

WELWYN HATFIELD BOROUGH COUNCIL
CABINET – 1 MARCH 2022
REPORT OF THE HEAD OF ENVIRONMENT

PROCUREMENT OF AUTOMATIC NUMBER PLATE RECOGNITION (ANPR)
VEHICLES AND ASSOCIATED CAMERAS

1 Executive Summary

- 1.1 Following consideration by the Cabinet Planning and Parking Panel and the General Procurement Board, a tender process has been undertaken to procure two electric vehicles with Automatic Number Plate Recognition (ANPR) cameras and two static cameras for enforcement generally outside schools.
- 1.2 This report provides an update on the procurement process.

2 Recommendation(s)

- 2.1 That Cabinet delegates the decision to award the contract for two electric vehicles with Automatic Number Plate Recognition (ANPR) cameras and two static cameras to the Executive Member for Resources by means of an Executive Member Decision, subject to the preferred bid being within the approved budget, as identified in paragraph 5.1 of this report.

3 Explanation

- 3.1 At its meeting on 12 January 2022, the General Procurement Board agreed the strategy and evaluation criteria for the procurement of two vehicles with ANPR technology and two redeploy able static cameras and necessary software to enable operation.
- 3.2 Following this agreement tender documents were despatched with a tender deadline of 14 February 2022, after which tenders will be evaluated.
- 3.3 It is expected that the evaluation of tenders and necessary due diligence will be completed by late March 2022.
- 3.4 To ensure as quick as possible roll out and to allow for long lead times of vehicles and equipment, this report seeks delegated authority for the award of the contract.

Implications

4 Legal Implication(s)

- 4.1 The recommendations contained within this report are in accordance with the Public Contracts Regulations 2015.

5 Financial Implication(s)

- 5.1 The capital budget for the products and services identified in this report is £210,000.

5.2 A revenue budget has been included for 2022/23 for the ongoing maintenance and running costs of these vehicle.

5.3 As mentioned in the recommendations, the award of any contract will be subject to the preferred bid being within this capital budget.

6 Risk Management Implications

6.1 A full risk assessment of the service will take place before roll out of this service.

6.2 As with any procurement of this value there is a risk of challenge from an unsuccessful bidder.

7 Security and Terrorism Implication(s)

7.1 None directly from this report.

8 Procurement Implication(s)

The recommendations contained within this report are in accordance with the Public Contracts Regulations 2015.

9 Climate Change Implication(s)

9.1 The Council will be replacing two petrol vehicles with two new electric vehicles, reducing the overall carbon footprint of the service.

9.2 In addition, the introduction of static cameras outside some schools is likely to lesson exposure to emissions amongst a concentrated number of school children.

10 Human Resources Implication(s)

10.1 None directly from this report

11 Health and Wellbeing Implication(s)

11.1 None directly from this report

12 Communication and Engagement Implication(s)

12.1 None directly arising from this report

13 Link to Corporate Priorities

13.1 The subject of this report is linked to the following Council's Corporate Priorities:

- a) Improve transport options and infrastructure.
- b) Delivering value for money;
- c) Reducing our carbon footprint;
- d) Ensuring effective enforcement of the borough's parking restrictions

14 Equality and Diversity

14.1 The Equality Impact Assessment identified that there is the potential for positive impacts on the Age Protected Characteristic group because ANPR cameras are likely improve safety around schools and therefore have a positive impact on children.

Name of author	Andrew Harper / Kirsten Roberts
Title	Procurement Manager / Environment, Parking and Bereavement Manager
Date	25 January 2022