

WELWYN HATFIELD BOROUGH COUNCIL
 CABINET – 1 MARCH 2022
 REPORT OF THE HEAD OF LAW AND ADMINISTRATION

ACTIONS STATUS REPORT

1 Executive Summary

1.1 In order to ensure that actions identified at meetings are completed, this report lists the actions from the last Cabinet meeting, those responsible for completing each action and its current status.

2 Recommendation(s)

2.1 That Members note the status of the following actions which were identified at the last Cabinet meeting on 1 February 2022:-

Minute	Action	Responsible	Status/ Date Completed
84.1	Revision of the Council's Window Repairs and Replacement Policy	Glen Finch	The updated policy was circulated to Cabinet Housing Panel members via email for their approval, and should it be approved the policy will be updated via an Executive Member Decision Notice.
88.1	Housing Maintenance Procurement Update	Andrew Harper	The standstill letters have been issued and contracts cannot be entered into until after expiry of the standstill period and necessary consultation.
88.2	Minor Building Works	Andrew Harper	The standstill letters have been issued and contracts cannot be entered into until after expiry of the standstill period and necessary consultation.
89.	Proposal to consult with tenants about the redevelopment of a housing scheme, Welwyn Garden City	Sian Chambers	Currently in planning stages of the consultation.

During the period 24 January 2022 to 21 February 2022, the following decisions were taken by Cabinet Members exercising their individual delegated powers in accordance with paragraph 18 of the Cabinet Procedure Rules within the Constitution.

	Action	Responsible	Status / Date Completed
2022- 03	Business Rate Write Off (Decision taken 15 February 2022)	Farhad Cantel	It had been agreed to write off two business rates account balances, for the same company, to the values of £23,680.50 and £12,735.15.