



**OPENNESS OF LOCAL GOVERNMENT BODIES REGULATIONS 2014
RECORD OF OFFICER DECISION TAKEN UNDER DELEGATED AUTHORITY**

1. **SERVICE AREA**

Environment

2. **CASE REFERENCE**

C1091

3. **DECISION
TITLE**

Commencement of Environmental Enforcement tender process

4. **AUTHORITY TO TAKE THE DECISION**

(tick)

This decision has been taken under a specific express authorisation

This decision has been taken under a general authorisation

The effect of the decision is to:

(a) grant a permission or licence

(b) affect the rights of an individual

(c) award a contract or incur expenditure which materially affects
the Council's financial position

5. **DETAILS OF THE DECISION MAKING OFFICER**

Name of decision making Officer

Sue McDaid

Job title

Executive Director (Resident Services and Climate
Change)

Signature

Date this decision was taken

22/3/24

6. DETAILS OF THE DECISION

Decision taken

To commence a procurement for a concession contract for Environmental Enforcement Services. Tenders to be evaluated 70% price and 30% quality.

Reasons

To employ an Enforcement Agency to help reduce the amount of littering and fly tipping within the Borough.

Alternative options considered and reasons for their rejection (if any)

In house provision of the service was considered but rejected as the Council does not have the skills or capacity to run the service

7. BACKGROUND PAPERS USED TO INFORM THE DECISION

Background Papers	Location
SOFT MARKET ENGAGEMENT NOTES	Procurement

8. DETAILS OF ANY MEMBER(S) CONSULTED

Not Applicable

9. DETAILS OF ANY OFFICER(S) CONSULTED

I have been consulted and agree with the decision



Procurement Manager

20th March 2024

Andrew Harper

10. OPINION OF DECISION MAKING OFFICER AS TO CONFIDENTIAL/EXEMPT INFORMATION

In my opinion this record and/or background papers contain confidential/exempt information and the material is therefore not to be placed on the website or disclosed to the public

11. ACTION FOLLOWING THE DECISION

Date of publication

28 March 2024