

WELWYN HATFIELD BOROUGH COUNCIL  
CABINET – 10<sup>TH</sup> JANUARY 2023  
REPORT OF THE SERVICE DIRECTOR (RESIDENT AND NEIGHBOURHOODS)

**AWARD OF CONTRACT – Textile Services**

**1 Executive Summary**

- 1.1 Welwyn Hatfield Borough Council (WHBC) is the lead authority for the sale of textiles from councils within the Hertfordshire Waste Partnership (HWP). The council has recently undertaken a procurement exercise for a new three-year contract (with the option of an up to two years' extension) for the provision and servicing of textile banks across the County.
- 1.2 This report provides detail and a recommendation to appoint a contractor to undertake textile services within Hertfordshire when the current contract expires at the end of March 2023.

**2 Recommendation**

- 2.1 That Cabinet agrees to award the contract for Textile Services to East London Textiles Limited for a three- year period with a possible extension of up to two years, commencing on 1<sup>st</sup> April 2023.

**3 Explanation**

- 3.1 Welwyn Hatfield Borough Council (WHBC) is the lead authority for the sale of textiles from councils within the Hertfordshire Waste Partnership (HWP). The service includes the provision of textile banks, emptying of the banks and the recycling of the textiles collected.
- 3.2 The consortium is made up of the following HWP partners:
- Broxbourne
  - Dacorum
  - Hertsmere
  - St Albans
  - Stevenage
  - Three Rivers
  - Watford
  - Welwyn Hatfield

- Hertfordshire County Council
- Hertfordshire Fire & Rescue Service

- 3.3 The Contractor will pay each authority for each tonne of textiles collected minus a lift charge (contractor payment to empty the banks). This will result in net income paid to each authority.
- 3.4 The current contract expires on 31<sup>st</sup> March 2023. To ensure service continuity, an advert was placed inviting tenders with an evaluation criteria of 80% price and 20% quality
- 3.5 At the tender return deadline, 5 tenders were received.
- 3.6 These tenders have been evaluated in accordance with the agreed criteria and the results can be found in the Part 2 report

### **Implications**

#### **4. Legal Implications**

- 4.1 The recommendations in this report are in accordance with the Public Contracts Regulations 2015.
- 4.2 The Contract will be between East London Textiles Limited and the Council. Each of the consortium members will have a Service Level Agreement with the Council.

#### **5. Financial Implication(s)**

- 5.1 An analysis of the tenders is included, and the budgetary implications are summarised in the Part 2 report.

#### **6. Risk Management Implications**

- 6.1 As with all contracts over the relevant threshold, there is the risk of challenge from unsuccessful bidders.
- 6.2 An SLA will be put in place between the consortium members and this Council to reduce any contractual risks.

#### **7. Security & Terrorism Implication(s)**

- 7.1 There are no security or terrorism implications with the recommendations in this report.

#### **8. Procurement Implication(s)**

- 8.1 The recommendation is in accordance with the Public Contracts Regulations 2015 and the contract procedure rules.

**9 Climate Change Implication(s)**

9.1 This service will continue to encourage reuse and recycling, with 99% of all textiles collected being reused or recycled in some way.

**10. Human Resources Implication(s)**

10.1 There are no HR implications arising from the recommendation.

**11. Health and Wellbeing Implication(s)**

11.1 There are no health and wellbeing implications arising from the recommendation.

**12. Communication and Engagement Implication(s)**

12.1 New banks will be rolled out across Hertfordshire, with uniform branding.

**13. Link to Corporate Priorities**

13.1 The recommendation contributes to our priority 'A well run council that puts our Customers first.

**14. Equalities and Diversity**

14.1 I confirm that an Equality Impact Assessment (EqIA) has not been carried out as there are no changes to the services being provided.

**Name of author:** Kirsten Roberts / Andrew Harper  
**Title:** Assistant Director Customer and Transformation /  
Procurement Manager

**Date:** 1<sup>st</sup> December 2022