be in operation at the bar and includes on entry for any event for over 18's.
30. No liquids to be brought onto the site.
31. Notices shall be prominently displayed at all exits requesting customers to respect the needs of local residents and leave the area quietly.

Conditions added to the operating schedule by the applicant following representation from Environmental Health.

- A. Throughout the duration of the build, show and de-rig the Music Noise Level (MNL) shall not exceed 54dB LAeq over a 15 minute period at the boundary of any resident premises at Park Road, Northaw and 61dB LAeq over a 15 minute period the boundary of Wells Farm House, Northaw, Hill View Farm House, Northaw & any residential dwelling at Colesdale, Northaw (levels are 2m from the façade of residential properties)
- B. A noise propagation test shall be taken at least 2 hours prior to the start of the event in order to set appropriate control limits at the sound mixer position(s). The sound system shall be configured and operated in a similar manner as intended for the event. The sound source used for the test shall be similar in character and style to the music likely to be produced during the event.
- C. No amplified music shall be audible at any residential property after 23:00 hours on the day of the event.

Annex 3 – Conditions attached after a Hearing by the Licensing Authority

NA

Annex 4 – Plans



- Continuation sheet of Licensing Act section 24- Colesdale Farm Premises licence

| Licensable Activity | Indoors / Outdoors | Monday | Tuesday | Wednesday | Thursday | Friday | Saturday | Sunday |
|--|--------------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|
| Regulated Entertainment | | | | | | | | |
| a. Plays | Outdoors | 10.00-22.00 | 10.00-22.00 | 10.00-22.00 | 10.00-22.00 | 10.00-23.00 | 10.00-23.00 | 10.00-22.00 |
| b. Films | Outdoors | 10.00-22.00 | 10.00-22.00 | 10.00-22.00 | 10.00-22.00 | 10.00-23.00 | 10.00-23.00 | 10.00-21.00 |
| c. Indoor Sporting Events | NA | N/A | N/A | N/A | N/A | N/A | N/A | N/A |
| d. Boxing and Wrestling entertainment | NA | N/A | N/A | N/A | N/A | N/A | N/A | N/A |
| e. Live Music | Outdoors | 12.00-22.00 | 12.00-22.00 | 12.00-22.00 | 12.00-22.00 | 12.00-23.00 | 12.00-23.00 | 12.00-21.00 |
| f. Recorded Music | Outdoors | 12.00-22.00 | 12.00-22.00 | 12.00-22.00 | 12.00-22.00 | 12.00-23.00 | 12.00-23.00 | 12.00-21.00 |
| g. Performance of dance | Outdoors | 12.00-22.00 | 12.00-22.00 | 12.00-22.00 | 12.00-22.00 | 12.00-23.00 | 12.00-23.00 | 12.00-22.00 |
| h. Anything of a similar description of E, F & G | Outdoors | 12.00-22.00 | 12.00-22.00 | 12.00-22.00 | 12.00-22.00 | 12.00-23.00 | 12.00-23.00 | 12.00-22.00 |
| | | | | | | | | |
| Provision of late night refreshment | NA | N/A | N/A | N/A | N/A | N/A | N/A | N/A |
| Sale or Supply of Alcohol ('on' or 'off' premises) | ON | 12.00-22.00 | 12.00-22.00 | 12.00-22.00 | 12.00-22.00 | 12.00-23.00 | 12.00-23.00 | 12.00-23.00 |
| Hours Premises are open to the Public | | 10.00-22.00 | 10.00-22.00 | 10.00-22.00 | 10.00-22.00 | 10.00-23.00 | 10.00-23.00 | 10.00-22.00 |
| | | | | | | | | |
| | | | | | | | | |
| | | | | | | | | |

There will be a maximum of 12 music events a year which can be operated between April and November

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