



Risk Report

Description of Risk

Planning - Tree failure Description: The risk of failure of a tree with resultant risk to property or life
Consequences: H&S - Injuries and ill health, Legal - Litigation, Additional costs

Risk Manager Controls

Ann Macdonald
Planning - Contractors
Planning - Qualifications and Training
Planning - Risk Assessment
Planning - Trees
Planning - Volunteers

Current Score

75

Indicator

Probability

3

Impact

5

Latest Comment and comment date

Comment: Tree Officers not carrying out regular tree visits, so heightened risk that some trees could become dangerous and lose branches or fall during the coronavirus crisis.

Comment Last Updated:
06/04/2020 14:19:31

Description of Risk

Client - Collection Risks Description: Maintain collection rates for council tax and business rates. Consequences: Financial - affects on receipts, Reputational damage, Service delivery - loss/reduction

Risk Manager Controls

Farhad Cantel Client - Partner Management

Current Score

100

Indicator

Probability

4

Impact

5

Latest Comment and comment date

Comment: Due to the current COVID-19 pandemic, there will be additional financial pressures on residents and businesses. Whilst the Government has announced a range of measures (including extension of the small business rates relief scheme, retail relief, small business grants, retail and hospitality grants, and council tax hardship funds) we are expecting that there will be an impact on the collection rates, and ultimately this could impact on the funds available to the Council. This is being closely monitored, and we are working with other Councils to look at emerging trends and collection rates. We are also closely monitoring our Council Tax Support levels. ?

Comment Last Updated:
30/06/2020 19:29:15

Description of Risk	Risk Manager	Controls	Current Score	Latest Comment and comment date	
<p>Client - ICT Virus or Hacking Attack Description: Attack by introduction of a virus or by hacking. Consequences - Corruption of systems by the introduction of a virus or access to confidential information by hacking. Consequences: Reputational damage, ICT - loss of service, Additional costs, Customer dissatisfaction, Financial Implications</p>	Farhad Cantel	<p>ICT - data encryption ICT - Disaster Recovery Plan ICT - malware detection</p>	75	<p>Comment: Due to the current COVID19 pandemic, the Council is working rapidly to ensure remote working is available to employees, and that new technologies are deployed to ensure staff remain connected and processes flow efficiently. There is a heightened risk of cyber attacks during such times as hackers may take advantage of such situations. The ICT team are proactively reviewing security measures of software and technology in advance of deployment, and also ensuring reminders are sent to staff and members reminding them about email security.</p>	
			Indicator		
			Probability	Impact	
			3	5	
			<p>Comment Last Updated: 14/04/2020 21:40:11</p>		

Description of Risk	Risk Manager	Controls	Current Score	Latest Comment and comment date	
<p>Env.Services - Car Park income Description: Reduced income if charges are perceived to high - competitors undercut parking charges - less shoppers - less business usage: Risk: loss of income and parking in roads and complaints - reputational Consequences: Reputational damage</p>	Durk Reyner	Car parks	80	<p>Comment: The car parks have seen a dramatic fall in usage since the introduction of restriction in vehicle movements and the closure of most retail outlets. The Council to support the community has offered free parking for the foreseeable future. This has heightened the risk significantly, that the car parks will not receive the level of parking occupants over the next few months, and result in reduced income.</p>	
			Indicator		
			Probability	Impact	
			5	4	
			<p>Comment Last Updated: 17/04/2020 17:06:40</p>		

Description of Risk	Risk Manager	Controls	Current Score	Latest Comment and comment date	
Planning - Housing land supply Description: Failure to maintain rolling five year housing land supply, which puts Council at risk of having to approve undesirable developments Consequences: Reputational damage, Additional costs, Intervention, Environment - hostile developments, Financial - financial penalties, Speculative planning applications	Sue Tiley	Planning - AMR Planning - Qualifications and Training	80	Comment: Housing Land Supply situation likely to worsen during coronavirus crisis, as most construction sites are shut and workers and furloughed. May be appropriate to lobby Gov for ease of requirements during this period and reasonable recovery period, to avoid risk of speculative planning applications.	
			Indicator		
			Probability	Impact	Comment Last Updated: 06/04/2020 14:08:44
			5	4	

Description of Risk	Risk Manager	Controls	Current Score	Latest Comment and comment date	
Planning - Economic development Description: Continued provision of a well-regarded economic development function to assist businesses Consequences: Economic development, Poor partnership working, Loss of trust, Economic - inward investment	Colin Haigh	Planning - Business Forum Planning - Evidence Planning - Qualifications and Training	125	Comment: Coronavirus will have significant impacts on businesses and high streets. UK likely to be in recession for considerable period of time. Many companies, shops and self-employed may struggle to re-open once situation is back to vague normality. Many businesses will owe money to Government and banks. Economic Development function will seek to assist wherever possible.	
			Indicator		
			Probability	Impact	Comment Last Updated: 06/04/2020 14:03:25
			5	5	

