

WELWYN HATFIELD COUNCIL**FORWARD PLAN****PUBLISHED JANUARY 2025**

The Forward Plan sets out the Key Decisions which are to be taken by the Cabinet (and where appropriate the Council).

A Key Decision is one which is likely to result in expenditure or savings of **above £100,000**, or to have an effect on communities living or working in an area comprising **two or more Wards of the Borough**. The Plan is updated each month and is available from Council Offices and libraries and on the website (www.welhat.gov.uk).

Members of the public are welcome to comment on any item on the Forward Plan. Any comments must be given in writing or by e-mail to the Governance Services Manager to be received no later than seven days before the meeting at which the decision is to be taken. Copies of available reports can be obtained from the contact shown in the Forward Plan.

Members of the public are also welcome to attend public meetings of the Cabinet. Dates and times of Cabinet meetings can be found here: [Committee details - Cabinet – Welwyn Hatfield Borough Council \(welhat.gov.uk\)](http://www.welhat.gov.uk)

The following Councillors are in the Cabinet:-

M.Holloway	- Leader of the Council and Executive Member, Climate Change
J.Quinton	- Deputy Leader of the Council and Executive Member, Leisure and Community
S.Bonfante	- Executive Member, Environment
K.Thorpe	- Executive Member, Governance
G.Moore	- Executive Member, Housing
R.Grewal	- Executive Member, Planning
J.Broach	- Executive Member, Resources

Any queries concerning the Forward Plan should be directed to Clare Cade, Governance Services Manager at the Council Offices, Campus East, Welwyn Garden City, Herts AL8 6AE telephone number (01707) 357444 or e-mail c.cade@welhat.gov.uk

WELWYN HATFIELD COUNCIL
FORWARD PLAN
FOR THE PERIOD 1 JANUARY 2025 TO 30 APRIL 2025

REFERENCE AND SUBJECT	DECISION NEEDED	WHEN WILL DECISION BE TAKEN	PART 1 OR PART 2	REPORTS AVAILABLE AND CONTACT OFFICERS	EXECUTIVE MEMBER
FP2094 Modification to Housing Maintenance Contract	To agree a variation to contract	7 January 2025 - Cabinet	PARTLY PART 2	Procurement Manager Andrew Harper a.harper@welhat.gov.uk	Executive Member, Housing
FP2103 Specialist Damp and Mould Surveys	Consider award of contract for specialist damp and mould surveys	Not before 6 th January 2025 - Executive Member Decision Notice	PARTLY PART 2	Procurement Manager Andrew Harper a.harper@welhat.gov.uk	Executive Member, Housing
FP2107 Transfer of land from Homes England to WHBC	Agreement of dowery and terms	Not before 2nd January 2025 - Executive Member Decision Notice	FULLY PART 2	Assistant Director (Regeneration and Economic Development) Geoff Sampson g.sampson@welhat.gov.uk	Executive Member, Resources
FP2108 Award of Contract for Financial System	Award of contract for financial system	Not before 2nd January 2025 - Executive Member Decision Notice	PARTLY PART 2	Procurement Manager Andrew Harper a.harper@welhat.gov.uk	Executive Member, Governance

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REFERENCE AND SUBJECT	DECISION NEEDED	WHEN WILL DECISION BE TAKEN	PART 1 OR PART 2	REPORTS AVAILABLE AND CONTACT OFFICERS	EXECUTIVE MEMBER
FP2096 Market Place Hatfield	To award a contract for the redevelopment of Hatfield Market Place	Not before 2nd January 2025 - Executive Member Decision Notice	PARTLY PART 2	Procurement Manager Andrew Harper a.harper@welhat.gov.uk	Executive Member, Resources
FP2109 Business Plan 2025/26	To agree the key projects and key performance indicators to contribute to the priorities during 2025/26.	7 January 2025 - Cabinet	PART 1	Assistant Director (Customer Services and Transformation) Kirsten Roberts k.roberts@welhat.gov.uk	Leader of the Council, Executive Member for Climate Change
FP2095 Aids and Adaptations	To award a contract for aids and adaptations	7 January 2025 - Cabinet	PARTLY PART 2	Procurement Manager Andrew Harper a.harper@welhat.gov.uk	Executive Member, Housing
FP2093 Budget proposals and Medium-Term Forecasts 2025/26	Approval of the Revenue, Capital and Housing Revenue Account Budgets, Fees and Charges and Council Tax Setting 2025/26. Approval of the Medium Term Financial Strategy 2025/26 – 2027/28. Approval of the Capital Strategy and Treasury Management Strategy.	7 January 2025 – Cabinet 21 January 2025 – Special Cabinet 3 February 2025 – Council	PART 1	Executive Director (Finance & Transformation) Richard Baker r.baker@welhat.gov.uk	Executive Member, Resources

