



WELWYN HATFIELD

Please note that by law this meeting can be filmed, audio-recorded, photographed or reported electronically by the use of social media by anyone attending. This does not apply to any part of the meeting that is held in private session. The Council will webcast the meeting.

Contact:
democracy@welhat.gov.uk

5 March 2024

You are requested to attend a meeting of the WELWYN HATFIELD BOROUGH COUNCIL to be held on Wednesday 13 March 2024 at 7.30 pm in the Council Chamber, Campus East, Welwyn Garden City, Herts, AL8 6AE.

AGENDA PART 1

1. MINUTES

To confirm as a correct record the Minutes of the meetings held on 5 February 2024 and 21 February 2024 (previously circulated).

2. APOLOGIES

To receive apologies for absence, if any.

3. PETITIONS

The Mayor will receive petitions (limited to the first three petitions presented).

4. QUESTIONS FROM THE PUBLIC

A period of thirty minutes will be made available for questions to be put by Members of the public to Members of the Cabinet on matters for which the Council has a responsibility or which affect the Borough.

5. DECLARATIONS OF INTERESTS BY MEMBERS

To note declarations of Members' disclosable pecuniary interests, non-disclosable pecuniary interests and non-pecuniary interests in respect of items on the Agenda.

6. ANNOUNCEMENTS

To receive any announcements from the Mayor, Leader of the Council, Member of the Cabinet or the Head of Paid Service.

7. QUESTIONS BY MEMBERS (Pages 5 - 6)

For a period of up to thirty minutes, a Member of the Council who has given prior notice in accordance with Council Procedure Rule 15, may ask (a) the Mayor, (b) the Leader of the Council or (c) a Member of the Cabinet a question on any matter in relation to which the Council has powers or duties or which affects the Borough.

The questions received for this meeting are attached. A Member asking a question may ask, without giving notice, one supplementary question of the Member to whom the first question was asked. The supplementary question must arise directly out of the reply.

8. MATTERS ARISING FROM THE CABINET

To consider recommendations from the meetings of the Cabinet:

(a) FP2026 Council Tax Second Homes and Empty Homes Premiums

The report for FP2026 Council Tax Second Homes and Empty Homes Premiums can be found here at agenda item 7a:

[Public reports pack 05032024 1830 Cabinet.pdf \(welhat.gov.uk\)](#)

(b) FP2044 Welwyn Conservation Area Appraisal and Management Plan

The report for FP2044 Welwyn Conservation Area Appraisal and Management Plan can be found here at agenda item 7:

[Public reports pack 18012024 1930 Cabinet Planning and Parking Panel.pdf \(welhat.gov.uk\)](#)

9. NOTICES OF MOTIONS UNDER PROCEDURE RULE 16 (Pages 7 - 8)

To consider notices of motions submitted under Procedure Rule 16 in such order as the Mayor shall direct. The motions received for this meeting are attached.

10. FP2005 STREET TRADING POLICY

The report for FP2005 Street Trading Policy can be found here at agenda item 6:

[Public reports pack 26022024 1930 Licensing Committee.pdf \(welhat.gov.uk\)](#)

11. CONSTITUTION UPDATES (Pages 9 - 36)

Report of the Executive Director (Finance and Transformation) on the review of the Council's Constitution – Code of Conduct for Employees.

12. 2024/2025 PAY STATEMENT (Pages 37 - 46)

Report of the Executive Director (Finance and Transformation) on the Pay Policy Statement 2024/25.

13. URGENT MATTERS

To consider any matters of urgency subject to the agreement of the Mayor in accordance with Procedure Rule 5.1(s).

Circulation: The Mayor and Members of the Welwyn Hatfield Borough Council
Senior Leadership Team
Press and Public (except Part II Items)

If you require any further information about this Agenda please contact Democratic Services, Governance Services on or email – democracy@welhat.gov.uk