Description of Risk	Risk Manager	Controls	Current Score	Latest Comment and comment date	
Campus West - Availability of RollerCity as a Reception Centre Description: Risk of RollerCity not being available as a designated Reception Centre in the event of a civil emergency or other reason in the borough. Consequences: Reputational damage, Unsafe assets, H&S - Injuries and ill health	Paul Underwood	H&S - Collective Responsibility of Executive Board Prevent - Venue Guidance Resilience - WHBC Emergency Plan	64	Comment: Roller City is currently closed to the public due to Covid-19 so it is unlikely it could be safely opened as an emergency reception centre at short notice at this time due to the need to maintain social distancing and other restrictive control measures. A fully updated risk assessment would need to be produced if this is required.	
			Indicator		
			Probability	Impact	Comment Last Updated: 15/07/2020 15:52:48
			4	4	

Description of Risk	Risk Manager	Controls
Campus West - Production of an annual Pantomime Description: Risks associated with the production of an annual pantomime in-house at Campus West. Consequences: Reputational damage, Additional costs, Customer dissatisfaction, Financial - affects on receipts	Paul Underwood	Staff

Current Score	
64	
Indicator	
Probability	Impact
4	4

Latest Comment and comment date
Comment: It has been necessary to cancel the 2020 production of 'Jack and the Beanstalk' due to the significant impacts arising from Covid-19. It would not have been possible to maintain social distancing for either the cast or crew, and a major reduction in the seating capacity in the theatre would mean production costs would not be covered. So this year's production has been postponed to 2021.
Comment Last Updated: 15/07/2020 15:58:56

Description of Risk	Risk Manager	Controls
Leisure Contract - Failure of Contractor Description: Risk of failing leisure services following an assignment of the contract with Greenwich Leisure Ltd (GLL) from 1 May 2018. A new contractor monitoring framework is in place with GLL to help control this risk and has worked well. The contractor has provided an initial assurance that they do not think performance of their local contract with the council will be negatively impacted by Brexit but will continue to review this. However Covid-19 has had far reaching impacts following the closure of all of their managed sport and leisure sites from March 2020 onwards. A phased recovery plan is being implemented over the second half of 2020 which will oversee the safe reopening of most of their managed centres and services. Consequences: Reputational damage, Inadequate service shaping, Community impact, Customer dissatisfaction, Poor partnership working, Service delivery - loss/reduction, Loss of trust	Paul Underwood	Property - Asset Management Plan Staff Use of consultants

Current Score	
75	
Indicator	
Probability	Impact
3	5

Latest Comment and comment date
Comment: Our main sport and leisure contractor, GLL, closed all of their managed centres and furloughed almost all staff from 20 March 2020 due to impacts arising from Covid-19, and to be consistent with the government's lockdown instructions. While a phased recovery plan is now in effect over the second half of 2020, a new financial support arrangement has been in effect between the Council and GLL since March to enable them to remain in business over a period where their income has reduced to almost zero in the borough. It is unlikely they will return to full operating capacity until 2021 and that assumes a further lessening of restrictions, including an end to social distancing for their indoor centres.
Comment Last Updated: 15/07/2020 16:09:16

Description of Risk	Risk Manager	Controls	Current Score		Latest Comment and comment date
Planning - Loss of major businesses Description: Loss of major businesses, in terms of jobs, economic development, prosperity, skills and town centre vitality Consequences: Community impact, Economic development, Economic - local infrastructure	Colin Haigh	Planning - Business Forum	125		Comment: Very likely that some businesses and shops will not reopen once situation returns to vague normality. Supermarkets are still open, which is encouraging for long-term viability of Tesco and Ocado. Many other businesses are closed and will take time to reopen, re-establish supply chains and contact customers. John Lewis store in WGC is shut and may not be first to reopen.
			Indicator		
			Probability	Impact	
			5	5	Comment Last Updated: 06/04/2020 14:12:37

Description of Risk	Risk Manager	Controls	Current Score		Latest Comment and comment date
Planning - Hackitt Review Description: Tighter regulations for multi-occupied residential buildings (18+ metres or 6+ storeys) and other complex buildings. Consequences: Unsafe assets, Loss of trust	Colin Haigh	Planning - Consultation	64		Comment: Gov has agreed to adopt all 53 recommendations of Hackitt Review, including new regulatory body to oversee arrangements, requirement for duty-holders, accountable persons and building safety managers, golden thread of digital building information, fire statements to accompany planning applications and resident engagement strategies.
			Indicator		
			Probability	Impact	
			4	4	Comment Last Updated: 06/04/2020 14:07:06