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Please ask for:  
Gurdip Paddan

20 July 2021

Dear Councillor

You are requested to attend a meeting of the WELWYN HATFIELD BOROUGH COUNCIL GRANTS BOARD to be held on Wednesday 28 July 2021 at 7.30 pm in the Council Chamber, Council Offices, The Campus, Welwyn Garden City, Herts, AL8 6AE.

Yours faithfully



Corporate Director  
Public Protection, Planning and Governance

**AGENDA**  
**PART 1**

1. **SUBSTITUTION OF MEMBERS**

To note any substitution of Board Members made in accordance with Council Procedure Rules.

2. **APOLOGIES**

To note any apologies.

3. **MINUTES**

To confirm as a correct record the Minutes of the meeting held on 8 June 2021 (previously circulated).

4. **NOTIFICATION OF URGENT BUSINESS TO BE CONSIDERED UNDER ITEM 7**

5. **DECLARATIONS OF INTEREST BY MEMBERS**

To note declarations of Members' disclosable pecuniary interests, non-disclosable pecuniary interests and non-pecuniary interests in respect of items on the Agenda.

6. **SMALL COMMUNITY GRANTS 2021/22 - ROUND ONE (Pages 3 - 6)**

Report of the Corporate Director (Housing and Communities) detailing the

applications for Small Community Grants.

7. SUCH OTHER BUSINESS AS, IN THE OPINION OF THE CHAIRMAN, IS OF SUFFICIENT URGENCY TO WARRANT IMMEDIATE CONSIDERATION:

8. EXCLUSION OF PRESS AND PUBLIC

The Board is asked to resolve:

That under Section 100(A)(2) and (4) of the Local Government Act 1972, the press and public be now excluded from the meeting for Items 9 and 10 on the grounds that it involves the likely disclosure of confidential or exempt information as defined in Section 100(A)(3) and Paragraph 3 (private financial or business information) of Part 1 of Schedule 12A of the said Act (as amended).

In resolving to exclude the public in respect of the exempt information, it is considered that the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

## PART II

9. SMALL COMMUNITY GRANTS APPLICATIONS 2021/22 (Pages 7 - 86)

Exempt application forms for Small Community Grants 2021/22.

10. ANY OTHER BUSINESS OF A CONFIDENTIAL OR EXEMPT NATURE AT THE DISCRETION OF THE CHAIRMAN

Circulation: Councillors R.Lass (Chairman) J.Lake  
R.Trigg (Vice-Chairman) S.McNamara  
L.Brandon J.Skoczylas  
L.Chesterman F.Wachuku  
A.Dennis

D.Bell (Executive Member, Resources)

Head of Community and Housing Strategy (S.Chambers)  
Community Partnership Support Officer (G.DaCamara)  
Press and Public (except Part II Items)

**If you require any further information about this Agenda please contact Gurdip Paddan, Governance Services on 01707 357349 or email – [democracy@welhat.gov.uk](mailto:democracy@welhat.gov.uk)**

# Agenda Item 6

## Part I

Main author: Bianca Moreira

Executive Member: Cllr Fiona Thomson

All Wards

WELWYN HATFIELD BOROUGH COUNCIL  
GRANTS BOARD – 28 JULY 2021  
REPORT OF THE CORPORATE DIRECTOR, HOUSING AND COMMUNITIES

### 2021/22 SMALL COMMUNITY GRANTS – ROUND ONE

#### **1 Executive Summary**

- 1.1 There is £50,000 in total available during the financial year 2021/22 to be awarded through the grants process.
- 1.2 This is the first round of funding for the Small Community Grants. A second round of funding will open later in 2021 prior to judgement in early 2022.
- 1.3 In total £20,202 has been applied for in this round of funding for the Small Community Grant Applications.

#### **2 Recommendation(s)**

- 2.1 Grants Board to agree which applications for small community grants meet the council's priorities and criteria and how much they should each receive.

