



PUBLICATION OF DECISION LIST NUMBER 03/21-22

MUNICIPAL YEAR 2021/22

Date Published: 4 March 2022

This document lists the decisions taken by the Cabinet at its meeting on 1 March 2022. The list covers key and non-key decisions. These decisions will come into force within ten working days of the date of this document (i.e. 18 March 2022) unless the Overview and Scrutiny Committee calls a decision in.

Cabinet decisions are subject to pre-implementation review through the following call-in procedure:-

Decisions that involve expenditure over £100,000 or that affect more than one ward can be called in. "Call-in" requires at least a quarter of the Members of the Overview and Scrutiny Committee to request the "call-in", in writing, within four working days of the publication of the decision by the Cabinet, to be effective. A Notification of Call-in Form can be obtained from and should be completed, signed and returned to Alison Marston, Governance Services Manager. Either a special meeting of the Overview and Scrutiny Committee to consider the "called-in" item(s) will be convened within three working days of the call-in request or the item will be placed on the Agenda of the next available meeting of the Committee, depending on which can be achieved earliest. The Call-In procedure does not apply where the decision being taken by the Cabinet is urgent.

Where the Overview and Scrutiny Committee is of the opinion that an executive decision which relates to an area covered by the Committee yet to be made or made but not yet implemented would be, contrary to the policy framework, or contrary to or not wholly in accordance with the Council's budget, then it should seek advice from the Monitoring Officer and/or Corporate Director (Resources, Environment and Cultural Services).

If you have any queries or wish to obtain further report information or information on a decision please refer to:

Alison Marston, Governance Services Manager at the Council Offices, Campus East,

Welwyn Garden City, Herts AL8 6AE

Telephone number (01707) 357444 or e-mail a.marston@welhat.gov.uk

Cabinet Decisions Tuesday 1 March 2022

SUBJECT / TITLE OF REPORT

Procurement Boards

Part 1 or 2 (Relevant exempt Paragraph)	Wards affected by the Decision	Interest declared in respect of the Decision	Category of Decision (i.e. Key, Non- Key, Urgent)	Contact Details	Eligible for Call-In & Date to be called in by
1	All Wards	No	Forward Plan Reference FP1099	Andrew Harper Tel: 01707357371 a.harper@welhat.gov.uk	Yes 10 March 2022

DECISION:

- (1) In view of the fact that Executive Members were now able to exercise delegated decisions through Executive Member Decision Notices, Cabinet agreed that the General Procurement Board can be disbanded for the reasons set out in the report. Following Council approval of necessary changes to the Constitution, the approval process for procurements will be undertaken in accordance with the table in section 3.12 of the report.
- (2) Cabinet recommended to Council that the Constitution is amended to reflect any approved consequential changes in the report, including Executive Member and Officer delegations.
- (3) Cabinet also recommended to Council that the Contract Procedures Rules are amended to reflect the approved changes, as outlined in the report.

BACKGROUND:

Cabinet Decisions

Tuesday 1 March 2022

SUBJECT / TITLE OF REPORT

Howlands House and Burfield Close Redevelopment

Part 1 or 2 (Relevant exempt Paragraph)	Wards affected by the Decision	Interest declared in respect of the Decision	Category of Decision (i.e. Key, Non- Key, Urgent)	Contact Details	Eligible for Call-In & Date to be called in by
1	All Wards	No	Forward Plan Reference FP1079	Andrew Harper Tel: 01707357371 a.harper@welhat.gov.uk	Yes 10 March 2022

DECISION:

Cabinet delegated the decision to award the construction contract for temporary accommodation at Howlands House and Burfield Close to the Executive Member for Housing and Climate Change and the Executive Member for Resources by means of an Executive Member Decision, subject to Howlands House receiving planning permission.

