



WELWYN HATFIELD

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Please ask for:
Helen Johnson

30 May 2019

Dear Councillor

You are requested to attend a meeting of the WELWYN HATFIELD BOROUGH COUNCIL ENVIRONMENT OVERVIEW AND SCRUTINY COMMITTEE to be held on Monday 10 June 2019 at 7.30 pm in the Council Chamber, Council Offices, The Campus, Welwyn Garden City, Herts, AL8 6AE.

Yours faithfully

Corporate Director
Public Protection, Planning and Governance

AGENDA PART 1

SECTION A - PROCEDURAL BUSINESS AND POLICY REVIEW AND DEVELOPMENT ITEMS

1. APPOINTMENT OF CHAIRMAN AND VICE-CHAIRMAN

To appoint the Chairman and Vice-Chairman of the Committee for the municipal year 2019-20.

2. SUBSTITUTION OF MEMBERS

To note any substitution of Members made in accordance with Council Procedure Rules 19-22.

3. APOLOGIES

4. MINUTES

To confirm as a correct record the Minutes of the meeting held on 12 March 2019 (previously circulated).

5. ACTIONS UPDATE (Pages 7 - 10)

Report of the Corporate Director (Public Protection, Planning and Governance) lists the actions from previous meetings and their current status.

6. NOTIFICATION OF URGENT BUSINESS TO BE CONSIDERED UNDER ITEM 24

7. DECLARATIONS OF INTERESTS BY MEMBERS

To note declarations of Members' disclosable pecuniary interests, non-disclosable pecuniary interests and non-pecuniary interests in respect of items on the Agenda.

8. PUBLIC QUESTION TIME AND PETITIONS

Up to fifteen minutes will be made available for questions from members of the public on issues relating to the work of the Committee and to receive any petitions.

9. PERFORMANCE INDICATORS QUARTER 4 AND ANNUAL REPORT (Pages 11 - 34)

The report of the Corporate Director (Resources, Environment and Cultural Services) provides the Committee with the performance indicator data collected for those services that fall within its remit. It provides Quarter 4 and Annual data for 2018-19. The presentation also shows performance indicators that Directors, Heads of Service and Portfolio Holders have agreed for collection and reporting for the new financial year.

10. PUBLIC HEALTH AND WELLBEING STRATEGY REVIEW (Pages 35 - 50)

The report of the Corporate Director (Public Protection, Planning and Governance) provides members with a brief update on the progress made since the report presented in November 2018 which was the start of the process to renew the Public Health and Wellbeing strategy.

11. ANIMAL ACTIVITIES LICENSING FEES (Pages 51 - 66)

The report of the Corporate Director (Public Protection, Planning and Governance) which updates Members regarding national changes to animal welfare licensing and seeks the recommendation of Members that the proposed fees are sent to Cabinet for approval so that the budget book can be adjusted.

12. LICENSING POLICY REVIEW (Pages 67 - 118)

The report of the Corporate Director (Public Protection, Planning and Governance) informs Members that a review of the Council's licensing policy is now due under the Licensing Act 2003 which requires us to revise and consult upon our policy every five years.

13. CP PLUS PERFORMANCE RESULTS 2018-19 (Pages 119 - 122)

Report of the Corporate Director (Resources, Environment and Cultural Services) which provides Members with details of the performance of CP Plus for April 2018-March 2019, measured against the agreed Key Performance Indicators (KPIs) within the contract.

14. JOHN O'CONNOR GM ANNUAL PERFORMANCE REPORT (Pages 123 - 128)

Report of the Corporate Director (Resources, Environment and Cultural Services) provides Members with a reporting detailing John O'Connor GM's annual performance for 2018-19, including a breakdown of burial statistics for the period.

15. ANNUAL REVIEW OF THE FOOD SAFETY SERVICE DELIVERY PLAN 2018/19 (Pages 129 - 140)

The report of the Corporate Director (Public Protection, Planning and Governance) sets out (in appendix A) a review of performance against the food safety service plan of 2018/19.

16. REVIEW OF THE HACKNEY CARRIAGE TERMS AND CONDITIONS (Pages 141 - 144)

The report of the Corporate Director (Public Protection, Planning and Governance) provides an update on the work currently being carried out in respect of the proposed changes to the Terms and Conditions applicable to our licensed Hackney Carriage vehicles.

17. COMMITTEE OVERVIEW WORK PROGRAMME 2019-20 (Pages 145 - 148)

The pro-forma sets out the Committee's overview work programme which has been updated since the last meeting to enable forward planning of items to be considered to take place. Items which the Committee agrees it would like to consider will be scheduled into the work programme.

18. RESPONSE FROM CABINET/COUNCIL TO RECOMMENDATIONS FROM OVERVIEW AND SCRUTINY COMMITTEE

There are no responses to report.

SECTION B - SCRUTINY ITEMS - EXECUTIVE MEMBERS ARE EXCLUDED FROM THIS PART OF THE MEETING

19. CONSIDERATION OF ITEMS FOR SCRUTINY

To consider

- (1) whether any Cabinet decisions should be scrutinised post-implementation (Paragraph 14.1 of the Overview and Scrutiny Procedure Rules)
- (2) whether any items which relate to areas covered by the Committee which a member of the Committee may wish to raise with a view to deciding whether

an issue should be scrutinised.

The Administration and Opposition Groups each have the right within the Municipal Year to have one scrutiny topic referred to a Sub-Committee.

Where the Committee decides an issue should be scrutinised, a scrutiny Sub-Committee should be appointed to carry out the specific piece of scrutiny work (Paragraph 6.3 of the Procedure for the Operation of the Overview and Scrutiny Function).

20. COMMITTEE SCRUTINY WORK PROGRAMME 2018/19

No scrutiny reviews are currently programmed.

21. RESPONSE FROM CABINET/COUNCIL TO SCRUTINY RECOMMENDATIONS/REPORTS

There are no responses to report to this meeting.

22. COUNCILLOR CALL FOR ACTION

To receive any request from a Councillor for a discussion on behalf of residents on an issue affecting a single council ward where local problems have arisen and other methods of resolution have been exhausted.

23. SUCH OTHER BUSINESS AS, IN THE OPINION OF THE CHAIRMAN, IS OF SUFFICIENT URGENCY TO WARRANT IMMEDIATE CONSIDERATION

24. EXCLUSION OF PRESS AND PUBLIC

The Committee is asked to resolve:

That under Section 100(A)(2) and (4) of the Local Government Act 1972, the press and public be now excluded from the meeting for Item 26 on the grounds that it involves the likely disclosure of confidential or exempt information as defined in Section 100(A)(3) of Part 1 of Schedule 12A of the said Act (as amended).

In resolving to exclude the public in respect of the exempt information, it is considered that the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

PART II - PRIVATE AND CONFIDENTIAL ITEMS

25. ANY OTHER BUSINESS OF A CONFIDENTIAL OR EXEMPT NATURE AT THE DISCRETION OF THE CHAIRMAN

<u>Circulation:</u>	Councillors	S.Wrenn (Chairman)	J.Cragg
		P.Smith (Vice-Chairman)	T.Jackson-Mynott
		M.Birleson	C Juggins
		E.Boulton	J.Weston
		J.Broach	P.Zukowskyj

M.Cowan

Co-opted Members:-
Tenants' Panel Representatives
To be appointed

Corporate Management Team
Press and Public (except Part II Items)

If you require any further information about this Agenda please contact Helen Johnson, Governance Services on 01707 357467 or email – democracy@welhat.gov.uk