



# WELWYN HATFIELD

Please note that by law this meeting can be filmed, audio-recorded, photographed or reported electronically by the use of social media by anyone attending. This does not apply to any part of the meeting that is held in private session.

Please ask for:  
Suzanne Hulks

24 March 2017

Dear Councillor

You are requested to attend a meeting of the WELWYN HATFIELD BOROUGH COUNCIL AUDIT COMMITTEE to be held on Monday 3 April 2017 at 7.30pm in the Council Chamber, Council Offices, The Campus, Welwyn Garden City, Herts, AL8 6AE.

Yours faithfully

Executive Director  
Public Protection, Planning and Governance

## AGENDA PART 1

1. SUBSTITUTION OF MEMBERS:

To note any substitution of Committee members made in accordance with Council Procedure Rules 19-22.

2. APOLOGIES:

To note any apologies.

3. MINUTES:

To confirm as a correct record the Minutes of the meeting held on 16 January 2017 (previously circulated).

4. ACTIONS UPDATE:

To note that there are no action updates from the previous meeting to be reported.

5. NOTIFICATION OF URGENT BUSINESS TO BE CONSIDERED UNDER ITEM 12:

6. DECLARATIONS OF INTERESTS BY MEMBERS:

To note declarations of Members' disclosable pecuniary interests, non-disclosable pecuniary interests and non-pecuniary interests in respect of items on this agenda.

7. PUBLIC QUESTION TIME AND PETITIONS:

Up to fifteen minutes will be available for questions from members of the public on issues relating to the work of the Committee and to receive any petitions.

8. SHARED INTERNAL AUDIT SERVICE (SIAS) PROGRESS REPORT: (Pages 5 – 20)

Report of the Shared Internal Audit Service (SIAS) which provides details of the delivery plan and key findings. Also details of the proposed amendments to the Audit Plan.

9. SHARED INTERNAL AUDIT SERVICE (SIAS) AUDIT PLAN REPORT 2017-2018: (Pages 21 - 42)

Report of the Shared Internal Audit Service (SIAS) on the Audit Plan for 2017-2018.

10. RISK MANAGEMENT: (Pages 43 - 68)

Report of the Executive Director (Public Protection, Planning and Governance) which provides information on the top risks facing the Council.

11. ACCOUNTING POLICIES AND FINANCIAL STATEMENT UPDATE - 2016/2017 STATEMENT OF ACCOUNTS: (Pages 69 - 98)

Report of the Executive Director (Resources, Environment and Cultural Services) which provides Members with details of the accounting policies adopted for 2016-2017 and the changes to the presentation of the Financial Statements.

12. SUCH OTHER BUSINESS AS, IN THE OPINION OF THE CHAIR, IS OF SUFFICIENT URGENCY TO WARRANT IMMEDIATE CONSIDERATION:

13. EXCLUSION OF PRESS AND PUBLIC:

The Committee is asked to resolve:

That under Section 100(A) (2) and (4) of the Local Government Act 1972, the press and public be now excluded from the meeting for item 14 (if any) on the grounds that it involves the likely disclosure of confidential or exempt information as defined in Section 100A (3) and Part I of Schedule 12A of the said Act as amended.

In resolving to exclude the public in respect of the exempt information, it is considered that the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

## **PART II**

### 14. **ANY OTHER BUSINESS OF AN EXEMPT NATURE AT THE DISCRETION OF THE CHAIR:**

**Circulation:** Councillors G.Michaelides (Chairman) S.Roberts  
S.Markiewicz (Vacant)  
H.Quenet

Executive Board  
Press and Public (except Part II Items)

**If you require any further information about this Agenda please contact Suzanne Hulks, Governance Service Unit on 01707 357467 or email – [democracy@welhat.gov.uk](mailto:democracy@welhat.gov.uk)**