

WELWYN HATFIELD COUNCIL**FORWARD PLAN****FOR THE PERIOD 1 NOVEMBER 2023 TO 29 FEBRUARY 2024**

The Forward Plan sets out the Key Decisions which are to be taken by the Cabinet (and where appropriate the Council) during the period covered by the Plan. The Plan is updated each month and is available from Council Offices and libraries and on the website (www.welhat.gov.uk). A Key Decision is one which is likely to result in expenditure or savings of above £100,000, or to have an effect on communities living or working in an area comprising two or more Wards of the Borough.

Members of the public are welcome to comment on any item on the Forward Plan. Any comments must be given in writing or by e-mail to the Governance Services Manager to be received no later than seven days before the meeting at which the decision is to be taken. Copies of available reports can be obtained from the contact shown in the Forward Plan.

Members of the public are also welcome to attend public meetings of the Cabinet. Cabinet meetings are held at the Campus East, Council Offices, Welwyn Garden City and start at 6.30pm. During the period of this Plan meetings will be held on:

7 November 2023, 5 December 2023, 9 January 2024, 23 January 2024 and 6 February 2024.

The following Councillors are in the Cabinet:

P.Zukowskyj	- Leader of the Council and Executive Member, Climate Change
L.Chesterman	- Deputy Leader of the Council and Executive Member, Housing
S.Bonfante	- Executive Member, Environment
J.Broach	- Executive Member, Governance
M.Holloway	- Executive Member, Leisure and Community
D.Jones	- Executive Member, Resources
J.Quinton	- Executive Member, Planning

Any queries concerning the Forward Plan should be directed to Clare Cade, Governance Services Manager at the Council Offices, Campus East, Welwyn Garden City, Herts AL8 6AE telephone number (01707) 357444 or e-mail c.cade@welhat.gov.uk.

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FORWARD PLAN
FOR THE PERIOD 1 NOVEMBER 2023 TO 29 FEBRUARY 2024

REFERENCE AND SUBJECT	DECISION NEEDED	WHEN WILL DECISION BE TAKEN	WHO WILL BE CONSULTED	METHOD OF CONSULTATION	REPORTS AVAILABLE AND CONTACT OFFICERS	EXECUTIVE MEMBER
FP1188 Community Infrastructure Levy Draft Charging Schedule - Consultation	To agree to undertake consultation on a revised draft charging schedule for the Community Infrastructure Levy (CIL).	5 December 2023 - Cabinet	Public and developers / landowners CPPP	Public consultation	Senior Planner Matt Pyecroft Tel: 01707 357510 m.pyecroft@welhat.gov.uk	Councillor Jane Quinton
FP1189 Council Tax Support Scheme	Confirmation that the Council's localised council tax support scheme will not change.	7 November 2023 - Cabinet Council	Major preceptors.	Correspondence and Discussion.	Client Support Services Manager Farhad Cantel Tel: 01707 357011 f.cantel@welhat.gov.uk	Councillor Duncan Jones
FP 1196 Danesbury Landscape Management Plan	To consider and approve the next Landscape Management Plan for 2023-2033.	3 October 2023 - Cabinet	Officers & Executive Members	By report.	Landscape and Ecology Manager Oliver Waring Tel: 01707 357428 o.waring@welhat.gov.uk	Executive Member, Environment
FP1197 Singlers Marsh Landscape Management Plan	To consider and approve the next Landscape Management Plan for 2023-2033.	3 October 2023 - Cabinet	Officers & Executive Members	By report.	Landscape and Ecology Manager Oliver Waring Tel: 01707 357428 o.waring@welhat.gov.uk	Executive Member, Environment

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FP1193 Cleaning Contract	To award the Corporate Cleaning Contract	3 October 2023 - Deputy Leader of the Council and Executive Member, Housing	Officers & Executive Members	N/a – Public Procurement Exercise	Procurement Manager Andrew Harper a.harper@welhat.gov.uk	Deputy Leader of the Council and Executive Member, Housing
FP1194 Re-profiling of the Affordable Homes Financial Budget	To consider the Affordable Homes Programme budget and virements of the budget	3 October 2023 - Cabinet	Officers & Executive Members	By reports	Housing Development & Strat Services Manager Harvinder Sarohi-Parhar h.parhar@welhat.gov.uk	Executive Member, Resources
FP1198 Damp and Mould Policy	To consider and approve the Damp and Mould Policy.	7 November 2023 - Cabinet	Officers & Executive Members	Cabinet Housing Panel Officers and Executive Members	Service Director (Resident & Neighbourhood) Sue McDaid s.mcdaid@welhat.gov.uk	Deputy Leader of the Council and Executive Member, Housing
FP1999 Fixed Term Tenancies	To consider ending of the 5 year fixed term tenancies for Council housing tenancies.	7 November 2023 - Cabinet	Officers & Executive Members	Cabinet Housing Panel Officers and Executive Members	Service Director (Resident & Neighbourhood) Sue McDaid s.mcdaid@welhat.gov.uk	Deputy Leader of the Council and Executive Member, Housing
FP2000 Air Quality Strategy and Annual Status Report	To consider and approve the Air Quality Strategy and report for 2023.	3 October 2023 - Cabinet	Officers & Executive Members	By report	Service Director (Resident & Neighbourhood) Sue McDaid s.mcdaid@welhat.gov.uk	Executive Member, Environment

