



WELWYN HATFIELD

Please note that by law this meeting can be filmed, audio-recorded, photographed or reported electronically by the use of social media by anyone attending. This does not apply to any part of the meeting that is held in private session.

Please ask for:
Alison Marston

21 February 2022

Dear Councillor

You are requested to attend a meeting of the WELWYN HATFIELD BOROUGH COUNCIL CABINET to be held on Tuesday 1 March 2022 at 5.00 pm in the Council Chamber, Council Offices, The Campus, Welwyn Garden City, Herts, AL8 6AE.

Yours faithfully

Governance Service Manager

AGENDA PART 1

1. APOLOGIES

2. MINUTES

To confirm as a correct record the Minutes of the meeting held on 1 February 2022 (previously circulated).

3. PUBLIC QUESTION TIME AND PETITIONS

Up to thirty minutes will be made available for questions from members of the public on issues relating to the work of the Cabinet and to receive any petitions.

4. ACTIONS STATUS REPORT (Pages 5 - 6)

Report of the Corporate Director (Public Protection, Planning and Governance) on the status of actions agreed at the last Cabinet meeting.

5. NOTIFICATION OF URGENT BUSINESS TO BE CONSIDERED UNDER ITEM 11

Notification has been given for an urgent item of business to be considered under Item 11. Please see below Item 11a) Independent Housing Compliance

Review and associated report and appendix.

6. DECLARATIONS OF INTERESTS BY MEMBERS

To note declarations of Members' disclosable pecuniary interests, non-disclosable pecuniary interests and non-pecuniary interests in respect of items on the Agenda.

7. ITEMS REQUIRING KEY DECISION

To consider the following items for decision in the current Forward Plan:-

- (a) Procurement Boards (Forward Plan Reference FP1099) (Pages 7 - 32)

Report of the Head of Law and Administration on a review of the Procurement Boards.

- (b) Howlands House and Burfield Close Redevelopment (Forward Plan Reference FP1079) (Pages 33 - 36)

Report of the Head of Community and Housing Strategy on the Construction Contract for Temporary Accommodation at Howlands and Burfield Close.

- (c) ANPR Vehicles (Forward Plan Reference FP1109) (Pages 37 - 40)

Report of the Head of Environment on the procurement of Automatic Number Plate Recognition (ANPR) Vehicles and associated cameras.

- (d) Sopra Steria Contract Expiry Progress Update (Forward Plan Reference FP1111) (Pages 41 - 46)

Report of the Chief Executive on a progress update on the expiry of the Sopra Steria Contract.

8. THINK DIGITAL (DIGITAL STRATEGY) - PROGRESS UPDATE (Pages 47 - 66)

Report of the Head of Resources on an update on progress against the strategy, outlines key activities for 2022 along with setting out the approach for the review of the strategy in 2022.

9. PERFORMANCE EXCEPTION REPORT - QUARTER 3 (2021-22) (Pages 67 - 74)

Report of the Chief Executive on a summary of the Council's corporate performance date on an exception basis following the monitoring and review of performance reports and covers the period 1 October to 31 December 2021.

10. COUNCIL ACHIEVEMENTS LIST - OCTOBER TO DECEMBER 2021 (Pages 75 - 80)

Report of the Chief Executive on the Council's key achievements and service improvements for the third quarter of 2021-22.

11. SUCH OTHER BUSINESS AS, IN THE OPINION OF THE CHAIRMAN, IS OF SUFFICIENT URGENCY TO WARRANT IMMEDIATE CONSIDERATION

(a) INDEPENDENT HOUSING COMPLIANCE REVIEW (Pages 81 - 128)

A report of the Chief Executive outlining the management actions in responding to the root causes of the issues identified in the Independent Housing Compliance Review report.

12. EXCLUSION OF PRESS AND PUBLIC

The Cabinet is asked to resolve:

That under Section 100(A)(2) and (4) of the Local Government Act 1972, the press and public be now excluded from the meeting for Items 13 and 14 on the grounds that it involves the likely disclosure of confidential or exempt information as defined in Section 100(A)(3) and Paragraph 3 (private financial or business information) of Part 1 of Schedule 12A of the said Act (as amended).

In resolving to exclude the public in respect of the exempt information, it is considered that the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

PART II

13. ITEMS OF AN EXEMPT NATURE REQUIRING KEY DECISION

To consider the following items of an exempt nature:-

(a) Bereavement Services (Forward Plan Reference FP1101) (Pages 129 - 134)

Exempt report of the Head of Environment on Bereavement Services.

(b) Pest Control Contract (Forward Plan Reference FP1103) (Pages 135 - 140)

Exempt report of the Head of Public Health and Protection on a Pest Control Contract.

(c) Electric Charging Point Contract (Forward Plan Reference FP1106) (Pages 141 - 146)

Exempt report of the Head of Environment on Electric Vehicle Charging Points.

14. ANY OTHER BUSINESS OF A CONFIDENTIAL OR EXEMPT NATURE AT THE DISCRETION OF THE CHAIRMAN

Circulation: Councillors T.Kingsbury (Chairman) N.Pace
D.Bell (Vice-Chairman) B.Sarson
S.Boulton F.Thomson

Corporate Management Team
Press and Public (except Part II Items)

If you require any further information about this Agenda please contact Alison Marston, Governance Services on 01707 357444 or email – democracy@welhat.gov.uk