



PUBLICATION OF DECISION LIST NUMBER 7/23-24

MUNICIPAL YEAR 2023/24

Date Published: 12 July 2023

This document lists the decisions taken by the Cabinet at its meeting on 11 July 2023. The list covers key and non-key decisions. These decisions will come into force within four working days of the date of this document (18 July 2023) unless the Overview and Scrutiny Committee calls a decision in.

Cabinet decisions are subject to pre-implementation review through the following call-in procedure:

Decisions that involve expenditure over £100,000 or that affect more than one ward can be called in. “Call-in” requires at least a quarter of the Members of the Overview and Scrutiny Committee to request the “call-in”, in writing, within four working days of the publication of the decision by the Cabinet, to be effective. A Notification of Call-in Form can be obtained from and should be completed, signed and returned to Governance Services. Either a special meeting of the Overview and Scrutiny Committee to consider the “called-in” item(s) will be convened within three working days of the call-in request or the item will be placed on the Agenda of the next available meeting of the Committee, depending on which can be achieved earliest. The Call-In procedure does not apply where the decision being taken by the Cabinet is urgent.

Where the Overview and Scrutiny Committee is of the opinion that an executive decision which relates to an area covered by the Committee yet to be made or made but not yet implemented would be, contrary to the policy framework, or contrary to or not wholly in accordance with the Council’s budget, then it should seek advice from the Monitoring Officer and/or Corporate Director (Resources, Environment and Cultural Services).

If you have any queries or wish to obtain further report information or information on a decision please refer to:
Clare Cade, Governance Services Manager at the Council Offices, Campus East,
Welwyn Garden City, Herts AL8 6AE
E-mail c.cade@welhat.gov.uk

Cabinet Decisions
Tuesday 11 July 2023

SUBJECT / TITLE OF REPORT

Disabled Adaptations Contract (Forward Plan Reference FP1178)

Part 1 or 2 (Relevant exempt Paragraph)	Wards affected by the Decision	Interest declared in respect of the Decision	Category of Decision (i.e. Key, Non- Key, Urgent)	Contact Details	Eligible for Call-In & Date to be called in by
Part 1	All Wards	None	Key	Andrew Harper Procurement Manager a.harper@welhat.gov.uk	Yes 18 July 2023

DECISION:

The Cabinet agreed the contract for adaptations with Gracelands Complete Maintenance Services be extended by 12 months until 31st March 2025.

BACKGROUND:

Please note that a copy of the Part 1 report is available on the Council's website.

Cabinet Decisions
Tuesday 11 July 2023

SUBJECT / TITLE OF REPORT

Food Safety Service Plan for 2023/24 (Forward Plan Reference FP1185)

Part 1 or 2 (Relevant exempt Paragraph)	Wards affected by the Decision	Interest declared in respect of the Decision	Category of Decision (i.e. Key, Non- Key, Urgent)	Contact Details	Eligible for Call-In & Date to be called in by
Part 1	All Wards	None	Key	Sue McDaid Service Director (Resident & Neighbourhood) s.mcdaid@welhat.gov.uk	Yes 18 July 2023

DECISION:

Cabinet approved the service plan in Appendix A and the proposed Food Sampling Plan in Appendix B.

BACKGROUND:

Please note that a copy of the Part 1 report is available on the Council's website.

Cabinet Decisions
Tuesday 11 July 2023

SUBJECT / TITLE OF REPORT

Capital Outturn 2022/23 (Forward Plan Reference FP1173)

Part 1 or 2 (Relevant exempt Paragraph)	Wards affected by the Decision	Interest declared in respect of the Decision	Category of Decision (i.e. Key, Non- Key, Urgent)	Contact Details	Eligible for Call-In & Date to be called in by
Part 1	All Wards	None	Key	Richard Baker Executive Director (Finance and Transformation) r.baker@welhat.gov.uk	Yes 18 July 2023

DECISION:

That Cabinet noted the overall capital outturn position and financing for 2022/23 and approved the re-phasing of budgets into 2023/24 as detailed in Appendix A of the report.

BACKGROUND:

Please note that a copy of the Part 1 report is available on the Council's website.

Cabinet Decisions
Tuesday 11 July 2023

SUBJECT / TITLE OF REPORT

Revenue Outturn 2022/23 (Forward Plan Reference FP1172)

Part 1 or 2 (Relevant exempt Paragraph)	Wards affected by the Decision	Interest declared in respect of the Decision	Category of Decision (i.e. Key, Non- Key, Urgent)	Contact Details	Eligible for Call-In & Date to be called in by
Part 1	All Wards	None	Key	Richard Baker Executive Director (Finance and Transformation) r.baker@welhat.gov.uk	Yes 18 July 2023

DECISION:

That Cabinet noted the revenue outturn position for 2022/23 and the position on debts set out in Section 5 of this report.

