

WELWYN HATFIELD BOROUGH COUNCIL  
 CABINET – 9 AUGUST 2022  
 REPORT OF THE ASSISTANT DIRECTOR (LEGAL AND GOVERNANCE)

ACTIONS STATUS REPORT

**1 Executive Summary**

1.1 In order to ensure that actions identified at meetings are completed, this report lists the actions from the last Cabinet meeting, those responsible for completing each action and its current status.

**2 Recommendation(s)**

2.1 That Members note the status of the following actions which were identified at the last Cabinet meeting on 14 July 2022 and Special Cabinet on 25 July 2022:-

Actions from the Cabinet meeting on 14 July 2022

Minute	Action	Responsible	Status/ Date Completed
15.1/18.1	Community Bus Service Review	Lucy Aston	It was agreed that a consultation with current service users and residents would commence.
16.1	Publication of the Northaw and Cuffley Neighbourhood Plan and Supporting Documentation for Public Consultation and Examination	Matthew Wilson	It was agreed that the draft Northaw and Cuffley Neighbourhood Plan will go out for consultation for a period of six weeks.

Actions from the Special Cabinet meeting on 25 July 2022

Minute	Action	Responsible	Status/ Date Completed
20.1	Local Plan - Inspector's Letter and Proposed Modifications to the Plan	Sue Tiley	The Local Plan went to CPPP on 21 July and was considered at Special Cabinet on the 25 July and Council on 26 July 2022.
21.1	UK Shared Prosperity Fund - Welwyn Hatfield allocation	Geoff Sampson	Cabinet agreed to give delegated authority to the Executive Director (Finance and Transformation) and the Chief Executive, in consultation with the Leader and Executive Member (Planning and Resources), to authorise, submit and amend any subsequent changes to the UKSPF Investment Plan.

24.1	Private Rented Sector Better Care Fund Grant for Exceptional Circumstances	Jo Smith	Cabinet approved a loan from the council's Better Care Fund and delegated authority to Officers, in consultation with the Executive Member (Housing) and Executive Member (Resources and Planning), to finalise the details.
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During the period 6 July 2022 to 1 August 2022, the following decisions were taken by Cabinet Members exercising their individual delegated powers in accordance with paragraph 18 of the Cabinet Procedure Rules within the Constitution.

	<b>Action</b>	<b>Responsible</b>	<b>Status / Date Completed</b>
2022-28	Award of Footways contract. (Decision taken 21 July 2022)	Andrew Harper	It was agreed to award a three-year contract, with the option to extend by one year, to Henderson & Taylor Public Works Limited for Footway repairs commencing on 1 October 2022.
2022-29	Procurement commencement approval for the supply of ICT End User Services. (Decision taken 19 July 2022)	Richard Baker	Authorisation was given to conduct a further competition for the provision of ICT End User Services via CCS framework RM6100 Technology Services 3 for a 3-year contract with options to extend for 2 further periods of 12 months.
2022-30	Establishment of Housing Maintenance Contract Mobilisation Project Board (Decision taken 21 July 2022)	Ka Ng	It was agreed to set up a cross party Housing Maintenance Contract Mobilisation Member Project Board