

WELWYN HATFIELD BOROUGH COUNCIL
 CABINET – 14 JULY 2022
 REPORT OF THE ASSISTANT DIRECTOR (LEGAL AND GOVERNANCE)

ACTIONS STATUS REPORT

1 Executive Summary

- 1.1 In order to ensure that actions identified at meetings are completed, this report lists the actions from the last Cabinet meeting, those responsible for completing each action and its current status.

2 Recommendation(s)

- 2.1 That Members note the status of the following actions which were identified at the last Cabinet meeting on 9 June 2022:-

Minute	Action	Responsible	Status/ Date Completed
4.	REVENUE OUTTURN REPORT 2021-22	Richard Baker	It was agreed that delegated authority be given to the Section 151 Officer to adjust the 2022/23 budget for items of income and expenditure rolled forward through earmarked reserves.

During the period 30 May 2022 to 6 July 2022, the following decisions were taken by Cabinet Members exercising their individual delegated powers in accordance with paragraph 18 of the Cabinet Procedure Rules within the Constitution.

	Action	Responsible	Status / Date Completed
2022-22	Extension of CCTV Monitoring Contract (Decision taken 25 May 2022)	Andrew Harper	It was agreed to extend the current Service Level Agreement with St Albans and City District Council by 24 months for the period 1 April 2023 until 31 March 2025.
2022-23	Housing Maintenance Capital Works Programme – Framework Appointment (Decision taken 25 May 2022)	Andrew Harper	It was agreed to undertake the procurement for the appointment of two contractors to undertake capital works to the council's housing stock and support its ongoing contract management function.
2022-24	Water Framework (Decision taken 9 June 2022)	Andrew Harper	It was agreed to award a four-year contract to Anglia Water Business (National) Limited for a four-year period, commencing on 1 July 2022 for the supply of water and sewerage services for council sites.

2022-25	Award of Fire Risk Assessment contract (Decision taken 9 June 2022)	Andrew Harper/ Elliot Manzie	It was agreed to award the Fire Risk Assessment contract to Frankham Consultancy Group Limited for a three year period, commencing in July 2022.
2022-26	Award of Contract for Microsoft Licences (Decision taken 9 June 2022)	Andrew Harper	It was agreed to appoint Insight Direct (UK) Limited to provide Microsoft Licences for a three year period commencing on 1 July 2022.