BACKGROUND:

Cabinet Decisions

Tuesday 1 March 2022

SUBJECT / TITLE OF REPORT

ANPR Vehicles

Part 1 or 2 (Relevant exempt Paragraph)	Wards affected by the Decision	Interest declared in respect of the Decision	Category of Decision (i.e. Key, Non- Key, Urgent)	Contact Details	Eligible for Call-In & Date to be called in by
1	All Wards	No	Forward Plan Reference FP1109	Andrew Harper Tel: 01707357371 a.harper@welhat.gov.uk	Yes 10 March 2022

DECISION:

Cabinet delegated the decision to award the contract for two electric vehicles with Automatic Number Plate Recognition (ANPR) cameras and two static cameras to the Executive Member for Resources by means of an Executive Member Decision, subject to the preferred bid being within the approved budget, as identified in paragraph 5.1 of the report.

BACKGROUND:

Cabinet Decisions

Tuesday 1 March 2022

SUBJECT / TITLE OF REPORT

Sopra Steria Contract Expiry Progress Update

Part 1 or 2 (Relevant exempt Paragraph)	Wards affected by the Decision	Interest declared in respect of the Decision	Category of Decision (i.e. Key, Non- Key, Urgent)	Contact Details	Eligible for Call-In & Date to be called in by
1	All Wards	No	Forward Plan Reference FP1111	Richard Baker Tel: 01707 357425 r.baker@welhat.gov.uk	Yes 10 March 2022

DECISION:

- (1) Cabinet noted progress in preparation for the end of the contract for the three service strands.
- (2) Cabinet approved the insourcing of the Contact Centre and Reception service.

BACKGROUND:

Cabinet Decisions

Tuesday 1 March 2022

SUBJECT / TITLE OF REPORT

THINK DIGITAL (DIGITAL STRATEGY) - PROGRESS UPDATE

Part 1 or 2 (Relevant exempt Paragraph)	Wards affected by the Decision	Interest declared in respect of the Decision	Category of Decision (i.e. Key, Non- Key, Urgent)	Contact Details	Eligible for Call-In & Date to be called in by
1	All Wards	No	Non-Key	Richard Baker Tel: 01707 357425 r.baker@welhat.gov.uk	No

DECISION:

- (1) Cabinet noted progress against the Digital Strategy.
- (2) Cabinet noted and agreed the direction of travel for the review of the Strategy during 2022.

BACKGROUND:

Cabinet Decisions

Tuesday 1 March 2022

SUBJECT / TITLE OF REPORT

PERFORMANCE EXCEPTION REPORT - QUARTER 3 (2021-22)

Part 1 or 2 (Relevant exempt Paragraph)	Wards affected by the Decision	Interest declared in respect of the Decision	Category of Decision (i.e. Key, Non- Key, Urgent)	Contact Details	Eligible for Call-In & Date to be called in by
1	All Wards	No	Non-Key	Thom Burn Tel: 01707 357245 t.burn@welhat.gov.uk	No

DECISION:

Cabinet noted the contents of the report and approved any proposed actions highlighted in the appendices.

BACKGROUND:

Cabinet Decisions

Tuesday 1 March 2022

SUBJECT / TITLE OF REPORT

COUNCIL ACHIEVEMENTS LIST - OCTOBER TO DECEMBER 2021

Part 1 or 2 (Relevant exempt Paragraph)	Wards affected by the Decision	Interest declared in respect of the Decision	Category of Decision (i.e. Key, Non- Key, Urgent)	Contact Details	Eligible for Call-In & Date to be called in by
1	All Wards	No	Non-Key	Thom Burn Tel: 01707 357245 t.burn@welhat.gov.uk	No

DECISION:

Cabinet noted the report and contents of the Achievements List.