#### **3 Explanation**

- 3.1 There are eleven applications totalling £20,202 for small community grants to be reviewed:

<b>Small Grants</b>	<b>Amount</b>
11 <sup>th</sup> Girl Guides	£2,000
Chancellors	£2,000
DanceAid	£2,000
Dellcott Tennis	£2,000
Forever Young	£1,962
Hatfield Music	£1,980
Herts Phoenix	£2,000
Interfaith	£300
WGC Community Garden	£2,000
WGC Lacrosse	£1,960
WGC Rugby	£2,000
<b>Total</b>	<b>£20,202</b>
<b>Budget</b>	<b>£50,000</b>

- 3.2 Applications for the small community grants must comply with the following criteria:
- 3.2.1 Come from an organisation that is incorporated or an unincorporated charity or a voluntary/community/not-for-profit group.
  - 3.2.2 At least 50 per cent of the organisation's members/clients/users must live or work in the borough of Welwyn Hatfield (or their target market for this project meets this criteria). The organisation must be able to provide monitoring information on its membership/users.
  - 3.2.3 The organisation must be committed to Equal Opportunities and have an Equalities Policy in place (where applicable). However, organisations may target some or all of its activities at specific groups, where the intention is to address discrimination or disadvantage.
  - 3.2.4 The organisation must be sustainable and able to show budgetary information. They also must be able to provide recent audited/independently examined accounts or projected income/expenditure figures (in the case of organisations that are less than a year old) to demonstrate its need for financial assistance.
  - 3.2.5 The project/event for which funding is requested must be planned for the future as funding will not be given for events/projects that have already taken place at the time when the application form is received by Welwyn Hatfield Borough Council.
  - 3.2.6 Detailed costs for the project will be required and it should be noted that the Council will not normally totally fund a project as applicants are expected to raise some of the costs themselves.

### **Implications**

#### **4 Legal Implication(s)**

- 4.1 Section 149 of the Equality Act 2010 imposes a public sector equality duty on the council. In carrying out its functions the council must have due regard to:
  - 4.1.1 the need to eliminate discrimination, harassment, victimisation and any other conduct that is prohibited by or under the Act;
  - 4.1.2 the need to advance equality of opportunity between persons who share a relevant protected characteristic and persons who do not share it; and
  - 4.1.3 the need to foster good relations between persons who share a relevant protected characteristic and those who do not share it.
- 4.2 The 'protected characteristics' are gender, race, disability, age, gender reassignment, pregnancy and maternity, marriage and civil partnership; religion and religious belief, and sexual orientation.

#### **5 Financial Implication(s)**

- 5.1 The 2021/22 total budget for small Community Grants is £50,000.
- 5.2 In total £20,202 has been applied for in this round of small community grant funding from eleven applications.

#### **6 Risk Management Implications**

- 6.1 There is a risk related to providing grants to voluntary organisations in that there is the possibility that the organisation could go into administration and as such the

funding would be lost. There is also the possibility that organisations do not spend the grant provided on the agreed projects or costs as per their applications.

6.2 The risks are mitigated as much as possible through the application process, where information is provided about the organisation, its governance and financial structures and the reason it has applied for funding.

6.3 Risk Score Likelihood Low; Impact Low to Medium. Overall risk score Low

## **7 Security & Terrorism Implication(s)**

7.1 In complying with the Prevent duty Local Authorities need to ensure that publicly owned resources do not provide a platform for extremists and are not used to disseminate extremist views.

## **8 Procurement Implication(s)**

8.1 There are no procurement implications.

## **9 Climate Change Implication(s)**

9.1 There are no climate change implications.

## **10 Human Resources Implication(s)**

10.1 There are none arising from this report.

## **11 Health and Wellbeing Implication(s)**

11.1 Providing grants to community organisations for the benefit of Welwyn Hatfield residents assists the council in meeting its objectives to improve the health and wellbeing of the borough.

## **12 Communications Plan**

12.1 All successful organisations are required to actively promote the Council when marketing their event or project.

12.2 The Council will also put out a press release detailing the successful applicants and highlighting some of the projects/initiatives that the Council is supporting through this round of Grants.

## **13 Link to Corporate Priorities**

13.1 The subject of this report is linked to several of the council's recently adopted priorities especially around a sense of community where people feel safe.

## **14 Equality and Diversity**

14.1 An EqIA was not completed because this report does not propose changes to existing service-related policies or the development of new service-related policies.

Name of author	Bianca Moreira
Title	Community Partnerships Manager
Date	29 June 2021

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By virtue of paragraph(s) 3 of Part 1 of Schedule 12A of the Local Government Act 1972.

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