That Cabinet approved the movements on earmarked reserves as detailed in section 3.4 of the report and delegated authority to the Section 151 Officer to adjust the 2023/24 budget for items of income and expenditure rolled forward through earmarked reserves.

BACKGROUND:

Please note that a copy of the Part 1 report is available on the Council's website.

Cabinet Decisions
Tuesday 11 July 2023

SUBJECT / TITLE OF REPORT

Lemsford Village Character Assessment and Conservation Area designation (Forward Plan Reference FP1182)

Part 1 or 2 (Relevant exempt Paragraph)	Wards affected by the Decision	Interest declared in respect of the Decision	Category of Decision (i.e. Key, Non- Key, Urgent)	Contact Details	Eligible for Call-In & Date to be called in by
Part 1	All Wards	Councillor Quinton	Key	Matthew Wilson Planning & Policy Implementation Manager m.wilson@welhat.gov.uk	No

DECISION:

The Cabinet agreed to recommend to Council that Lemsford Character Assessment be adopted and Lemsford designated as a new conservation area.

BACKGROUND:

Please note that a copy of the Part 1 report is available on the Council's website.

Cabinet Decisions
Tuesday 11 July 2023

SUBJECT / TITLE OF REPORT

FP1183 Parking Enforcement (Forward Plan Reference FP1183)

Part 1 or 2 (Relevant exempt Paragraph)	Wards affected by the Decision	Interest declared in respect of the Decision	Category of Decision (i.e. Key, Non- Key, Urgent)	Contact Details	Eligible for Call-In & Date to be called in by
Part 1	All Wards	None	Key	Andrew Harper Procurement Manager a.harper@welhat.gov.uk	Yes 18 July 2023

DECISION:

The Cabinet agreed that the SLA with East Herts District Council be extended by 2 years to expire on 15th January 2026.

BACKGROUND:

Please note that a copy of the Part 1 report is available on the Council's website.

Cabinet Decisions
Tuesday 11 July 2023

SUBJECT / TITLE OF REPORT

TREASURY MANAGEMENT AND INVESTMENT STRATEGY ANNUAL REPORT 2022/23

Part 1 or 2 (Relevant exempt Paragraph)	Wards affected by the Decision	Interest declared in respect of the Decision	Category of Decision (i.e. Key, Non- Key, Urgent)	Contact Details	Eligible for Call-In & Date to be called in by
Part 1	All Wards	None	Non-Key	Helen O'Keefe Assistant Director (Finance) H.okeeffe@welhat.gov.uk	No

DECISION:

Cabinet noted the report and actual treasury management prudential indicators for 2022/23.

BACKGROUND:

Please note that a copy of the Part 1 report is available on the Council's website.

Cabinet Decisions
Tuesday 11 July 2023

SUBJECT / TITLE OF REPORT

PERFORMANCE EXCEPTION REPORT - QUARTER 4 (2022-23)

Part 1 or 2 (Relevant exempt Paragraph)	Wards affected by the Decision	Interest declared in respect of the Decision	Category of Decision (i.e. Key, Non- Key, Urgent)	Contact Details	Eligible for Call-In & Date to be called in by
Part 1	All wards	None	Non-Key	Kirsten Roberts Assistant Director (Customer Services & Transformation) K.roberts@welhat.gov.uk	No

DECISION:

That Cabinet noted the contents of this report and approved the proposed actions highlighted in the appendices of the report.

BACKGROUND:

Please note that a copy of the Part 1 report is available on the Council's website.

Cabinet Decisions
Tuesday 11 July 2023

SUBJECT / TITLE OF REPORT

COUNCIL ACHIEVEMENTS LIST (JANUARY TO MARCH 2023)

Part 1 or 2 (Relevant exempt Paragraph)	Wards affected by the Decision	Interest declared in respect of the Decision	Category of Decision (i.e. Key, Non- Key, Urgent)	Contact Details	Eligible for Call-In & Date to be called in by
Part 1	All wards	None	Non-Key	Kirsten Roberts Assistant Director (Customer Services & Transformation) K.roberts@welhat.gov.uk	No

DECISION:

The Council Achievement List was noted.

BACKGROUND:

Please note that a copy of the Part 1 report is available on the Council's website.