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FP2002 Tree and Woodland Strategy	To consider and approve the Tree and Woodland Strategy 2024-2029.	5 March 2024 - Cabinet	Officers & Executive Members	By report	Service Director (Resident & Neighbourhood) Sue McDaid s.mcdaid@welhat.gov.uk	Executive Member, Environment
FP2003 Empty Homes Policy	To consider and approve the Empty Homes Policy	5 March 2024 - Cabinet	Officers & Executive Members	By report	Service Director (Resident & Neighbourhood) Sue McDaid s.mcdaid@welhat.gov.uk	Deputy Leader of the Council and Executive Member, Housing
FP2004 Food Safety Plan 2024/25	To consider and approve the Food Safety Plan for 2024/25.	5 March 2024 - Cabinet	Officers & Executive Members	By report	Service Director (Resident & Neighbourhood) Sue McDaid s.mcdaid@welhat.gov.uk	Executive Member, Environment
FP2005 Street Trading Policy	To consider and approve the revised street trading policy.	15 November 2023 - Council	Officers & Executive Members	By reports	Service Director (Resident & Neighbourhood) Sue McDaid s.mcdaid@welhat.gov.uk	Executive Member, Governance
FP2006 Anti-Social Behaviour Policy	To consider and approve the revised Anti-Social Behaviour Policy	7 November 2023 - Cabinet	Cabinet Housing Panel	By report	Service Director (Resident & Neighbourhood) Sue McDaid s.mcdaid@welhat.gov.uk	Executive Member, Environment

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FP2007 Update on activity under the Regulation of Investigatory Powers Act 2000 (RIPA)	To consider the report from the Senior Responsible Person.	7 November 2023 - Cabinet	Officers & Executive Members	By Report	Service Director (Resident & Neighbourhood) Sue McDaid s.mcdaid@welhat.gov.uk	Executive Member, Governance
FP2009 Card Processing Contract	To consider the extension of the contract for (credit and debit) processing.	Not before 30th October 2023 - Executive Member, Resources	Officers & Executive Members	By Reports	Procurement Manager Andrew Harper a.harper@welhat.gov.uk	Executive Member, Resources
FP2010 Asbestos Consultant Contract	To consider the award of contract for an Asbestos Consultant	Not before 30th October 2023 - Executive Member, Resources	Officers & Executive Members	By Reports	Procurement Manager Andrew Harper a.harper@welhat.gov.uk	Executive Member, Resources
FP2011 Lift Maintenance Contract	To consider the extension of the lift maintenance contract	Not before 30th October 2023 - Executive Member, Resources	Officers & Executive Members	By Report	Procurement Manager Andrew Harper a.harper@welhat.gov.uk	Executive Member, Resources

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FP2012 Self Build and Custom Housebuilding Guidance Note	To endorse the guidance note for use in determining planning applications	Not before 30th October 2023 - Cabinet	Officers & Executive Members	By Report.	Senior Planner Matt Pyecroft m.pyecroft@welhat.gov.uk	Executive Member, Planning
FP2013 Community Infrastructure Levy	To agree a draft CIL charging schedule for consultation	Not before 30th October 2023 - Cabinet	Officers & Executive Members	By Reports.	Senior Planner Matt Pyecroft m.pyecroft@welhat.gov.uk	Executive Member, Planning
FP2014 Budget proposals and Medium-Term Forecasts 2024/25	<p>Approval of the Revenue, Capital and Housing Revenue Account Budgets, Fees and Charges and Council Tax Setting 2024/25.</p> <p>Approval of the Medium Term Financial Strategy 2024/25 – 2026/27</p> <p>Approval of the Capital Strategy and Treasury Management Strategy.</p>	<p>9 January 2024 - Cabinet</p> <p>23 January 2024 – Special Cabinet</p> <p>5 February 2024 - Council</p>	Overview and Scrutiny Committee, local businesses, local community	Reports/Meetings/Community Survey	Executive Director (Finance & Transformation) Richard Baker r.baker@welhat.gov.uk	Executive Member, Resources

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FP2015 Council Tax setting 2024/25	To set the Council Tax charge for 2024/25	21 February 2024 - Council	Officers & Executive Members	By reports	Executive Director (Finance & Transformation) Richard Baker r.baker@welhat.gov.uk	Executive Member, Resources