BACKGROUND:

Cabinet Decisions

Tuesday 1 March 2022

SUBJECT / TITLE OF REPORT

INDEPENDENT HOUSING COMPLIANCE REVIEW

Part 1 or 2 (Relevant exempt Paragraph)	Wards affected by the Decision	Interest declared in respect of the Decision	Category of Decision (i.e. Key, Non- Key, Urgent)	Contact Details	Eligible for Call-In & Date to be called in by
1	All Wards	No	Non-Key	Ka Ng Tel: 01707357275 k.ng@welhat.gov.uk	No

DECISION:

- (1) Cabinet noted the contents of the report, in particular, the progress in meeting full compliance as detailed in paragraph 3.3 of the report and the Independent Compliance Review report produced by Eversheds Sutherland.
- (2) Cabinet noted the management response as outlined in paragraph 3.7 of the report to all the root causes identified in the Eversheds Sutherland report.
- (3) Cabinet noted the conclusion made by Eversheds Sutherland that changes made during 2021/22 had put the Council in a much stronger position and that there was now a transparency and frankness around matters of compliance as highlighted in paragraph 3.8 of the report.
- (4) Cabinet noted that monthly Housing Compliance meetings would continue to take place with the Leader of the Council, Cabinet Member for Housing and Climate Change, Chief Executive and Housing Compliance Manager.

Cabinet Decisions

Tuesday 1 March 2022

SUBJECT / TITLE OF REPORT

Bereavement Services

Part 1 or 2 (Relevant exempt Paragraph)	Wards affected by the Decision	Interest declared in respect of the Decision	Category of Decision (i.e. Key, Non- Key, Urgent)	Contact Details	Eligible for Call-In & Date to be called in by
2	All Wards	No	Forward Plan Reference FP1101	Andrew Harper Tel: 01707357371 a.harper@welhat.gov.uk	Yes 10 March 2022

DECISION:

Cabinet agreed, with the unanimous recommendation of the Crematorium Board that a 7-year contract, with a possible 2-year extension for Bereavement Services will be awarded to Continental Landscapes Limited (subject to expiry of the mandatory standstill period) and the contract will commence on 1 June 2022.

BACKGROUND:

Cabinet Decisions

Tuesday 1 March 2022

SUBJECT / TITLE OF REPORT

Pest Control Contract

Part 1 or 2 (Relevant exempt Paragraph)	Wards affected by the Decision	Interest declared in respect of the Decision	Category of Decision (i.e. Key, Non- Key, Urgent)	Contact Details	Eligible for Call-In & Date to be called in by
2	All Wards	No	Forward Plan Reference FP1103	Andrew Harper Tel: 01707357371 a.harper@welhat.gov.uk	Yes 10 March 2022

DECISION:

- (1) A three-year contract, with a possible one year extension, commencing on 1 April 2022, for Lot 1 (Council land and domestic pest control services) will be awarded to John O'Conner (Grounds Maintenance) Limited, subject to expiry of the Mandatory Standstill period.
- (2) A three-year contract, with a possible one-year extension, commencing on 1 April 2022, for Lot 2 (Landlord Housing services and miscellaneous works) will be awarded to Anti-Graffiti Systems Limited (AGS).

BACKGROUND:

Cabinet Decisions

Tuesday 1 March 2022

SUBJECT / TITLE OF REPORT

Electric Charging Point Contract

Part 1 or 2 (Relevant exempt Paragraph)	Wards affected by the Decision	Interest declared in respect of the Decision	Category of Decision (i.e. Key, Non- Key, Urgent)	Contact Details	Eligible for Call-In & Date to be called in by
2	All Wards	No	Forward Plan Reference FP1106	Andrew Harper Tel: 01707357371 a.harper@welhat.gov.uk	Yes 10 March 2022

DECISION:

- (1) Cabinet, in accordance with the unanimous recommendation of the General Procurement Board, approved the contract for Electric Vehicle charging points and be awarded to EB Charging Limited as a direct call off from the KCS Framework (Y18019 Electrical Vehicle Charging Points), subject to the outcome of the funding from the Office for Zero Emission Vehicles (OZEV).
- (2) That the contract would be for a period of 7 years with an option to extend by a further 3 years.

BACKGROUND: