



WELWYN HATFIELD

Please note that by law this meeting can be filmed, audio-recorded, photographed or reported electronically by the use of social media by anyone attending. This does not apply to any part of the meeting that is held in private session.

Please ask for:
Richard Burbidge

***PLEASE NOTE DATE**

11 March 2016

Dear Councillor

You are requested to attend a meeting of the WELWYN HATFIELD BOROUGH COUNCIL AUDIT COMMITTEE to be held on **Monday**, 21st March, 2016 at 7.30 pm in the Salvation House, 2 Sterling Court, Mundells, Welwyn Garden City, Herts, AL7 1FT

Yours faithfully

Director (Governance)

AGENDA PART 1

1. SUBSTITUTION OF MEMBERS

To note any substitution of Committee members made in accordance with Council Procedure Rules 19-22.

2. APOLOGIES

3. MINUTES

To confirm as a correct record the Minutes of the meeting held on 16 November 2015 (previously circulated).

4. ACTIONS UPDATE

Report of the Director (Governance) which lists the actions from previous meetings and their current status.

5. NOTIFICATION OF URGENT BUSINESS TO BE CONSIDERED UNDER ITEM 12 AND ANY ITEMS WITHDRAWN FROM THE AGENDA

6. DECLARATIONS OF INTERESTS BY MEMBERS

To note declarations of Members' disclosable pecuniary interests, non-disclosable pecuniary interests and non-pecuniary interests in respect of items on this agenda.

7. PUBLIC QUESTION TIME AND PETITIONS

Up to fifteen minutes will be available for questions from members of the public on issues relating to the work of the Committee and to receive any petitions.

8. RISK MANAGEMENT (Pages 1 - 24)

Report of the Director (Governance) brings to Members' attention the current top risks facing the Council as determined by Managers and entered to the TEN Risk Manager System.

9. SHARED INTERNAL AUDIT SERVICE (SIAS) INTERNAL AUDIT PROGRESS REPORT (Pages 25 - 36)

Report of the Shared Internal Audit Service asking Members to note the Internal Audit Progress Report and to approve amendments to the Audit Plan.

10. SHARED INTERNAL AUDIT SERVICE - AUDIT PLAN 2016/17 (Pages 37 - 60)

Report of the Shared Internal Audit Service giving details of the Audit Plan 2016/17.

11. ACCOUNTING POLICIES UPDATE - 2015-2016 STATEMENT OF ACCOUNTS (Pages 61 - 74)

Report of the Director (Finance and Operations) informing Committee of the Accounting Policies adopted for 2015-2016.

12. SUCH OTHER BUSINESS AS, IN THE OPINION OF THE CHAIR, IS OF SUFFICIENT URGENCY TO WARRANT IMMEDIATE CONSIDERATION

13. EXCLUSION OF PRESS AND PUBLIC

The Committee is asked to resolve:

That under Section 100(A) (2) and (4) of the Local Government Act 1972, the press and public be now excluded from the meeting for item 13 (if any) on the grounds that it involves the likely disclosure of confidential or exempt information as defined in Section 100A (3) and Part I of Schedule 12A of the said Act as amended.

In resolving to exclude the public in respect of the exempt information, it is considered that the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

14. ANY OTHER BUSINESS OF AN EXEMPT NATURE AT THE DISCRETION OF THE CHAIR

Circulation:

Councillors

S Markiewicz (Chairman)

D Bell

M Cowan

G Michaelides

S Roberts

Executive Board

Press and Public (except Part II Items)

If you require any further information about this Agenda please contact Richard Burbidge (01707) 357349 r.burbidge@welhat.gov.uk