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REFERENCE AND SUBJECT	DECISION NEEDED	WHEN WILL DECISION BE TAKEN	PART 1 OR PART 2	REPORTS AVAILABLE AND CONTACT OFFICERS	EXECUTIVE MEMBER
FP2088 Community Infrastructure Levy (CIL) Governance	Approve broad principles of Community Infrastructure Levy (CIL) governance	Not before 7th January 2025 - Cabinet	PART 1	Planning & Policy Implementation Manager Matthew Wilson m.wilson@welhat.gov.uk	Executive Member, Planning
FP2115 Minor Building Works Contract	To award a contract for minor building works in commercial buildings	February 2025 - Executive Member Decision Notice	PARTLY PART 2	Procurement Manager Andrew Harper a.harper@welhat.gov.uk	Executive Member, Housing
FP2111 Annual Pay Policy Statement	Approval of the annual pay policy statement	4 February 2025 - Cabinet	PART 1	Executive Director (Finance & Transformation) Richard Baker r.baker@welhat.gov.uk	Executive Member, Governance
FP2112 Urban Tree Maintenance	To award a contract for urban tree maintenance	4 February 2025 - Cabinet	FULLY PART 2	Procurement Manager Andrew Harper a.harper@welhat.gov.uk	Executive Member, Environment
FP2082 The Commons Landscape Management Plan	The Commons Landscape Management Plan	4 February 2025 - Cabinet	PART 1	Executive Director (Resident Services and Climate Change) Sue McDaid s.mcdaid@welhat.gov.uk	Executive Member, Environment

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FP2080 Tree and Woodland Strategy	Tree and Woodland Strategy	4 February 2025 - Cabinet	PART 1	Executive Director (Resident Services and Climate Change) Sue McDaid s.mcdaid@welhat.gov.uk	Executive Member, Environment
FP2110 Transformation Strategy	To note the achievements of Year 2 and agree key areas of focus under the transformation themes for Year 3.	4 February 2025 - Cabinet	PART 1	Assistant Director (Customer Services and Transformation) Kirsten Roberts k.roberts@welhat.gov.uk	Leader of the Council, Executive Member for Climate Change
FP2090 Annual Monitoring Report (AMR)	Approve the Annual Monitoring Report (AMR)	4 February 2025 - Cabinet	PART 1	Planning & Policy Implementation Manager Matthew Wilson m.wilson@welhat.gov.uk	Executive Member, Planning
FP2091 Brownfield Register	Approve the Brownfield Register	4 February 2025 - Cabinet	PART 1	Planning & Policy Implementation Manager Matthew Wilson m.wilson@welhat.gov.uk	Executive Member, Planning
FP2092 Local Plan Early Engagement Reporting and LDS	Consider the Local Plan Early Engagement responses and Local Development Schedule (LDS)	16 January 2025 – CPPP 4 February 2025 - Cabinet	PART 1	Planning & Policy Implementation Manager Matthew Wilson m.wilson@welhat.gov.uk	Executive Member, Planning

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FP2100 Council Tax Setting	Approval of the Council Tax calculations and charges for 2025/26	24 February 2025 - Council	PART 1	Executive Director (Finance and Transformation) Richard Baker r.baker@welhat.gov.uk	Executive Member, Resources
FP2102 Food Safety Service Plan	Approval of the Food Safety Service Plan for 2025/25	4 March 2025 - Cabinet	PART 1	Assistant Director (Public Realm) Emma Walker E.walker@welhat.gov.uk	Executive Member, Environment
FP2113 Community Infrastructure Levy (CIL) Charging Schedule	Community Infrastructure Levy (CIL) Charging Schedule Adoption	4 March 2025 – Cabinet 12 March 2025 - Council	PART 1	Planning & Policy Implementation Manager Matthew Wilson m.wilson@welhat.gov.uk	Executive Member, Planning
FP2114 Adoption of Sustainability SPD	Consider the responses to the Sustainability Supplementary Planning Document (SPD) and adoption of the SPD	4 March 2025 – Cabinet 12 March 2025 - Council	PART 1	Planning & Policy Implementation Manager Matthew Wilson m.wilson@welhat.gov.uk	Executive Member, Planning
FP2084 Appropriation of Land at Peartree Lane	Appropriation of land	3 June 2025 - Cabinet	PARTLY PART 2	Assistant Director (Regeneration and Economic Development) Geoff Sampson g.sampson@welhat.gov.uk	Executive Member, Housing