

WELWYN HATFIELD COUNCIL**FORWARD PLAN****FOR THE PERIOD 1 MARCH 2022 TO 30 JUNE 2022**

The Forward Plan sets out the Key Decisions which are to be taken by the Cabinet (and where appropriate the Council) during the period covered by the Plan. The Plan is updated each month and is available from Council Offices and libraries and on the website (www.welhat.gov.uk). A Key Decision is one which is likely to result in expenditure or savings of above £100,000, or to have an effect on communities living or working in an area comprising two or more Wards of the Borough.

Members of the public are welcome to comment on any item on the Forward Plan. Any comments must be given in writing or by e-mail to the Governance Services Manager to be received no later than seven days before the meeting at which the decision is to be taken. Copies of available reports can be obtained from the contact shown in the Forward Plan.

Members of the public are also welcome to attend public meetings of the Cabinet. Cabinet meetings are held at the Campus East, Council Offices, Welwyn Garden City and start at 5.00pm. During the period of this Plan meetings will be held on:-

Tuesday 1 March and Tuesday 29 March 2022

The following Councillors are in the Cabinet:-

T.Kingsbury	- Leader of the Council
D.Bell	- Deputy Leader of the Council and Executive Member, Resources
S.Boulton	- Executive Member, Environment, Planning, Estates and Development
N.Pace	- Executive Member, Governance and Public Health
B.Sarson	- Executive Member, Leisure and Community Safety
F.Thomson	- Executive Member, Housing and Climate Change

Any queries concerning the Forward Plan should be directed to Alison Marston, Governance Services Manager at the Council Offices, Campus East, Welwyn Garden City, Herts AL8 6AE telephone number (01707) 357444 or e-mail a.marston@welhat.gov.uk.

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FORWARD PLAN
FOR THE PERIOD 1 MARCH 2022 TO 30 JUNE 2022

REFERENCE AND SUBJECT	DECISION NEEDED	WHEN WILL DECISION BE TAKEN	WHO WILL BE CONSULTED	METHOD OF CONSULTATION	REPORTS AVAILABLE AND CONTACT OFFICERS	EXECUTIVE MEMBER
FP1107 Extension of Office Cleaning contract	To extend the contract by one final year.	Portfolio Holder Decision Notice – March 2022	Relevant Officers	By email	Procurement Manager Andrew Harper Tel: 01707357371 a.harper@welhat.gov.uk	Councillor Stephen Boulton
FP1108 Extension of Architects Framework contract	To extend the framework contracts by one year.	Portfolio Holder Decision Notice – March 2022	Relevant Officers	By email	Procurement Manager Andrew Harper Tel: 01707357371 a.harper@welhat.gov.uk	Councillor Stephen Boulton
FP1099 Procurement Boards	To consider Procurement Boards	1 March 2022 - Cabinet 16 March 2022 - Council	Constitution Review Group	By reports	Procurement Manager Andrew Harper Tel: 01707357371 a.harper@welhat.gov.uk	Councillor Duncan Bell
FP1110 Responsive Repairs Policy	Approval of the Newly introduced Policy.	1 March 2022 - Cabinet	Residents Panel have been consulted, Legal services and Housing	Report Email	Commercial Manager Dawn Murphy Tel: 01707357030 d.murphy@welhat.gov.uk	Councillor Fiona Thomson
FP1111 Sopra Steria Contract Expiry Progress Update	To consider options of the contact centre, reception, ICT, Revenues and Benefits service beyond December 2022.	1 March 2022 - Cabinet	Revenues, Benefits, ICT and Contact Centre Procurement Board	By reports	Head of Resources Richard Baker Tel: 01707 357425 r.baker@welhat.gov.uk	Councillor Duncan Bell

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FP1095 Home Ownership Policy	Approve new Home Ownership Policy.	1 March 2022 - Cabinet	Cabinet Housing Panel Resident Panel	By Reports	Income and Home Ownership Manager Simon Kiff Tel: 01707 357067 s.kiff@welhat.gov.uk	Councillor Fiona Thomson
FP1101 Bereavement Services	To consider Award of contract for Bereavement Services.	1 March 2022 - Cabinet	Procurement Board	By reports	Procurement Manager Andrew Harper Tel: 01707357371 a.harper@welhat.gov.uk	Councillor Duncan Bell
FP1106 Electric Charging Point Contract	Award of contract for the installation and maintenance of electric charging points.	1 March 2022 - Cabinet	General Procurement Board	By Reports	Procurement Manager Andrew Harper Tel: 01707357371 a.harper@welhat.gov.uk	Councillor Duncan Bell
FP1112 Professional Services Contract Award	To consider Award of contract for professional services for support on the Welwyn Garden City North project.	1 March 2022 - Cabinet	General Procurement Board	By reports	Head of Resources Richard Baker Tel: 01707 357425 r.baker@welhat.gov.uk Procurement Manager Andrew Harper Tel: 01707357371 a.harper@welhat.gov.uk	Councillor Duncan Bell

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FP1103 Pest Control Contract	To consider Award of contract for Pest Control Services.	1 March 2022 - Cabinet	General Procurement Board	By reports	Procurement Manager Andrew Harper Tel: 01707357371 a.harper@welhat.gov.uk	Councillor Nick Pace
FP1079 Howlands House and Burfield Close Redevelopment	Award of Contract for the Construction contract for the redevelopment of Howlands House and Burfield Close.	1 March 2022 - Cabinet	Affordable Housing Procurement Board	By Reports	Procurement Manager Andrew Harper Tel: 01707357371 a.harper@welhat.gov.uk	Councillor Fiona Thomson
FP1109 ANPR Vehicles	Award of contract for the supply of ANPR Vehicles and associated cameras.	1 March 2022 - Cabinet	Officers and Members	By Reports	Procurement Manager Andrew Harper Tel: 01707357371 a.harper@welhat.gov.uk	Councillor Duncan Bell
FP1104 Private Rented Sector Banning Order Policy	Approval of the policy	29 March 2022 - Cabinet	Legal Services Members Private Rented Sector Staff CHP	Reports	Private Sector Housing Manager Jo Smith Tel: 01707 357571 j.smith3@welhat.gov.uk	Councillor Fiona Thomson

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FP1105 Private Rented Sector Regulations Policy	Approval of the policy	29 March 2022 - Cabinet	Legal Services Members Private Rented Sector Staff CHP	Reports	Private Sector Housing Manager Jo Smith Tel: 01707 357571 j.smith3@welhat.gov.uk	Councillor Fiona Thomson
FP1113 Article 4 Direction - Removal of permitted development rights	Whether to confirm an Article 4 Direction removing permitted development rights which allow offices to be converted to residential.	June 2022 - Cabinet	Public and business	Public consultation including mailings to occupiers.	Senior Planner Matt Pyecroft Tel: 01707 357510 m.pyecroft@welhat.gov.uk	Councillor Stephen Boulton