

WELWYN HATFIELD BOROUGH COUNCIL
 CABINET – 6 FEBRUARY 2023
 REPORT OF THE EXECUTIVE DIRECTOR (FINANCE AND TRANSFORMATION)

ACTIONS STATUS REPORT

1 Executive Summary

1.1 In order to ensure that actions identified at meetings are completed, this report lists the actions from the last Cabinet meeting, those responsible for completing each action and its current status.

2 Recommendation(s)

2.1 That Members note the status of the following actions which were identified at the last Cabinet meeting on 10 January 2023:-

Minute	Action	Responsible	Status/ Date Completed
72.1	Budget Proposals and Medium Term Financial Forecasts 2023/24	Richard Baker	The budget proposals will be going to the Overview and Scrutiny Committee on the 17 January, then Special Cabinet on the 24 January and finally to Council on 1 February 2023.
72.2	Textile Consortium	Kirsten Roberts	It was agreed to award the contract for Textile Services to East London Textiles Limited for a three- year period with a possible extension of up to two years, commencing on 1 April 2023.
74.1	Shared Anti-Fraud Service	Richard Baker	Cabinet approved the Council entering into the Shared Anti-fraud Service partnership managed by Hertfordshire County Council from 1 April 2023.
75	Write Offs Over £10,000.00	Farhad Cantel	Cabinet agreed to a non-domestic rates write offs.

During the period 23 December 2022 to 27 January 2023, the following decisions were taken by Cabinet Members exercising their individual delegated powers in accordance with paragraph 18 of the Cabinet Procedure Rules within the Constitution.

	Action	Responsible	Status / Date Completed
2022-50	Award of Electrical Minor Works Tender (Decision taken 5 January 2023)	Andrew Harper	It was agreed to award the Electrical Minor Works contract to Baldwin and Bleakley Electrical Services Limited for an initial three year period commencing 1 April 2023, with an option for a 1 year extension.

2023-01	Award of Revenues and Benefits Contract (Decision taken 5 January 2023)	Richard Baker	It was agreed to award a 7 year contract (with a possible extension for a further three years to Liberata UK Limited.
2023-02	Ludwick Green Procurement (Decision taken 17 January 2023)	Harvinder Sarohi-Parhar	It was agreed to abandon the procurement for Ludwick Green and Garage sites. It was agreed to re-procure on an open basis for just Ludwick Green. The tenders were to be evaluated 60% price and 40% quality.
2023-03	Lemsford Village Character Assessment (Decision taken 27 January 2023)	Matthew Wilson	It was agreed for the draft Lemsford Village Character Assessment to undergo public consultation for a period of six weeks, with the view to designate Lemsford as a conservation area.